# **Academic Affairs**

STUDENT SUCCESS FEE (SSF) FUNDING PROPOSAL SUMMARY Fiscal Year: \_\_\_2013-14\_\_\_\_\_

ACADEMIC AFFAIRS

Division:

RAAC																•
FY 2013-2014 Request	(A-B)	\$ 9,246	•	100,000	000'08	180,975	255,500	81,125	8,000	132,852	66,375	66,375	45,000	40,000	187,240	. 1,252,688
FY 2012-2013 Base Funded	8	\$ 1,650,101	81,125	•	• :2	•	•	•		,	•	•	,	•	•	\$ 1,731,226
Program Cost (New/Ongoing) *	A	\$ 1,659,347	81,125	100,000	80,000	180,975	255,500	81,125	8,000	132,852	66,375	66,375	45,000	40,000	187,240	\$ 2 983 914
Proposer Last Name		VAIDYA	FRITZ	VAIDYA	FRITZ	JONES	JONES	HAWLEY	LAPOLT/HARAS/BON DAD-BROWN	HARAS/BONDAD- BROWN	YORKER	JONES	NEY	NEY/WADA- MCKEE	VAIDYA/ROSS	
Activity		ACADEMIC ADVISEMENT	GRADUATE STUDENT COMPLETION COORDINATOR	STUDENT ENGAGEMENT ACTIVITIES WITH ACADEMIC DEPARTMENTS	ENGAGEMENT OF STUDENTS IN RSCA	MENTORING, TUTORING, AND WRITING SUPPORT - TUTORIAL CENTER	MENTORING, AND WRITING SUPPORT - WRITING CENTER	STUDENT SCHOLARSHIP COORDINATOR	STUDENT ONLINE READINESS TOOL	PEER MENTORING FOR ONLINE/HYBRID COURSES	COLLEGE OF HHS ACADEMIC ADVISEMENT	DEVELOPING & IMPLEMENTING HIGH IMPACT PRACTICES	STUDENT SUPPORT FOR COMMUNITY BASED LEARNING	ADVISOR TRAINING AND PROFESSIONAL DEVELOPMENT	STUDENT/PARENT ACADEMY FOR FIRST GENERATION COLLEGE STUDENTS	
Dept		COLLEGES; UAAC	GSR	PROVOST	GSR	SĐN	SON	HONORS COLLEGE	ŒL	CETL	SHH	Son	AVPAA	AVPAA/AVPSA	CESIP/AVPSA	
College / Unit		<b>4</b>	<b>{</b>	*	₹	₹	\$	\$	\$	*	*	*	\$	AAVSA	AAVSA	
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Fund #		SF008	SF008	SF008	SF008	SF008	SF008	SF008	SF008	SF008	SF008	SF008	SF008	SF008	SF008	1000
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VP Ranking		-	-	-	-	-	-	2	74	7	m	ო	ω	4	ĸ	1200

<sup>\*</sup> Includes salaries and benefits and other continuing commitments

(Responses Limited to Space Provided)

ACTIVITY:

NEW	
FUND #	SF008
DIV RANK	1

**Academic Advisement** 

DEPARTMENT: A&L, B&E, CCOE, ECST, HHS, NSS, UAAC

PREPARED BY: A.VAIDYA

**Academic Affairs** 

1. Activity Description, including specific program objectives.:

COLLEGE/UNIT:

Under the supervision of the Associate Dean of the College, Dept. Chair or Director of the UAAC, the incumbents are responsible for providing a wide range of academic advisement services for students in the areas of the academic major, General Education, and University graduation requirements. The advisor assists students in understanding and adhering to University policies and procedures that may directly or indirectly Impact their ability to make timely progress toward degree completion. Duties include but are not limited to: Helping students become knowledgeable about their degree requirements, developing a timeline with a quarter by quarter plan for completing all degree requirements; advising on academic program changes; responding to student academic inquiries; assisting in the resolution of individual academic problems; performing graduation checks and assisting in entering approved course substitutions in GET.

2. How many matriculated students will be served by this activity?

The SSP's bring the ratio of undergraduate and graduate students to SSP's to 591:1. The national benchmark we are striving for is 285:1.

3. To which SSF program activity is this proposal related and how will this activity further student success?

The proposed activity is related to advising and retention services, which is a crucial component in assuring student success. The comprehensive vision for academic advising at CSULA is specified in the 2010-11 Advisement report found here: http://www.calstatela.edu/univ/advise/docs/2011advisementreport.pdf

4. If this has been previously funded, please detail how program objectives were met.

Advising effectiveness will be evaluated with: surveys of student satisfaction; performance indicators regarding retention, GPA, graduation rates; and personnel evaluation of SSP staff advisors.

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

This is a continuing permanent funding request. Reports from the supervising authorities have confirmed the usefulness and effectiveness of having additional staff advisors available to meet with students. Tracking of students in large programs such as Nursing, Child Development, Criminal Justice, and Psychology has been significantly improved.

6. If this activity has been previously funded, please provide justification for any increased funding.

The current students to staff advisor ratio is 925:1 exceeds the recommended and national average for four-year public institutions of 300:1. Supporting the SSP's will bring the ratio down to 591:1.

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(Responses Limited to Space Provided)

NEW	
FUND #	SF008
DIV RANK	1

С	OLLEGE/UNIT:	Academic Affa	rs	ACTIVITY:	Student Engagement Activities with Academic Departments
D	EPARTMENT:	Office of the Pro	vost		
PI	REPARED BY:	A.V	AIDYA		
1.	Activity Description,	including specific program	objectives.:		
	Dean for "Student E activities are to engage case of Honors and	(prorated by new student no ingagement" activities targe age students in receiving a	umbers) to which aca eted to incoming first n introduction and wil ese sessions will intro	demic departme /ear, transfer or engage their ad iduce and engage	and CESIP- for international students) will be ents can submit proposals to the Office of the graduate students. The purpose of these cademic home department or peer cohort (in the ge students to people and peers that will support gram and campus services.
2.	How many matriculate	ed students will be served b	y this activity?		
	The entire entering	cohort of first time freshme	n, transfer students a	nd new graduat	e students are targeted for this activity.
3.	To which SSF progra	m activity is this proposal re	elated and how will thi	s activity further	student success?
	ownership for their	the institution engages in c success. The data that has gh value on getting to know	onnecting students to been collected on er	the institution a tering first year	at two chief components of student success are and the extent to which the student take students and transfer students indicate that new ad the ins and outs of their programs,
4.	If this has been previo	usly funded, please detail h	ow program objective	s were met.	
	One criteria for selector focus groups will	ction of proposals in the co	lleges will be the effection	ctiveness of the	evaluation plan for the activity. Student surveys engagement activities with their majors.
5.	What assessment tool the objectives outlined	s will be used to determine d in #1 above?	whether the funded a	ctivity has met	
6.	If this activity has been	n previously funded, please	provide justification f	or any increased	I funding

The same amount is being requested as the previous year..

•						FUND #:	
COLLEGE:	Land to the state of the state of	Academic Affairs		ACTIVITY:	Student I Acaden	Engagement Activition	s with leges
DEPARTMENT:	01	fice of the Provost	PREPARED BY:		A. Valdya		
		Use the form below to detail projec For requests for new fulltime per	ted expenses for manent position	or Student Success Fe s add in benefils costs	e Activities of 47%.		
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Appendix 8.2.

# STUDENT SUCCESS FEE (SSF) FUNDING REQUEST FISCAL YEAR 2013 - 2014

(Responses Limited to Space Provided)

NEW	ES 10 10 1
FUND #	SF008
DIV RANK	1

COLLEGE/UNIT:	Academic Affairs	ACTIVITY:	Engagement of Student In RSCA	
DEPARTMENT:	Graduate Studies and Research			
PREPARED BY:	L. Fritz/C. Ney		i.	

## 1. Description of activity, including specific program objectives:

The specific objective of this activity is to provide supplemental support to between 200-250 undergraduate and/or graduate students who are participating in a research, scholarship, or creative activity (RSCA). Students outside of the science and engineering disciplines often do not have access to support for their RSCA activities. This project will target students in disciplines other than science and engineering, although students from all disciplines will be eligible. Support will be provided for costs of RSCA and travel required for participation in RSCA activities (undergraduate students) or completion of theses or projects (graduate students). Participation in RSCA is a requirement for graduate education, and the research literature In undergraduate education reports a strong correlation between RSCA participation and student success. Students will request support (between \$350 to \$750 per student) by submitting an application to the Office of Graduate Studies and Research. A subcommittee of the Graduate Policy.

2. How many matriculated students will be served by this activity?

Between 200-250undergraduate and graduate students

3. To which SSF program activity is this proposal related, and how will this activity further student success?

This activity is primarily related to "increase retention and graduation of students". Personal and career development are additional outcome's for students participating in RSCA.

4. What assessment tools will be used to determine whether the activity will meet the objectives outlined in #1 above?

Recipients will complete a survey which provides results for an "impact analysis". Students submitting an application but not receiving an award will also be surveyed. Finally, academic departments will be surveyed to gauge satisfaction and effectiveness of this program.

5. If this activity has been previously funded, detail how the program objectives were met.

Lottery funding in AY 12-13 supported Research, Scholarship or Creative Activity (RSCA) and met its objective by funding 42 students, representing 18 departments, culminating projects for their master's degree. Culminating projects varied by department and included topics such as: Observations of preschool teachers' knowledge of Developmentally Appropriate Practices; Studies of Classic Maya cave iconography in cosmology and religion; The impact of legal marriage recognition on among lesbian, gay, bisexual and transgender (LGBT) adults over 65 years; The creation of a hybridized garment that features

6. If this activity has been previously funded, provide justification for increased funding.

In the past year, the Graduate Studies office has had an almost complete turnover of new personnel. We are now complete in terms of people and objectives and can now focus on enhancing student scholarly activities and providing direction and support for the same.

Appendix 8.2.

