CAL STATE LA

Library Subcommittee Minutes: November 13, 2025   Approved LSM 25-07

Present: V. Ahmed, G. Crocker, K. Howard, T. Meyerott, E. Porter, M. Pourhomayoun, C. Rodriguez (Executive Secretary), L. Terrones (Chair)

Excused Absence: M. Ucok Hughes, T. Vunidilo

1. **Call to Order**
   Chair Terrones called the meeting to order at 10:52 a.m.

2. **Announcements**
   2.1 Dr. Meyerott announced the upcoming publication of her second book, *Bridging the Communication Gap between Latino Families and Public Schools* (Routledge, Jan. 2026).

   Congrats on your upcoming book! The library will order a copy to add to the Cal State LA Author Collection.

   2.2 Chair Terrones invited members to attend the day's *AI Literacy Series* webinar — "Consent, Surveillance, and Capitalism: Understanding Our Ethical Choices" at 3:00-4:00 p.m. — the third and final installment in the Library Live Fall 2025 series.

   2.3 Dr. Porter announced *Faculty Research "5-in-5" Talks* were well-received; future events scheduled for February and April 2026. Planning continues for *Research Week 2026* and a *Faculty Author and PI Celebration* in spring.

3. **Approval of the October 23, 2025 Minutes**
   It was m/s/p (Pourhomayoun) to approve the minutes.

4. **Approval of the Agenda**
   It was m/s/p (Meyerott) to approve.

5. **Update Reports**
   5.1 EPC Liaison – Katherine Howard
   - EPC continues developing a CSU-wide policy on Micro-Credential Policy, following consultation with Provost Latimer, who expressed cautious support and emphasized integrating micro-credentials within existing curricula. EPC is studying CSU Long Beach's model to avoid implementation challenges.

   - EPC discussed the university-wide rise in course caps and its implications for faculty workload and shared governance. EPC and FPC may co-draft a memo for Senate on academic and logistical impacts.
     - T. Meyerott noted Cal State LA is disproportionately affected compared to other CSUs.
     - L. Terrones reported FPC's parallel discussions and an upcoming IRQ to Senate addressing workload and classroom capacity issues.
     - Members highlighted the related CFA grievance and referenced Chico State's successful reversal of course cap increases.

   - Graduate Studies Subcommittee is drafting AI-use guidelines for research, which EPC hopes to expand to undergraduate policies. EPC is reviewing how this effort aligns with the forthcoming Academic Senate AI Task Force.
     - E. Porter emphasized assessment challenges posed by AI-written assignments and the need for in-class alternatives.
     - L. Terrones noted faculty struggles with AI-detection workload and encouraged coordination between

EPC and Senate Task Force initiatives.
- o K. Howard confirmed EPC had added language to the *student misconduct section* of the Faculty Handbook addressing AI use without permission.

5.2 ASI Student Rep – Vacant; No representative available to serve at this time.

5.2 University Library – Dean Rodriguez
- Continuing journal cancellations due to budget reductions. Decisions for additional cancellations (effective January 2026) will be finalized in December. Members were referred to the [Library Collections Budget webpage](#) for updates and feedback opportunities.
- 15 staff positions lost in recent years; two key fiscal and acquisitions staff positions recently vacated. Recruitment for an Associate Dean and one E-Resources Specialist to begin December 2025. Staff workload has increased significantly; the Dean is exploring stipends and reclassifications for relief.
- OA Author Fund remains paused due to budget limitations; the Dean is seeking alternative funding sources.
- SCORE (Supporting Course Resource Equity) continues with 20–30 faculty applicants this year.
- *Café de Leche* to open in the Library post-Thanksgiving (soft launch), with full reopening early Spring 2026.
- Conversations restarting on the *Center for Academic Success* and *Center for Faculty Excellence* projects scaled back due to budget.
- LIBR 1010 six sections (≈40 students each) to launch Fall 2026. The Dean is working with the Provost to align the course with the university's instructional budget.
- 2024–25 Library Impact Report to be published in early Spring 2026.

6. **AIRS Memo – Feedback on Updates to Information Literacy Policy (<u>LS 25-03</u>)**
The committee reviewed AIRS's proposed policy revision, which introduces adaptive language around emerging technologies and AI.

Members supported the addition recognizing AI literacy but suggested avoiding overly AI-heavy language to maintain focus on information literacy's broader scope.

Members proposed removing "continually" from "continually adapt" for conciseness.

Dean Rodriguez recommended language emphasizing the library's leadership role in teaching and assessing literacy across technologies, aligning with the Library Subcommittee's revised charge.

Members also agreed that the Library Subcommittee and AIRS should jointly submit the revised draft to EPC, with K. Howard coordinating via EPC's AIRS liaison, Kendall Faulkner.

7. **Proposed University Library Code of Conduct (LS 25-01)**
Not discussed due to lack of time.

8. **Open Access Policy (LS 25-02)**
Awaiting presidential approval; no new updates.

9. **Next Meeting –** The December 11, 2025, will be cancelled.

The meeting adjourned (Meyerott) at 12:05 p.m.