



# CAL STATE LA

PARKING & TRANSPORTATION SERVICES

## Volunteer Parking Request

This form is to be used to request a daily parking fee waiver for university-approved volunteers. University approved volunteers may receive complimentary parking only for the day(s) for which they are volunteering. The department or volunteer is responsible for any unwaived parking fees. Please submit completed form to Parking@calstatela.edu. **Please allow 3-5 days processing time.**

Requesting Department Information															
Department						Dept. Contact Name				Office Extension					
Volunteer															
Last Name				First Name				Duties and Assignments							
Please select month and dates they will be volunteering															
			1	2	3	4	5	6	7	8	9	10	11	12	13
			14	15	16	17	18	19	20	21	22	23	24	25	26
			27	28	29	30	31								
Volunteer															
Last Name				First Name				Duties and Assignments							
Please select month and dates they will be volunteering															
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Volunteer															
Last Name				First Name				Duties and Assignments							
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			27	28	29	30	31								
Authorized Signature				Authorized Name and Title (Print)					Date						
Welcome Center Use Only															
Date received: _____						Received by: _____									
Volunteer(s) Confirmed: <input type="checkbox"/> Yes <input type="checkbox"/> No						INI: _____			Date: _____						
Permit Number(s): _____															