COLLEGE:	and the same	21. 27 TO 1 = 1	mic Affairs			ACTIVITY	Engage	ement of Students	in RSCA	
DEPARTMENT:	Gradu	ate Stud	lies and Research			PREPARED BY		LFritz		
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(Responses Limited to Space Provided)

NEW	
FUND#	SF008
DIV RANK	1

COLLEGE/UNIT:	Undergraduate Studies	ACTIVITY: Support
DEPARTMENT:	University Tutorial Center	
PREPARED BY:	Dr. Howard Masuda	

1. Activity Description, including specific program objectives.:

The University Tutorial Center has been providing continuous tutorial services to CSULA students since 1979. Individual and small group tutoring is provided on an appointment, walk-in, and online basis for frequently-requested lower-division and upper-division courses especially in mathematics, chemistry, physics, statistics, and accounting as well as in 34 other subject areas. The Center's tutor training program has been certified at three levels since 1990 by the International Tutor Training Program Certification Program of the College Reading and Learning Association. A primary program objective is to improve student course grades and thereby increase student retention through effective peer tutoring. With the absence of any General Fund support for Instructional Student Assistants/Students Assistants, the \$166,800 will allow us to increase to and maintain 20 Instructional Student Assistants (tutors) and 2 Student Assistants (office assistants) for the year. The \$8,175 will allow us to continue to provide online math tutoring using the Link-Systems Worldwide Whiteboard platform and Cal State L.A. tutors and also to pilot online after hours math tutoring using Net Tutor especially during Fall Quarter 2013 to accommodate the large influx of new freshmen. The \$6,000 will be used for general operating expenses (supplies and services such as photocopying),

2. How many matriculated students will be served by this activity?

So far this year, 3,453 students were assisted with 9,590 student visits recorded. 12,368 service contacts (students provided assistance or information) were also recorded.

3. To which SSF program activity is this proposal related and how will this activity further student success?

The tutoring services provided by the University Tutorial Center meets Student Success Fee Funding Criteria #7-Degree to which it enhances communications across campus, and expands opportunities for learning communities, study groups and convenient tutoring services. Tutoring is open to all CSULA students. Tutoring furthers student success by providing opportunities for students to increase their knowledge, understanding, and skills and thereby improve their test performance by working with trained, certified subject-area tutors in an individualized, collaborative, interactive manner. Walk-in tutoring and appointment tutoring are available all the hours the Center is open. In the evenings, Sunday through Thursday, online tutoring is available. If funded, we will incorporate 24/7 online tutoring on a pilot basis when our tutors are not at work.

4. If this has been previously funded, please detail how program objectives were met.

The program objective "to improve student course grades and thereby increase student retention through effective peer tutoring" was assessed using course grades (to measure class performance) and written evaluations (to measure tutor performance). An examination of course grades of students who were tutored indicated that at least 75% (and up to 85%) of the students tutored earned passing grades (A, B, C, CR) in their tutored courses. An examination of written student evaluations for walk-in tutoring indicated a combined excellent and good rating of 95.2% or 4.84 on a 1-5 scale (5 = Excellent) based on over 3,800 evaluations so far this year. Our program objective was met.

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

The program objective "to improve student course grades and thereby increase student retention through effective peer tutoring" will be assessed using course grades (to measure student performance, written evaluations (to measure tutor performance), and for this year, re-enrollment data (to measure student retention).

6. If this activity has been previously funded, please provide justification for any increased funding.

Unmet need is measured by counting and recording by course every student who is unable to be tutored because no tutor for the course is currently on staff or no tutor is currently available at the time requested. Additional funding will allow to us to have more tutors and more hours available to reduce this unmet need. So far this year, we have counted over 335 students as our unmet need. With the large increase of freshmen students this fall, an increased unmet need

COLLEGE:		Undergrad	duate Studies			ACTIVITY:	SF008 Mentoring	, Tutorin	g and Writing S	upport
DEPARTMENT:		University *	Tutorial Center			PREPARED BY:		Dr. How	ard Masuda	
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(Responses Limited to Space Provided)

NEW	
FUND #	SF008
DIV. RANK	1

MENTOPING THTOPING AND

COLLEGE/UNIT:	Undergraduate Studies	ACTIVITY:	WRITING SUPPORT	2
DEPARTMENT:	University Writing Center			
PREPARED BY:	Lise Buranen			

### 1. Activity Description, including specific program objectives.:

A portion of the funds (\$50,000) is for a permanent full-time SSP to handle tutor training and student outreach for the UWC, as well as supervise new mentors for online and hybrid courses in both the UWC and the UTC. To meet the needs of a growing student body, the SSP will ensure that the UWC is fully staffed with trained tutors; conduct orientations for incoming freshman and transfer students; and work with each college to inform their students about the UWC. Another portion of the funds (\$182,000) will be used to hire additional tutors to meet the increased demand for writing services. The funds will pay 25 Instructional Student Assistant (ISA) tutors an average of \$11/hour, 15 hours per week. The tutors are CSULA students who have received credit for English 411 (Practicum in Tutoring Writing). They provide one-to-one writing assistance; online writing assistance; facilitate English 100; conduct graduate and senior thesis workshops; and do classroom presentations. Tutoring is available to all CSULA students. Students gain confidence and see improvement in their writing as a direct result of UWC tutoring. Tutoring also provides the tutors themselves with perspective and experience that develops and enhances their own writing.

## 2. How many matriculated students will be served by this activity?

By hiring and training the tutors, the SSP will directly and indirectly impact as many as 8,000-10,000 students per year. Each tutor is likely to work one-to-one with up to 30 students per week. These tutors will also be conducting workshops, visiting classrooms, and facilitating group tutoring, so as many as 10,000 students will be directly impacted.

## 3. To which SSF program activity is this proposal related and how will this activity further student success?

Tutors see students from more than 700 courses and 80 majors. Tutors apply tutoring and composition theories and strategies, evaluate the effects of tutoring, and improve their own competence as writers and future teachers. Tutors also provide extensive assistance to students taking the WPE and UNIV 401. Seniors and grad students will receive support in collaborative workshops to help them with unfamiliar and challenging new writing projects. The SSP will further student success by overseeing tutor recruitment and training, and by conducting student outreach. A larger number of students will learn about and benefit from the UWC and the services offered.

### 4. If this has been previously funded, please detail how program objectives were met.

In 2012-13 we received funding which enabled us to fund 2,000 more tutoring hours and provides at least 4,000 more student contacts over four quarters. We were also able to accommodate more instructor requests for in-class services and presentations and to conduct additional writing workshops. However, the increasing demand for tutoring continued to outstrip our ability to provide writing assistance. In the 2012-13 school year, we turned away 46% of drop-in students (those without appointments), including 57% in the fall quarter alone.

## 5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

For the SSP, data will be gathered from the number of students who attend UWC orientations, new tutors hired and trained, feedback from college departments and student evaluations. For peer tutoring, the number of students served will be recorded, including individual tutoring appointments, workshops, group tutoring, and classroom visits. Evaluations from tutoring appointments and workshops will be recorded and analyzed.

6. If this activity has been previously funded, please provide justification for any increased funding.

We turn away hundreds of students. If we cannot serve students, student retention will be exacerbated, resulting in fewer students graduating.

Narrative

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FUND #:		i
	-	 41 .

			Fiscal \	Year 2013-14			
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DEPARTMENT:	University V	Vriting Center		PREPARED BY:		Lise Buranen	
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(Responses Limited to Space Provided)

 NEW
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 FUND #
 SF008

 DIV RANK
 2

COLLEGE/UNIT:	Honors College	ACTIVITY:	Student Scholarship Coordinator
DEPARTMENT:			
PREPARED BY:	Michelle Hawley		8

1. Activity Description, including specific program objectives.:

Under the supervision of the Associate Director for the Honors College, the National and International Scholarships and Fellowships advisor will serve as the advisor and coordinator for national and international fellowships and scholarships at CSULA. These include the Goldwater, Truman, Marshall, Churchill, Gates, Beinecke and others. There is currently no office at CSULA dedicated to helping students learn about and apply for these and other prestigious award (and currently no point-person at CSULA connected with most of these scholarships) that will help them succeed in college, graduate school and in their future careers. The coordinator will serve all students at CSULA interested in applying for these, present workshops and consultations to students and as well as faculty mentors; assist the students in putting together the application, finding an appropriate scholarship, prepping them for the interview; help them gather letters of recommendation; vet application and submit applications on behalf of CSULA; communicate with faculty mentors; update and maintain resource files and student data. In addition to serving all interested CSULA students with national scholarships, this SSP would also assist Honors College students in applying for graduate school and internships.

2. How many matriculated students will be served by this activity?

This SSP will serve all matriculated students who are interested in applying for scholarships as well as all Honors

- 3. To which SSF program activity is this proposal related and how will this activity further student success?
  - 2. It improves academic advisement and increases retention and graduation of students.

6 It improves career and graduate school guidance and opportunities.

- 7. Communication will be enhanced across campus through workshops and individual meetings with faculty, students, and departments.
- 10 It promotes student development as well as career success.
- 4. If this has been previously funded, please detail how program objectives were met.

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

Direct assessment will include tracking the # of students who apply for scholarships, the # of students who successfully receive scholarships; the number of scholarships applied for, and the quality of application. Indirect assessment will include student and faculty satisfaction surveys and as well as focus group discussions.

