

**Present:** C. Bowen, T. Meyerott, S. Minslow, E. Porter, L. Terrones (Chair), M. Ucook Hughes, T. Vunidilo

**Excused**

**Absence:** C. Rodriguez (Executive Secretary), K. Yang

**1. Call to Order**

Chair Terrones called the meeting to order at 10:53 a.m. Members introduced themselves to begin the Spring 2026 semester.

**2. Announcements**

**2.1** Chair Terrones provided an update on two pending items from Fall 2025:

- The revised Library Subcommittee Charge memo, ready to move forward to EPC.
- A proposed joint memo with AIRS reading updates to the Information Literacy Policy, including AI literacy language, pending review before submission.

**2.2** Dr. Porter announced the first University Undergraduate Showcase Day in the Library, March 10, 2026, 1:30-3:00 p.m., first floor. Students enrolled in 4990, Senior Design, or Competition Teams are invited to present research and creative work. Spread the word to your students.

April 8 will continue with the 5to5 series on “sustainability,” 12-1 p.m. in the Reading Lounge.

**2.3** Dr. Vunidilo announced Indigenous Storytelling Workshop “Film Your Story: Indigenous Storytelling and Smartphone Filmmaking,” to be held on March 3, 2026, 10-12 p.m., in the Golden Eagle Ballroom.

**2.4** Dr. Meyerott reminded faculty of upcoming Title II digital accessibility compliance requirements and faculty responsibility for accessible course and web materials.

**3. Election of Vice Chair**

Nominations were opened for Vice Chair for Spring 2026.

Dr. Sarah Minslow self-nominated. No additional nominations were made. No objections were raised.

Dr. Minslow was elected Vice Chair by acclamation.

**4. Approval of November 13, 2025 Minutes**

It was m/s/p (Porter) to approve the minutes.

**5. Approval of the Agenda**

It was m/s/p (Porter) to approve.

**6. Update Reports**

**6.1** EPC Liaison – Corin Bowen

- EPC is revising the university withdrawal process to reduce excessive signature requirements in student crisis cases. EPC is also exploring raising concerns at the CSU system level regarding rigid withdrawal requirements.
- EPC continues discussions regarding increased course caps across departments. Additional concerns were

raised about potential administrative proposals to centralize course scheduling through third-party software.  
C. Bowen will share course cap classification chart committee.

- EPC continues to work on micro-credential, posthumous degree policy, and AI policy development.

**6.2** ASI Student Rep – No student representative currently serving.

**6.3** University Library – Dean Rodriguez  
Dean Rodriguez was unable to attend. No report was provided.

**7. Proposed University Library Code of Conduct (LS 25-01)**

The committee reviewed the draft Library Code of Conduct policy.

It was noted that a period was missing in the third bullet point and that a missing link to IT policies should be included.

The committee recommended moving “Food and covered drinks are allowed in most areas of the Library; see posted signs. Please report spills immediately, and clean up all trash” to the bullet point.

It was m/s/ (Minslow) to change the bullet point to “Food and covered drinks are allowed in specified areas of the library.”

It was m/s/ (Vunidilo) to amend the Minslow motion to retain the phrase “see posted signs.”

The amended motion was approved to read “Food and covered drinks are allowed in specified areas of the library as posted.”

**8. Open Access Policy (LS 25-02)**

Not discussed due to lack of time.

**9. Next Meeting – February 26, 2026.**

The meeting adjourned at 12:05 p.m.