



Office of the Registrar

Petition for Grade Replacement by Course Repetition

Please print:

_____			_____	
Name (last, first, m.i.)			Campus Identification Number	
_____			_____	
Address			Telephone Number	
_____			_____	
City	State	ZIP code	Have you applied for graduation	

For each course you wish to repeat for Grade Replacement, file one petition at Administration 146 prior to graduation.

I petition to repeat _____ during the _____
(second attempt) Course Abbrev./No./Section (e.g., Engl 101 01) Quarter/year

This is a repeat of _____ which I took _____
(first attempt) Course Abbrev./No./Section (e.g., Engl 101 01) Quarter/year Grade received

Student's Signature _____ Date _____

Note: It is recommended that you consult with your faculty advisor before you repeat a course for Grade Replacement. The Petition for Grade Replacement by Course Repetition will not result in the removal of earlier course entries or grades from your transcript. Any earlier grade(s) will be disregarded only in the computation of the Cal State L.A. grade point average for graduation eligibility. Students pursuing a second or subsequent bachelor's degree may apply for Grade Replacement only for courses applicable toward the current bachelor's degree objective. Grade Replacement renewal privileges are not extended to postbaccalaureate students who are pursuing a master's degree.

(do not write below this - for office use only)

Dear Student:

Your petition is being returned without approval because according to University policy:

_____ You exceeded the 20 quarter unit maximum.

_____ You may apply for Grade Replacement up to two times for each course. You have already reached
_ the maximum number of repetitions.

_____ Other: _____

Recorded Date: _____

By: _____