6. If this activity has been previously funded, please provide justification for any increased funding.

				FUND #:
COLLEGE	: Honor	s College	ACTIVITY: Studer	nt Scholarship Coordinator
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	Fo	r requests for new fulltime permaner	nt positions add in benefits costs of 47	%j
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\$	81,125.00	\$ -	\$ -	\$ -
Salaries		Services	Travel Total	Equipment Total

81,125.00

\$

SSF REQUEST TOTAL:

(Responses Limited to Space Provided)

NEW	X		
FUND#	SF008		
DIV RANK	2		

COLLEGE/UNIT:	Academic Affairs	ACTIVITY:	Student Online Readiness Tool
DEPARTMENT:	CETL		
PREPARED BY:	LaPolt/Haras/Bondad-Brown		

1. Activity Description, including specific program objectives.:

The pending CSU allocation of \$10 million to reduce bottleneck courses for students through the use of innovative online technologies has increased opportunities for faculty to teach online and hybrid classes. However, many students enroll in online and hybrid courses without understanding the skills needed to be successful in these courses (time management skills, technology skills, etc.). Studies suggest that many students are not prepared to take online courses. This proposal will pilot a program where students use an online tool called Smarter Measure, which assesses student readiness for online classes. Faculty participating in the pilot will request that students take the Smarter Measure assessment before enrolling in their online or hybrid class. Smarter Measure will identify students' strengths and weaknesses with regard to taking an online or hybrid course, advise students if online instruction is not suited to them, and identify resources to assist with improving skills so that students are successful in online or hybrid classes. This pilot will determine whether Smarter Measure is a useful tool for

2. How many matriculated students will be served by this activity?

This pilot will assess online course preparation of 1,000 students over the 2013-14 academic year. CETL is working with 10 faculty redesigning courses for online/hybrid presentation, and students in those courses will participate.

3. To which SSF program activity is this proposal related and how will this activity further student success?

We anticipate that the Smart Measure tool will assist students in making informed choices with regard to the type of courses they should be taking, improving student success and increasing retention and graduation. Taking the Smarter Measure assessment tool also increases students' personal development as it highlights various strengths and weaknesses (e.g., persistence, time management, procrastination, technical skills, computer and internet competency). A comprehensive report is generated after the student takes the online assessment. The report also highlights various resources that the student may utilize to improve current weaknesses, further supporting student success.

4. If this has been previously funded, please detail how program objectives were met.

N/A

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

Grades of students who take online or hybrid courses and volunteer to participate will be examined and compared to their Smarter Measure assessment results, to evaluate the predictive value of this tool. In addition, the overall GPAs of online classes will be compared before Smart Measure was available and after implementation of the Smart Measure assessment, to determine whether the tool helps students improve class-taking skills and make informed choices about the instructional modality that best suits them.

6. If this activity has been previously funded, please provide justification for any increased funding.

					FUND #	
COLLEGE: Acade	Stranger at the second second second second		ACTIVITY:	Property of the party of the	t Online Readin	
DEPARTMENT:	CETL	F	PREPARED BY:	LaPol	t/Haras/Bondad	Brown
						102
 Use t	he form below to detai	I projected expe	enses for Student	Success Fee Ad	ctivities	
	requests for new fullti					
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8,000.00

SSF REQUEST TOTAL: \$

# STUDENT SUCCESS FEE (SSF) FUNDING REQUEST FISCAL YEAR 2013 - 2014

(Responses Limited to Space Provided)

NEW	X
FUND#	SF008
DIV RANK	2

			Peer Mentoring for	Online/Hybrid
COLLEGE/UNIT:	Academic Affairs	ACTIVITY: _	Course	
DEPARTMENT:	CETL			
PREPARED BY:	C. Haras and B. Bondad-Bi	rown		
	f activity, including specific program ob			
the demand for fact available that are coin place. This stud.  1. Recruitment, trasupport for student Graduate students.  2. Funding support.  3. Hiring of Mentor (\$91,852)  4. Development ongoing developm.  5. Service will be coil.	cent proposal to allocate \$10M to reduce bottleneck of ulty to teach online, hybrid, and technology-enhance customized to CSULA's Moodle site. Moreover, when ent support activity will support the following: ining, and certification of two graduate mentors and use taking online and hybrid courses. eMentors will be will manage the undergrad mentors and act as point its workshops and consultants for LMS and customer is to provide both in-person and online support for sturn f video tutorial, materials, and other resources to august ent of all mentors. (\$25,000) communicated via a campalgn; including development groups system software purchase will enable provision of	ad courses. Students Moodle goes down o up to six undergradual housed in the Tutoria t personnel with CETL r service training of all udents taking online a ument support provide at of materials (\$1000) virtual and afterhours	can access Cylida.com videos ever evenings or weekends, the te students to be "eMentors" a il Center of the Library's Palme and ITS weekends in case of le Mentors (\$10,000). and hybrid courses including trowd to by eMentors. Also includes and	ore is no communications process and provide 8 am to 10 pm Moodle or Wing from 8 am to 6 pm.  LMS performance issues.  buble-shooting with Moodle.  a "Train-the-Trainers" workshop for
	atriculated students will be served by tr			
Each quarte thousands of	r, over 800 courses have utilized Moodle in students taking any number of courses th	n varying degrees at utilize Moodle.	3. This position will provi	ide Moodle support to
*				9 P S
	program activity is this proposal relate			
who require a support for the exam, paper outages) that	nd graduation of undergraduates and graduassistance with Moodle for course-related heir students. This is problematic when a set of a course the course have nothing to do with the online course hese issues. Graduate mentors will be an ess with Moodle. We expect that faculty and	reasons. Current student needs he n addition, studer e content. As suc additional resour	tly, instructors are faced lp just before a course d nts also face technical is th, a facully member is n ce who are primarily res	with providing Moddle eadline (e.g., online quiz, sues (e.g., Moodle ot equipped to provide ponsible for ensuring
	ment tools will be used to determine wi	nether the activi	ty will meet the objecti	ves outlined
via ticketing ar LMS issues sp the number of increase in stu	of students who need LMS assistance on camp and in-person help desk at the Tutorial Center, we decific to student support. Ideally, after building faculty who report problems with Moodle supported the requests for assistance with Moodle if the i.e. ITS. In addition, an electronic survey will go burce has helped with regard to Moodle support	we will be able to as gonline tutorials and ort for their student e service is viable, a gout to students an	d designing documentation on campus. We, however and would hope that another d faculty asking for their fe	e service, as well as to identify i, there should be a reduction in r, anticipate a probable er campus initiative would pick
5. If this activity	has been previously funded, detail no	w the program o	objectives were met.	
New propos	sal.			
			6.1	

If this activity has been previously funded, provide justification for increased funding.

## STUDENT SUCCESS FEE (SSF) FUNDING REQUEST DETAIL Fiscal Year 2013-2014

Ĭ				¥		FUND #:	Control (SEC. 19) Charles (Line 4.1)
COLLEGE:	Acader	nic Affairs		ACTIVITY:	Peer Mentori	ng for Online/Hyl	orid Courses
DEPARTMENT:	Office of	the Provost		PREPARED BY:	H	aras/Bondad-Brow	n l
		the form below to deta					
		or requests for new full	time permanent	positions add in ben	erits costs of 47	%. 	
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**************************************	91,852.00	\$	35,000.00	\$	_	\$	
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Salaries I		QUEST TOTAL:	ss \$	132,852.00	otai	Equipmen	it lotal

(Responses Limited to Space Provided)

NEW	X
FUND#	SF008
	3

COLLEGE/UNIT:	HEALTH & HUMAN SERVICES	ACTIVITY: College of HHS Academic Advisement
DEPARTMENT:	CHHS - DEAN	
PREPARED BY:	Luz Solis/Serinah Alexand	ril .

1. Activity Description, including specific program objectives.:

The College of Health and Human Services is requesting funding for 1 Student Service Professionals. The SSP is responsible for providing a wide range of ongoing academic advisement services for incoming freshmen, transfer and continuing students. The SSP assist students in understanding and adhering to University policies and procedures that may directly or indirectly impact their ability to make timely progress toward degree completion. The SSP helps students become knowledgeable about degree requirements and other University requirements, responds to student academic inquiries, assist students who are experiencing academic problems and provide services such as design intervention, information and student success workshops, career counseling, and design academic plans among many other activities that guide students to succeed. The SSP also assists in organizing, planning and conducting freshman and transfer orientation sessions; participate in outreach events at CSULA, such as career day, preview days and VIP day.

2. How many matriculated students will be served by this activity?

The 1 Student Service Professional serves a total of approx. 476 matriculated students.

3. To which SSF program activity is this proposal related and how will this activity further student success?

The Student Services Professional is related to the advisement center for each department/school. The Student Services Professional advises students on a appointment or walk-in basis in the department/school. The Student Service Professional works one-on-one or in a group setting with students from their assigned department, school or program to further the matriculation, retention and graduation rates in each assigned area. The SSP educates and advises the students on College and University requirements, deadlines, create road maps and facilitate meetings in order to provide the students with the necessary tools to succeed in their major or program. In addition to salary request, this program also requires O/E funds. This SSP will also assist in lowering the 1 to 94 student to faculty advisement ratio. HHS has the highest ratio at CSULA.

4. If this has been previously funded, please detail how program objectives were met.

This is a new request to fund an additional 1 SSP.

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

The SSP has access to each students records through GET and use the system to check on each student's success. Each SSP also keeps a log sheet of students they have made contact with and followed up throughout their progress. From summer 2012 until spring 2013 to date, SSPs have met one-on-one with 4661 students. This number is higher than the actual matriculated students due to ongoing advisement, which is an indicator that students are returning to their SSP for further advisement. This does not include group meetings/orientations and other information sessions provided to students.

6. If this activity has been previously funded, please provide justification for any increased funding.

N/A

COLLEGE:	erd being op die heidsleibe.	IUMAN SERVICES			ACTIVITY:	LANGE TO SELECT		Academic Advis Serinah Alexandri	AND THE PROPERTY AND INC.
DEPARTMENT:	CHI	IS - DEAN		ACADE	PREPARED BY: EMIC ADVISEMENT	el Marchael	Luz Sons/	Serinan Alexandri	AND AND THE
	Use	the form below to detail pro	ojected	expens	es for Student Succes	s Fee Acti	vities		
	F0	r requests for new fulltime	perma	ment pos	sitions and in benefits t	0515 01 47			
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Salaries To		Services			Travel T	otal		Equipment To	otal

SSF REQUEST TOTAL: \$ 66,375.00

(Responses Limited to Space Provided)

NEW X FUND # SF008 DIV RANK 3

CC	LLEGE/UNIT:	ACADEMIC AFFAIRS	ACTIVITY: _	DEVELOPING & IMPLEMENTING HIGH IMPACT PRACTICES
DE	PARTMENT:	UNDERGRADUATE STUDIES		
PR	EPARED BY:	JONES/NEY/VAIDYA		a i
1.	Activity Descr	ription, including specific program objectives.:		
	increase stu include such participation with all divisi also be resp	al will be responsible for the development and implement dent engagement in their learning leading to an increase a things as students learning in community (cohorts), thro in research, scholarly and creative activities with faculty ions and colleges to integrate these practices both in exionsible for gathering evidence of effectiveness, as well a prengaged learning and by other means.	in success outough collaborative or in service least sting programs	comes. These practices for engaged learning we assignments and projects, through arning courses. This individual will coordinate and by developing new opportunities. They will
2.		atriculated students will be served by this activity?		
	This will ser	ve all efficiled students.		¥
3.		program activity is this proposal related and how will this	activity further	student success?
			,	
4.	If this has bee	en previously funded, please detail how program objective	s were met.	
	First time re	equest.		ε
	*			
				*
5.	What assessr	ment tools will be used to determine whether the funded a soutlined in #1 above?	ctivity has met	
	Effectivene graduation	ss will be evaluated with surveys of student satisfaction a rates.	and performand	e indicators regarding retention, GPA, and
6.	If this activity	has been previously funded, please provide justification	or any increase	d funding.
	First time re-	quest.		

							FUND	#:
COLLEG		CADEMIC AFFAIRS			ACTIVITY:		PING & IMPLEME IMPACT PRACTIO JONES	
		Use the form below to detail proj For requests for new fulltime p						
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\$	ries Total	Services			Travel T			nent Total

(Responses Limited to Space Provided)

NEW SF008 FUND # DIV RANK

COL	LEGE/UNIT:	Community Based Learning/Service Learning	ACTIVITY:	Student Support for Community Based Learning
DEP	ARTMENT:	Academic Affairs		
PRE	PARED BY:	Mike Willard/Cheryl Ney		
1. /	Activity Descri	iption, including specific program objectives.:		
	increases in community. by students i Some faculty preserve and them can be	based learning/service learning is a high impact practice this type of educational setting. Community based learn These may range from efforts such as data collection at in these courses involve presentations at the end of the y engage students in several courses over a period of tind present the impact of student work in the community frestrengthened through the use of fiscal resources dedicated.	ning/service learn ctivities to educa quarter to the co ne with an exten om previous qua ated to this activi	ning frequently involves project activities in the tional presentations. Often projects conducted mmunity with which the class worked with. ded project, hence there is a need to archive, arters. These projects and presentations about ty.
	These funds will be devel	will support the materials needed for community based, oped by the Faculty Coordinator for Service Learning ar	service learning ad administered	projects. Criteria and guidelines for their use through their office.
2.		atriculated students will be served by this activity?	8	
	900 CSULA service lear	students could be provided up to \$50 each to support a ning course they were enrolled in.	community bas	ed project which met the requirements of the
3.		program activity is this proposal related and how will thi		
	Community to retention and	based learning/service learning is a high impact practice and t d increased success as a student. ( http://www.aacu.org/leap/l	thus engages stud hip.cfm) (Aligns w	lents more deeply in their learning for improved ith guidelines 2, 5 and 6)
4.	If this has bee	en previously funded, please detail how program objectiv	es were met.	
			· ·	
		ment tools will be used to determine whether the funded s outlined in #1 above?	activity has met	
	1. Impact a survey. Qu	analysis of utilization of funds to support service learning uestions will include CSULA student reflections on cond	ucting the projec	conducted through a required post activity

2. Increased level of response to community engagement questions on the National Survey of Student Engagement survey

3. Tracking will include number of community members impacted by the project, type of project, use of funds, etc.

If this activity has been previously funded, please provide justification for any increased funding.

(administered approximately every 2 years).

							FUND #:				
COLLEGE:	Commi	munity Based Learning/Service Learning				ACTIVITY:	udent Support for Community Based Learning				
DEPARTMENT:			Academic Affairs			PREPARED BY:		М	ike Willard/Cher	yl Ney	
			Use the form below to detail projecte For requests for new fulltime perm								
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			Fund for operational supplies for community based learning projects-supplies for data collection activities or project implementation materials, printing, poster presentations, digitizing activity outputs, etc.	_	00.000	l <sub>a</sub>				\$	
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			Supplies	45	,000.00						
\$			\$			\$			\$		
Salaries	s Total		Services			Travel T	otal			ment Tota	al
		7.	SSF REQUEST TOTAL:	\$		45,000.00					

(Responses Limited to Space Provided)

 NEW
 X

 FUND #
 SF008

 DIV RANK
 4

co	LLEGE/UNIT:		VPAA/VP\$	SA	_ ACTIVITY: _	Advisor Training and Professional  Development
DE	PARTMENT:	,	VPAA/AVPAS	AVPHR		
PR	EPARED BY:		NEY/V	VADA-MCKEE		
۱.	Activity Descr	iption, including	specific progra	m objectives.:		
	campus SSF	es with continuir s, and other mat	o professional	development. Funding	a will be utilized for	ofessional development. This funding will help all rinternal and external training opportunities, al Academic Advisement Association (NACADA)
2.				ed by this activity?		( (OOD
	The entire s	tudent body will	be better serve	ed by enhanced trainir	ig and developmer	nt of 55Ps.
3.	To which SSF	program activit	y is this propos	al related and how will	this activity further	student success?
	This will suppleach of the c	port SSPs profest colleges, the Univ	sional developme ersity Academic	ent in both Academic Aff Advisement Center, Tute	airs and Student Affa oring/Writing Center,	airs. Specifically, it will support all of the SSPs located at and EOP.
				e e		
4.	If this has bee	en previously fu	nded, please det	ail how program objec	tives were met.	
	First year re	equest.				
			,			
5.		ment tools will b s outlined in #1 a		nine whether the funde	ed activity has met	
	Advising ef graduation effectivenes	rates; and pers	be evaluated w onnel evaluatio	ith surveys of student n of SSP staff advisor	satisfaction; perfo s. The new Adviso	rmance indicators regarding retention , GPA, r Evaluation Framework will be used to assess
6.	If this activity	has been previ	ously funded, pl	ease provide justificat	ion for any increas	ed funding.
	First year re	equest.				

						FUND #:				
COLLEGE: ACADEMIC AFFAIRS/STUDENT AFFAIRS					ACTIVITY	•	Advisor Training and Professional Development			
DEPARTMENT:		AVPAA/AVPSA	7d 		PREPARED BY	:NE	Y/ WADA- MCKE			
		Use the form below to detail project							•••••	
		For requests for new fulltime per	rmanent po	silions		vel	Equipi		1.2 27	
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(Responses Limited to Space Provided)

 NEW
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 FUND #
 SF008

 DIV RANK
 5

			ACTIVITY:	STUDENT/PARENT ACADEMY FOR FIRST GENERATION COLLEGE STUDENTS
CO	LLEGE/UNIT:	ACADEMIC AFFAIRS/STUDENT AFFAIRS	ACTIVITY	
DE	PARTMENT:	CSEIP/VPSA	2 - P. 10:A. WI. 10	
PR	EPARED BY:	VAIDYA/ROSS		
1.	Activity Descr	iption, including specific program objectives.:		
	will be a one support netw completion of play a new re students dur	rent Academy is proposed as a way to help first generat 1-year bilingual program that will have various modules to york for our students by training the parents on college re of the program. In college, students learn to juggle acad ole as advisors rather than decision makers. The Paren ing the critical first year at Cal State LA.	o ensure parent pequirements. A cemics and other ts Academy will p	participation. The intent is to develop a family bertificate of completion will be presented at responsibilities on their own while their parents provide resources for parents to support
	Workshops and dealing	on topics such as setting realistic expectations, learning with academic challenges will help parents provide supp	fiscal responsibili ort to their colleg	ity, counseling students on majors and careers, e student.
2.	How many ma	atriculated students will be served by this activity?		
۷.		nefit all students. This Academy will be open to the pare	nts of all student	s, in particular all freshman and transfer
3.	To which SSF	program activity is this proposal related and how will thi	s activity further	student success?
	This is relate	ed to Advising and Retention. It is also related to Student Dev	elopment.	
4.		en previously funded, please detail how program objectiv ew funding request.	es were met.	
29			and the base was	
5.	the objective	ment tools will be used to determine whether the funded s outlined in #1 above?		
	Effectivene and gradua	ess will be evaluated with surveys of parent satisfaction attaction rates.	and student perfo	ormance indicators regarding retention, GPA,
£				
6.	If this activity	has been previously funded, please provide justification	for any increase	d funding.

This is a new funding request.

							FUND #:[		
COLLEGE:	ACADEMIC A	AFFAIRS/STUDENT AFFAIRS			ACTIVITY:	STUDENT/PARENT ACADEMY FOR FIRST GENERATION COLLEGE STUDENTS			
DEPARTMENT:		CESIP/AVPSA	_		PREPARED BY:		VAIDYA/ROSS		
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		SSF REQUEST TOTAL	: \$		187,240.00		**************************************		

STUDENT SUCCESS FEE (SSF) FUNDING PROPOSAL SUMMARY Fiscal Year: \_\_\_\_\_\_

ACADEMIC AFFAIRS

Recommend																9
FY 2013-2014 Request	(A-B)	\$ 9,246	•	100,000	80,000	180,975	255,500	81,125	8,000	132,852	66,375	66,375	45,000	40,000	187,240	. 1,252,688
FY 2012-2013 Base Funded	8	\$ 1,650,101	81,125			,	1		•	-	•		•	•		\$ 1,731,226
Program Cost (New/Ongoing) *	A	1,659,347	81,125	100,000	80,000	180,975	255,500	81,125	8,000	132,852	66,375	66,375	45,000	40,000	187,240	.\$
Proposer Last Name		VAIDYA	FRITZ	VAIDYA	FRITZ	JONES	JONES	HAWLEY	LAPOLT/HARAS/BON DAD-BROWN	HARAS/BONDAD- BROWN	YORKER	JONES	NEY	NEY/ WADA- MCKEE	VAIDYA/ ROSS	100
Activity		ACADEMIC ADVISEMENT	GRADUATE STUDENT COMPLETION COORDINATOR	STUDENT ENGAGEMENT ACTIVITIES WITH ACADEMIC DEPARTMENTS	ENGAGEMENT OF STUDENTS IN RSCA	MENTORING, TUTORING, AND WRITING SUPPORT - TUTORIAL CENTER	MENTORING, TUTORING, AND WRITING SUPPORT - WRITING CENTER	STUDENT SCHOLARSHIP COORDINATOR	STUDENT ONLINE READINESS TOOL	PEER MENTORING FOR ONLINE/HYBRID COURSES	COLLEGE OF HHS ACADEMIC ADVISEMENT	DEVELOPING & IMPLEMENTING HIGH IMPACT PRACTICES	STUDENT SUPPORT FOR COMMUNITY BASED LEARNING	ADVISOR TRAINING AND PROFESSIONAL DEVELOPMENT	STUDENT/PARENT ACADEMY FOR FIRST GENERATION COLLEGE STUDENTS	
Dept		COLLEGES; UAAC	GSR	PROVOST	GSR	ngs	ngs	HONORS COLLEGE	CETL	CETL	HHS	nes	AVPAA	AVPAMAVPSA	CESIP/AVPSA	
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VP Ranking		-	-	-	-	-	-	8	7	и	ო	ო	φ	4	ĸ	

Includes salaries and benefits and other continuing commitments

(Responses Limited to Space Provided)

NEW	
FUND#	SF008
DIV RANK	1

COLLEGE/UNIT:	Academic Affairs	ACTIVITY:	Academic Advisement	
DEPARTMENT:	A&L, B&E, CCOE, ECST, HHS, NSS, UAAC			
PREPARED BY:	A.VAIDYA			*

1. Activity Description, including specific program objectives.:

Under the supervision of the Associate Dean of the College, Dept. Chair or Director of the UAAC, the incumbents are responsible for providing a wide range of academic advisement services for students in the areas of the academic major, General Education, and University graduation requirements. The advisor assists students in understanding and adhering to University policies and procedures that may directly or indirectly impact their ability to make timely progress toward degree completion. Duties include but are not limited to: Helping students become knowledgeable about their degree requirements, developing a timeline with a quarter by quarter plan for completing all degree requirements; advising on academic program changes; responding to student academic inquiries; assisting in the resolution of individual academic problems; performing graduation checks and assisting in entering approved course substitutions in GET.

2. How many matriculated students will be served by this activity?

The SSP's bring the ratio of undergraduate and graduate students to SSP's to 591:1. The national benchmark we are striving for is 285:1.

3. To which SSF program activity is this proposal related and how will this activity further student success?

The proposed activity is related to advising and retention services, which is a crucial component in assuring student success. The comprehensive vision for academic advising at CSULA is specified in the 2010-11 Advisement report found here: http://www.calstatela.edu/univ/advise/docs/2011advisementreport.pdf

4. If this has been previously funded, please detail how program objectives were met.

Advising effectiveness will be evaluated with: surveys of student satisfaction; performance indicators regarding retention, GPA, graduation rates; and personnel evaluation of SSP staff advisors.

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

This is a continuing permanent funding request. Reports from the supervising authorities have confirmed the usefulness and effectiveness of having additional staff advisors available to meet with students. Tracking of students in large programs such as Nursing, Child Development, Criminal Justice, and Psychology has been significantly improved.

6. If this activity has been previously funded, please provide justification for any increased funding.

The current students to staff advisor ratio is 925:1 exceeds the recommended and national average for four-year public institutions of 300:1. Supporting the SSP's will bring the ratio down to 591:1.

COLLEGE: _ DEPARTMENT: _	and the second of the second o	cademic Affairs COE, ECST, HHS, NSS, UAAC	<u> </u>		ACTIVITY: _ PREPARED BY: _		AG	ademic Adviseme A. Valdya		1 12
		Use the form below to detail proje For requests for new fulltime po	ected expe ermanent p	nses for ositions	Student Success Fe add in benefits costs	e Activi of 47%	ties 6.			
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NEW FUND # SF008 DIV RANK

(Responses Limited to Space Provided)

CC	DLLEGE/UNIT:	1 6	Academic	Affairs		ACTIVITY:	Student Engagement Activities with Academic Departments
DE	PARTMENT:		Office of the	Provost			
PR	REPARED BY:			A.VAIDYA			
1.	Activity Desc	ription, includ	ing specific prog	gram objective	es.:		
	given an allo Dean for "St activities are case of Hon	ocation (prora tudent Engage to engage st ors and intern	ted by new stud ement" activities udents in receiv ational students	lent numbers s targeted to i ving an introd s). These ses	) to which acad ncoming first y uction and will sions will intro	demic departme rear, transfer or engage their a duce and enga	and CESIP- for international students) will be ents can submit proposals to the Office of the graduate students. The purpose of these cademic home department or peer cohort (in the ge students to people and peers that will support gram and campus services.
2.	How many ma	atriculated stu	dents will be se	rved by this a	ctivity?		
	The entire e	entering cohor	t of first time fre	shmen, trans	fer students a	nd new gradua	te students are targeted for this activity.
3.	To which SSF	program acti	vity is this prop	osal related a	nd how will this	s activity further	student success?
	the extent to ownership f students pla	o which the in for their succe	stitution engage ss. The data the ue on getting to	es in connect at has been o	ing students to collected on er	the institution attering first year	at two chief components of student success are and the extent to which the student take students and transfer students indicate that new and the ins and outs of their programs,
4.	If this has bee	en previously	funded, please o	detail how pro	gram objective	es were met.	
	or focus gro	ups will be us	of proposals in t ed. Colleges ha or during the Sp	ave been prov	vill be the effe viding funds to	ctiveness of the departments fo	evaluation plan for the activity. Student surveys or engagement activities with their majors.
5.		ment tools will s outlined in #	be used to dete 1 above?	ermine whethe	er the funded a	ctivity has met	
							a a
6.	If this activity	has been pre	viously funded,	please provid	e justification	for any increase	d funding.
	Will also \$000 per 1 (Lector St. 1948) And \$\frac{1}{2} \cdot \$1		ng requested as			P-00	

COLLEGE:	<u> Tarangan Sana</u>	cademic Affairs		ACTIVITY:	Student Engagement Activities with Academic Departments/Colleges		
DEPARTMENT:	Off	ice of the Provost		PREPARED BY:		A. Valdya	
		Use the form below to detail project For requests for new fulltime pern	ed expenses for nanent positions	add in benefits costs	of 47%.		
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## STUDENT SUCCESS FEE (SSF) FUNDING REQUEST FISCAL YEAR 2013 - 2014

FUND# SF008

(Responses Limited to Space Provided)

COLLEGE/UNIT:	Academic Affairs	ACTIVITY:	Engagement of Student In RSCA
DEPARTMENT:	Graduate Studies and Research		
PREPARED BY:	L. Fritz/C. Ney		

#### 1. Description of activity, including specific program objectives:

The specific objective of this activity is to provide supplemental support to between 200-250 undergraduate and/or graduate students who are participating in a research, scholarship, or creative activity (RSCA). Students outside of the science and engineering disciplines often do not have access to support for their RSCA activities. This project will target students in disciplines other than science and engineering, although students from all disciplines will be eligible. Support will be provided for costs of RSCA and travel required for participation in RSCA activities (undergraduate students) or completion of theses or projects (graduate students). Participation in RSCA is a requirement for graduate education, and the research literature In undergraduate education reports a strong correlation between RSCA participation and student success. Students will request support (between \$350 to \$750 per student) by submitting an application to the Office of Graduate Studies and Research. A subcommittee of the Graduate Policy.

2. How many matriculated students will be served by this activity?

Between 200-250undergraduate and graduate students

3. To which SSF program activity is this proposal related, and how will this activity further student success?

This activity is primarily related to "increase retention and graduation of students". Personal and career development are additional outcome's for students participating in RSCA.

4. What assessment tools will be used to determine whether the activity will meet the objectives outlined in #1 above?

Recipients will complete a survey which provides results for an "impact analysis". Students submitting an application but not receiving an award will also be surveyed. Finally, academic departments will be surveyed to gauge satisfaction and effectiveness of this program.

5. If this activity has been previously funded, detail how the program objectives were met.

Lottery funding in AY 12-13 supported Research, Scholarship or Creative Activity (RSCA) and met its objective by funding 42 students, representing 18 departments, culminating projects for their master's degree. Culminating projects varied by department and included topics such as: Observations of preschool teachers' knowledge of Developmentally Appropriate Practices; Studies of Classic Maya cave iconography in cosmology and religion; The impact of legal marriage recognition on among lesbian, gay, bisexual and transgender (LGBT) adults over 65 years; The creation of a hybridized garment that features

6. If this activity has been previously funded, provide justification for increased funding.

In the past year, the Graduate Studies office has had an almost complete turnover of new personnel. We are now complete in terms of people and objectives and can now focus on enhancing student scholarly activities and providing direction and support for the same.

Appendix 8.2.

2347) 2)	w	l and		ACTIVITY:	Engagem	FUND #	
COLLEGE:		nic Affairs			Liiguguiii	LFritz	
DEPARTMENT:	Graduate Stud	ies and Research		PREPARED BY:			
	Use Fo	the form below to de r requests for new fu	ail projected exp litime permanent	enses for Student S positions add in be	Success Fee Activiti nefits costs of 47%	es	
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	es Total	Serv	ices	Trave	el Total	Equip	ment rotal

SSF REQUEST TOTAL:

80,000.00

(Responses Limited to Space Provided)

NEW			
FUND#	SF008		
DIV RANK	1		

COLLEGE/UNIT:	Undergraduate Studies	Mentoring, Tutoring and Writing ACTIVITY: Support
DEPARTMENT:	University Tutorial Center	
PREPARED BY:	Dr. Howard Masuda	

1. Activity Description, including specific program objectives.:

The University Tutorial Center has been providing continuous tutorial services to CSULA students since 1979. Individual and small group tutoring is provided on an appointment, walk-in, and online basis for frequently-requested lower-division and upper-division courses especially in mathematics, chemistry, physics, statistics, and accounting as well as in 34 other subject areas. The Center's tutor training program has been certified at three levels since 1990 by the International Tutor Training Program Certification Program of the College Reading and Learning Association. A primary program objective is to improve student course grades and thereby increase student retention through effective peer tutoring. With the absence of any General Fund support for Instructional Student Assistants/Students Assistants, the \$166,800 will allow us to increase to and maintain 20 Instructional Student Assistants (tutors) and 2 Student Assistants (office assistants) for the year. The \$8,175 will allow us to continue to provide online math tutoring using the Link-Systems Worldwide Whiteboard platform and Cal State L.A. tutors and also to pilot online after hours math tutoring using Net Tutor especially during Fall Quarter 2013 to accommodate the large influx of new freshmen. The \$6,000 will be used for general operating expenses (supplies and services such as photocopying),

2. How many matriculated students will be served by this activity?

So far this year, 3,453 students were assisted with 9,590 student visits recorded. 12,368 service contacts (students provided assistance or information) were also recorded.

3. To which SSF program activity is this proposal related and how will this activity further student success?

The tutoring services provided by the University Tutorial Center meets Student Success Fee Funding Criteria #7-Degree to which it enhances communications across campus, and expands opportunities for learning communities,
study groups and convenient tutoring services. Tutoring is open to all CSULA students. Tutoring furthers student
success by providing opportunities for students to increase their knowledge, understanding, and skills and thereby
improve their test performance by working with trained, certified subject-area tutors in an individualized, collaborative,
interactive manner. Walk-in tutoring and appointment tutoring are available all the hours the Center is open. In the
evenings, Sunday through Thursday, online tutoring is available. If funded, we will incorporate 24/7 online tutoring on a
pilot basis when our tutors are not at work.

4. If this has been previously funded, please detail how program objectives were met.

The program objective "to improve student course grades and thereby increase student retention through effective peer tutoring" was assessed using course grades (to measure class performance) and written evaluations (to measure tutor performance). An examination of course grades of students who were tutored indicated that at least 75% (and up to 85%) of the students tutored earned passing grades (A, B, C, CR) in their tutored courses. An examination of written student evaluations for walk-in tutoring indicated a combined excellent and good rating of 95.2% or 4.84 on a 1-5 scale (5 = Excellent) based on over 3,800 evaluations so far this year. Our program objective was met.

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

The program objective "to improve student course grades and thereby increase student retention through effective peer tutoring" will be assessed using course grades (to measure student performance, written evaluations (to measure tutor performance), and for this year, re-enrollment data (to measure student retention).

6. If this activity has been previously funded, please provide justification for any increased funding.

Unmet need is measured by counting and recording by course every student who is unable to be tutored because no tutor for the course is currently on staff or no tutor is currently available at the time requested. Additional funding will allow to us to have more tutors and more hours available to reduce this unmet need. So far this year, we have counted over 335 students as our unmet need. With the large increase of freshmen students this fall, an increased unmet need

									FUND #:		Free W
COLLEGE:	Unde	ergrad	uate Studies			ACTIVITY:	SF008 Mentoring,	A CONTRACTOR OF THE PARTY OF TH		ng Sup	port
DEPARTMENT:	Unive	rsity T	utorial Center			PREPARED BY:		Dr. Howa	rd Masuda		
			W 10.00								
		Use t Fo	he form below to deta requests for new fullt	l proje me pe	ected expe ermanent p	nses for Student Su positions add in ben	efits costs of 4	tivities 7%.			
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(Responses Limited to Space Provided)

NEW	in the second second
FUND#	SF008
DIV. RANK	1

COLLEGE/UNIT:	Undergraduate Studies	MENTORING, TUTORING AND ACTIVITY: WRITING SUPPORT
DEPARTMENT:	University Writing Center	
PREPARED BY:	Lise Buranen	(1) - 10 · 10 · 10 · 10 · 10 · 10 · 10 · 10

#### 1. Activity Description, including specific program objectives.:

A portion of the funds (\$50,000) is for a permanent full-time SSP to handle tutor training and student outreach for the UWC, as well as supervise new mentors for online and hybrid courses in both the UWC and the UTC. To meet the needs of a growing student body, the SSP will ensure that the UWC is fully staffed with trained tutors; conduct orientations for incoming freshman and transfer students; and work with each college to inform their students about the UWC. Another portion of the funds (\$182,000) will be used to hire additional tutors to meet the increased demand for writing services. The funds will pay 25 Instructional Student Assistant (ISA) tutors an average of \$11/hour, 15 hours per week. The tutors are CSULA students who have received credit for English 411 (Practicum in Tutoring Writing). They provide one-to-one writing assistance; online writing assistance; facilitate English 100; conduct graduate and senior thesis workshops; and do classroom presentations. Tutoring is available to all CSULA students. Students gain confidence and see improvement in their writing as a direct result of UWC tutoring. Tutoring also provides the tutors themselves with perspective and experience that develops and enhances their own writing.

#### 2. How many matriculated students will be served by this activity?

By hiring and training the tutors, the SSP will directly and indirectly impact as many as 8,000-10,000 students per year. Each tutor is likely to work one-to-one with up to 30 students per week. These tutors will also be conducting workshops, visiting classrooms, and facilitating group tutoring, so as many as 10,000 students will be directly impacted.

#### To which SSF program activity is this proposal related and how will this activity further student success?

Tutors see students from more than 700 courses and 80 majors. Tutors apply tutoring and composition theories and strategies, evaluate the effects of tutoring, and improve their own competence as writers and future teachers. Tutors also provide extensive assistance to students taking the WPE and UNIV 401. Seniors and grad students will receive support in collaborative workshops to help them with unfamiliar and challenging new writing projects. The SSP will further student success by overseeing tutor recruitment and training, and by conducting student outreach. A larger number of students will learn about and benefit from the UWC and the services offered.

#### 4. If this has been previously funded, please detail how program objectives were met.

In 2012-13 we received funding which enabled us to fund 2,000 more tutoring hours and provides at least 4,000 more student contacts over four quarters. We were also able to accommodate more instructor requests for in-class services and presentations and to conduct additional writing workshops. However, the increasing demand for tutoring continued to outstrip our ability to provide writing assistance. In the 2012-13 school year, we turned away 46% of drop-in students (those without appointments), including 57% in the fall quarter alone.

#### 5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

For the SSP, data will be gathered from the number of students who attend UWC orientations, new tutors hired and trained, feedback from college departments and student evaluations. For peer tutoring, the number of students served will be recorded, including individual tutoring appointments, workshops, group tutoring, and classroom visits. Evaluations from tutoring appointments and workshops will be recorded and analyzed.

#### 6. If this activity has been previously funded, please provide justification for any increased funding.

We turn away hundreds of students. If we cannot serve students, student retention will be exacerbated, resulting in fewer students graduating.

Narrative

FUND #:	Ţ.

COLLEGE:	Undergradu	rate Studies			ACTIVITY:	MEN	TORING	G, TUTORING SUPPORT	AND WRIT	ING
DEPARTMENT:	University W			PREPARED BY:			Lise Buraner	n j		
_		20 lb - 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2			TUTORING AND WRITING SUPPORT					
	Use th	ne form below to de requests for new fu	tail project	ted expe	enses for Student Su positions add in ben	ccess F	ee Activ	vities %.		
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	SSF RE	QUEST TOTAL	\$		255,500.00					

SSF REQUEST TOTAL:

(Responses Limited to Space Provided)

**FUND#** DIV RANK

COLLEGE/UNIT:	Honors College	ACTIVITY:	Student Scholarship Coordinator
DEPARTMENT:			
PREPARED BY:	Michelle Hawley		u u

Activity Description, including specific program objectives.:

Under the supervision of the Associate Director for the Honors College, the National and International Scholarships and Fellowships advisor will serve as the advisor and coordinator for national and international fellowships and scholarships at CSULA. These include the Goldwater, Truman, Marshall, Churchill, Gates, Beinecke and others. There is currently no office at CSULA dedicated to helping students learn about and apply for these and other prestigious award (and currently no point-person at CSULA connected with most of these scholarships) that will help them succeed in college, graduate school and in their future careers. The coordinator will serve all students at CSULA interested in applying for these, present workshops and consultations to students and as well as faculty mentors; assist the students in putting together the application, finding an appropriate scholarship, prepping them for the interview; help them gather letters of recommendation; vet application and submit applications on behalf of CSULA; communicate with faculty mentors; update and maintain resource files and student data. In addition to serving all interested CSULA students with national scholarships, this SSP would also assist Honors College students in applying for graduate school and internships.

How many matriculated students will be served by this activity? 2.

This SSP will serve all matriculated students who are interested in applying for scholarships as well as all Honors

- To which SSF program activity is this proposal related and how will this activity further student success? 3.
  - 2. It improves academic advisement and increases retention and graduation of students.
  - 6 It improves career and graduate school guidance and opportunities.
  - 7. Communication will be enhanced across campus through workshops and individual meetings with faculty, students, and
  - 10 It promotes student development as well as career success.
- If this has been previously funded, please detail how program objectives were met.

What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

Direct assessment will include tracking the # of students who apply for scholarships, the # of students who successfully receive scholarships; the number of scholarships applied for, and the quality of application. Indirect assessment will include student and faculty satisfaction surveys and as well as focus group discussions.

If this activity has been previously funded, please provide justification for any increased funding.

				FUND #:
COLLEGE	≣: Honor	s College	ACTIVITY: Studer	nt Scholarship Coordinator
DEPARTMENT	And the second second second		PREPARED BY:	Michelle Hawley
	Control of the contro			
		the form below to detail projected ex		
L	Fo	r requests for new fulltime permanen	t positions add in benefits costs of 47	%i
Sala	aries	Supplies	Travel	Equipment
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iş.				
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	es Total	Services	Travel Total	Equipment Total

81,125.00

SSF REQUEST TOTAL: \$

(Responses Limited to Space Provided)

NEW	Χ
FUND#	SF008
DIV RANK	2

COLLEGE/UNIT:	Academic Affairs	ACTIVITY:	Student Online Readiness Tool
DEPARTMENT:	CETL		
PREPARED BY:	LaPolt/Haras/Bondad-Brov	wn	

1. Activity Description, including specific program objectives.:

The pending CSU allocation of \$10 million to reduce bottleneck courses for students through the use of innovative online technologies has increased opportunities for faculty to teach online and hybrid classes. However, many students enroll in online and hybrid courses without understanding the skills needed to be successful in these courses (time management skills, technology skills, etc.). Studies suggest that many students are not prepared to take online courses. This proposal will pilot a program where students use an online tool called Smarter Measure, which assesses student readiness for online classes. Faculty participating in the pilot will request that students take the Smarter Measure assessment before enrolling in their online or hybrid class. Smarter Measure will identify students' strengths and weaknesses with regard to taking an online or hybrid course, advise students if online instruction is not suited to them, and identify resources to assist with improving skills so that students are successful in online or hybrid classes. This pilot will determine whether Smarter Measure is a useful tool for

2. How many matriculated students will be served by this activity?

This pilot will assess online course preparation of 1,000 students over the 2013-14 academic year. CETL is working with 10 faculty redesigning courses for online/hybrid presentation, and students in those courses will participate.

3. To which SSF program activity is this proposal related and how will this activity further student success?

We anticipate that the Smart Measure tool will assist students in making informed choices with regard to the type of courses they should be taking, improving student success and increasing retention and graduation. Taking the Smarter Measure assessment tool also increases students' personal development as it highlights various strengths and weaknesses (e.g., persistence, time management, procrastination, technical skills, computer and internet competency). A comprehensive report is generated after the student takes the online assessment. The report also highlights various resources that the student may utilize to improve current weaknesses, further supporting student success.

4. If this has been previously funded, please detail how program objectives were met.

N/A

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

Grades of students who take online or hybrid courses and volunteer to participate will be examined and compared to their Smarter Measure assessment results, to evaluate the predictive value of this tool. In addition, the overall GPAs of online classes will be compared before Smart Measure was available and after implementation of the Smart Measure assessment, to determine whether the tool helps students improve class-taking skills and make informed choices about the instructional modality that best suits them.

6. If this activity has been previously funded, please provide justification for any increased funding.

				FUND #:
in more than the second	mic Affairs	Pi	FEARCON, Indianana Penda	nline Readiness Tool aras/Bondad-Brown
Use the	ne form below to detai	I projected exper	nses for Student Success Fee Activi ositions add in benefits costs of 47%	ties
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Salaries Total	Servic	es	Travel Total	Equipment Total

8,000.00

SSF REQUEST TOTAL:

\$

## STUDENT SUCCESS FEE (SSF) FUNDING REQUEST FISCAL YEAR 2013 - 2014

(Responses Limited to Space Provided)

NEW	Χ
FUND#	SF008
DIV RANK	2

			Peer N	lentoring for Onlin	1e/Hybria
CC	LLEGE/UNIT:	Academic Affairs	ACTIVITY:	Courses	
DE	PARTMENT:	CETL			
PR	REPARED BY:	C. Haras and B. Bondad-B	rown		
1.		f activity, including specific program ob			
	the demand for fac available that are of in place .This stud 1. Recruitment, tra	cent proposal to allocate \$10M to reduce bottleneck sulty to teach online, hybrid, and technology-enhance sustomized to CSULA's Moodle site. Moreover, where ent support activity will support the following: ining, and certification of two graduate mentors and to taking online and hybrid courses. eMentors will be	ed courses. Students can access I Moodle goes down over evening up to six undergraduate students housed in the Tutorial Center of	s Lynda.com videos, but in gs or weekends, there is no to be "eMentors" and prov the Library's Palmer Wing	o communications process vide 8 am to 10 pm Moodle from 8 am to 6 pm.

4. Development of video tutorial, materials, and other resources to augment support provided by eMentors. Also includes a "Train-the-Trainers" workshop for ongoing development of all mentors. (\$25,000)

5. Service will be communicated via a campaign; including development of materials (\$1000) 6. Zendesk ticketing system software purchase will enable provision of virtual and afterhours (6pm-10pm) service. (\$5000)

2. Funding supports workshops and consultants for LMS and customer service training of all eMentors (\$10,000).

now many matriculated students will be served by this activity?

Each quarter, over 800 courses have utilized Moodle in varying degrees. This position will provide Moodle support to thousands of students taking any number of courses that utilize Moodle.

3. Hiring of Mentors to provide both in-person and online support for students taking online and hybrid courses including trouble-shooting with Moodle.

To which SSF program activity is this proposal related, and how will this activity further student success?

Retention and graduation of undergraduates and graduate students. eMentor activity will directly support any students who require assistance with Moodle for course-related reasons. Currently, instructors are faced with providing Moodle support for their students. This is problematic when a student needs help just before a course deadline (e.g., online quiz, exam, paper, etc.) and the instructor is not available. In addition, students also face technical issues (e.g., Moodle outages) that have nothing to do with the online course content. As such, a faculty member is not equipped to provide support for these issues. Graduate mentors will be an additional resource who are primarily responsible for ensuring student success with Moodle. We expect that faculty and students will report less customer-service Issues with Moodle

What assessment tools will be used to determine whether the activity will meet the objectives outlined

The number of students who need LMS assistance on campus are currently unknown. By tracking students' usage of the eMentor service via ticketing and in-person help desk at the Tutorial Center, we will be able to ascertain true demand for the service, as well as to identify LMS issues specific to student support. Ideally, after building online tutorials and designing documentation, there should be a reduction in the number of faculty who report problems with Moodle support for their students on campus. We, however, anticipate a probable increase in student requests for assistance with Moodle if the service is viable, and would hope that another campus initiative would pick up this traffic, i.e. ITS. In addition, an electronic survey will go out to students and faculty asking for their feedback on how well this additional resource has helped with regard to Moodle support and perceptions of the LMS.

If this activity has been previously funded, detail how the program objectives were met.

New proposal.

(\$91.852)

If this activity has been previously funded, provide justification for increased funding.

# STUDENT SUCCESS FEE (SSF) FUNDING REQUEST DETAIL Fiscal Year 2013-2014

9				ā		FUND #:	
COLLEGE:	Acaden	nic Affairs		ACTIVITY:	Peer Mentori	ng for Online/Hybrid Co	ourses
DEPARTMENT:	Office of	the Provost		PREPARED BY:	H	aras/Bondad-Brown	
		the form below to deta					
		r requests for new full					1000 × 121 × 101 × 101 × 121
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undergrad mentors	\$ 62,763.00	signage/campaign	\$ 1,000.00		\$ -	\$	-
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\$	91,852.00	\$	35,000.00	\$	-	\$	-
Salaries T		Service		Travel	Total .	Equipment Total	al
5.5	SSF RE	QUEST TOTAL:	\$	132,852.00			

(Responses Limited to Space Provided)

NEW	X
FUND#	SF008
DIV RANK	3

COLLEGE/UNIT:	HEALTH & HUMAN SERVICES	ACTIVITY: College of HHS Academic Advisement
DEPARTMENT:	CHHS - DEAN	
PREPARED BY:	Luz Solis/Serinah Alexan	drie de grana.

Activity Description, including specific program objectives.:

The College of Health and Human Services is requesting funding for 1 Student Service Professionals. The SSP is responsible for providing a wide range of ongoing academic advisement services for incoming freshmen, transfer and continuing students. The SSP assist students in understanding and adhering to University policies and procedures that may directly or indirectly impact their ability to make timely progress toward degree completion. The SSP helps students become knowledgeable about degree requirements and other University requirements, responds to student academic inquiries, assist students who are experiencing academic problems and provide services such as design intervention, information and student success workshops, career counseling, and design academic plans among many other activities that guide students to succeed. The SSP also assists in organizing, planning and conducting freshman and transfer orientation sessions; participate in outreach events at CSULA, such as career day, preview days and VIP day.

2. How many matriculated students will be served by this activity?

The 1 Student Service Professional serves a total of approx. 476 matriculated students.

3. To which SSF program activity is this proposal related and how will this activity further student success?

The Student Services Professional is related to the advisement center for each department/school. The Student Services Professional advises students on a appointment or walk-in basis in the department/school. The Student Service Professional works one-on-one or in a group setting with students from their assigned department, school or program to further the matriculation, retention and graduation rates in each assigned area. The SSP educates and advises the students on College and University requirements, deadlines, create road maps and facilitate meetings in order to provide the students with the necessary tools to succeed in their major or program. In addition to salary request, this program also requires O/E funds. This SSP will also assist in lowering the 1 to 94 student to faculty advisement ratio. HHS has the highest ratio at CSULA.

4. If this has been previously funded, please detail how program objectives were met.

This is a new request to fund an additional 1 SSP.

5. What assessment tools will be used to determine whether the funded activity has met the objectives outlined in #1 above?

The SSP has access to each students records through GET and use the system to check on each student's success. Each SSP also keeps a log sheet of students they have made contact with and followed up throughout their progress. From summer 2012 until spring 2013 to date, SSPs have met one-on-one with 4661 students. This number is higher than the actual matriculated students due to ongoing advisement, which is an indicator that students are returning to their SSP for further advisement. This does not include group meetings/orientations and other information sessions provided to students.

If this activity has been previously funded, please provide justification for any increased funding.

N/A

	87								FUND #:		
COLLEGE:	HEALTH & I	HUMAN SERVICES			AC	TIVITY: C	ollege o	f HHS Ac	ademic Ad	visem	ent
DEPARTMENT:	CH	HS - DEAN			PREPAR	ED BY:	Luz	Solis/Ser	inah Alexan	dri	
<u>.</u>		234000000000000000000000000000000000000		ACADI	MIC ADVIS	EMENT					
		the form below to detail proj						s			
	Fo	r requests for new fulltime p	ermai	ent po	sitions add ir	penerits cost	S OT 47%.				
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SSF REQUEST TOTAL: \$ 66,375.00

(Responses Limited to Space Provided)

NEW X
FUND # SF008
DIV RANK 3

СО	LLEGE/UNIT:	ACADEMIC AFFAIRS	ACTIVITY:	HIGH IMPACT PRACTICES
DE	PARTMENT:	UNDERGRADUATE STUDIES		
PR	EPARED BY:	JONES/NEY/VAIDYA		
1.	Activity Descr	iption, including specific program objectives.:		
	increase studinclude such participation with all division also be respondent.	al will be responsible for the development and implement dent engagement in their learning leading to an increase a things as students learning in community (cohorts), throw in research, scholarly and creative activities with faculty increase and colleges to integrate these practices both in exponsible for gathering evidence of effectiveness, as well are engaged learning and by other means.	ough collaborative or in service lear	omes. These practices for engaged learning e assignments and projects, through rning courses. This individual will coordinate and by developing new opportunities. They will
2.	How many ms	atriculated students will be served by this activity?		
۷.	430 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	ve all enrolled students.		
	THIS WIN SOI	vo all official states.		
3.	To which SSF	program activity is this proposal related and how will th	is activity further s	student success?
	This is relate	ed to Advising and Retention as well as Student Development	,	
4.	If this has bee	en previously funded, please detail how program objectiv	res were met.	
	First time re	equest.		¥
-		ment tools will be used to determine whether the funded	activity has met	
5.	the objective	s outlined in #1 above?	G	
	Effectivene graduation	ess will be evaluated with surveys of student satisfaction rates.	and performand	e indicators regarding retention, GPA, and
6.	If this activity	y has been previously funded, please provide justification	n for any increase	d funding.
ų.	First time re			

		-							FUND 1	#:	
COLLEG	E:		ADEMIC AFFAIRS			ACTIVITY:	DE		ING & IMPLEME		IGH
EPARTMEN	Т:	UNDER	RGRADUATE STUDIES			PREPARED BY:	11 1		JONES		
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(Responses Limited to Space Provided)

NEW	X
FUND #	SF008
DIV RANK	6

cc	DLLEGE/UNIT:	Community Based Learning/Service Learning	ACTIVITY:	Student Support I Based Le	
DE	PARTMENT:	Academic Affairs			
PR	EPARED BY:	Mike Willard/Cheryl Ney			
1.	Activity Desc	ription, including specific program objectives.:			
	increases in community. by students Some facult preserve an them can be	based learning/service learning is a high impact practice in this type of educational setting. Community based learn These may range from efforts such as data collection act in these courses involve presentations at the end of the city engage students in several courses over a period of time and present the impact of student work in the community from the estrengthened through the use of fiscal resources dedicates will support the materials needed for community based/sloped by the Faculty Coordinator for Service Learning and	ing/service lear stivities to educ quarter to the cone with an exter om previous quated to this activities to the service learning	rning frequently involvational presentations. ommunity with which nded project, hence the arters. These project vity.  g projects. Criteria ar	ves project activities in the Often projects conducted the class worked with here is a need to archive, ts and presentations about
25			60		
2.	12 4	natriculated students will be served by this activity? A students could be provided up to \$50 each to support a	community has	sed project which me	t the requirements of the
	service lear	rning course they were enrolled in.	Community bas	sea project willout the	the requirements of the
3.	To which SS	F program activity is this proposal related and how will this	s activity furthe	r student success?	
	Community retention an	based learning/service learning is a high impact practice and the dincreased success as a student. ( http://www.aacu.org/leap/h	hus engages stu nip.cfm) (Aligns v	dents more deeply in th vith guidelines 2, 5 and	eir learning for improved 6)
				¥	
4.	If this has be	een previously funded, please detail how program objective	es were met.		
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			8		
			*		
5.		sment tools will be used to determine whether the funded a es outlined in #1 above?	ctivity has met		

Impact analysis of utilization of funds to support service learning projects will be conducted through a required post activity survey. Questions will include CSULA student reflections on conducting the project.
 Increased level of response to community engagement questions on the National Survey of Student Engagement survey

3. Tracking will include number of community members impacted by the project, type of project, use of funds, etc.

If this activity has been previously funded, please provide justification for any increased funding.

(administered approximately every 2 years).

5/29/2013

								FUND #:		
COLLEGE:	: Community Based Learning/Service Learning				ACTIVITY:	Stud	Student Support for Community Based Learning			
DEPARTMENT:		Academic Affairs			PREPARED BY:		Mil	ke Willard/Cheryl Ney		
		Use the form below to detail projecte For requests for new fulltime perm	ed ex	xpenses for	Student Success Fe	e Activit	ties			
8										
Salar	les	Supplies	T \$		Trave	\$	14.11	Equipment	2.50	
		Fund for operational supplies for community based learning projects-supplies for data collection activities or project implementation materials, printing, poster presentations, digitizing activity outputs, etc.		45,000.00				\$	-	
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(Responses Limited to Space Provided)

NEW FUND#	X
FUND#	SF008
DIV RANK	4

			and the contraction of the contr	Advisor Training and Professional
CC	LLEGE/UNIT:	VPAA/VPSA	ACTIVITY:	Development
DE	PARTMENT:	AVPAA/AVPAS/AVPHR	2	
PR	EPARED BY:	NEY/WADA-MCKEE		
1.	Activity Descr	ription, including specific program objectives.:		
8	campus SSF	niring of SSPs professionals requires that we initiate and Ps with continuing professional development. Funding vs., and other materials to advance their development incs.	will be utilized fo	r internal and external training opportunities,
	1900c/ -ci			
2.		atriculated students will be served by this activity?		4 100D
	The entire s	tudent body will be better served by enhanced training	and developmer	nt of SSPs.
3.	To which SSF	program activity is this proposal related and how will th	is activity further	student success?
		port SSPs professional development in both Academic Affairs colleges, the University Academic Advisement Center, Tutorin		
		•		
4.	If this has bee	en previously funded, please detail how program objectiv	es were met.	
	First year re	equest.		
		,		
5.		nent tools will be used to determine whether the funded a coutlined in #1 above?	activity has met	
	Advising eff graduation i effectivenes	fectiveness will be evaluated with surveys of student sa rates; and personnel evaluation of SSP staff advisors. • ss as well.	tisfaction; perfor The new Advisor	mance indicators regarding retention , GPA, Evaluation Framework will be used to assess
6.	If this activity	has been previously funded, please provide justification	for any Increase	d funding.

First year request.

						FUND #:
COLLEGE	: ACADEMIC A	AFFAIRS/STUDENT AFFAIRS	e in the second	ACTIVITY:	Advisor T	raining and Professional Development
DEPARTMENT		AVPAA/AVPSA	<del></del>	PREPARED BY:	NE	Y/ WADA- MCKEE
		Use the form below to detail proje For requests for new fulltime pe				
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(Responses Limited to Space Provided)

NEW X
FUND # SF008
DIV RANK 5

COLLEGE/UNIT:		ACADEMIC AFFAIRS/STUDENT AFFAIRS	STUDENT/PARENT ACADEMY FOR FIRST ACTIVITY: GENERATION COLLEGE STUDENTS						
DEPARTMENT: _ PREPARED BY: _		CSEIP/VPSA							
		VAIDYA/ROSS							
1.	Activity Descr	iption, including specific program objectives.:							
	will be a one- support netw completion o play a new ro students duri	<ul> <li>year bilingual program that will have various modules to ork for our students by training the parents on college re f the program. In college, students learn to juggle acado ble as advisors rather than decision makers. The Parent ng the critical first year at Cal State LA.</li> </ul>	scal responsibility, counseling students on majors and careers						
2.	How many matriculated students will be served by this activity?								
	This will ben- students,	efit all students. This Academy will be open to the parer	ts of all students, in particular all freshman and transfer						
3.	To which SSF program activity is this proposal related and how will this activity further student success?								
	This is related to Advising and Retention. It is also related to Student Development.								
4.		n previously funded, please detail how program objective: v funding request.	were met.						
5.	the objectives		tivity has met  d student performance indicators regarding retention, GPA,						
			y y						
6.	If this activity h	as been previously funded, please provide justification fo	r any increased funding.						

This is a new funding request.

COLLEGE	: ACADEMIC	C AFFAIRS/STUDENT AFFAIRS			ACTIVITY:	GENERATION COLLEGE STUDENTS		
DEPARTMENT		CESIP/AVPSA		PREPARED BY:				
		Use the form below to detail pro For requests for new fulltime p			add in benefits costs	of 47%.		
Sal	laries	Supplies		Travel		Equipment		
Lecturers	\$ 104,590.00	SUPPLIES	\$ \$25.	000.00	PROFESSIONAL DEVELOPMENT	\$ -	OFFICE EQUIP.	\$ 6,000.00
fringe 7.65%	\$ 7,650.00		\$	-		\$ -		\$ -
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			\$	-		\$ -		\$ -
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	\$ -	Services	e White	W. M. T		\$ -		\$ -
37 78	\$ -	TRAININGS	\$40,	000.00		\$ -		\$ -
	\$ -					\$ -		\$ -
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	\$ -		\$	-		\$ -		\$ -
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	\$ -		\$			\$ -		\$ -
		\$ Supplies	25,	000.00				
\$ 112,240.00		\$ 40,000.00				\$ 6,000.0		
Salari	es Total	Services		Travel 1	Total	Equipment Total		
		SSF REQUEST TOTA	.L: \$		187,240.00			