



Library Subcommittee Minutes: October 23, 2025

Approved LSM 25-06

Present: G. Crocker, K. Howard, T. Meyerott, M. Pourhomayoun, C. Rodriguez (Executive Secretary), L. Terrones (Chair), M. Ucock Hughes, T. Vunidilo

Excused

Absence: V. Ahmed, E. Porter

Guest: H. Yu

1. Call to Order

Chair Terrones called the meeting to order at 10:53 a.m.

2. Announcements

Dr. Tarisi Sorovi-Vunidilo announced an upcoming event, “*Museum Ethics and Repatriation: The Ocean Bone*,” scheduled for Wednesday, October 29, 2–3:30 p.m. at the University Student Union. The session, co-sponsored by the College of Ethnic Studies and the Department of Anthropology, will feature Professor Celia Badwell-Jones (University of Hawai‘i at Hilo) discussing museum ethics, cultural repatriation, and screenings of the short film *Ocean Bone*. Refreshments will follow the talk.

3. Approval of the October 9, 2025 Minutes

It was m/s/p (Meyerott) to approve the minutes.

4. Approval of the Agenda

It was m/s/p (Meyerott) to approve.

5. Update Reports

5.1 EPC Liaison – Katherine Howard

- EPC approved the Library Subcommittee Charge and is waiting for the memo.
- Members expressed interest in learning more about library staffing and how budget reductions are affecting operations.
- The Academic Senate Executive Committee plans to form a University AI Task Force to develop campus policy and guidance on artificial intelligence. Discussion included ensuring library representation on the proposed AI Task Force.

Chair Terrones noted that the Library’s *Ithaka S+R AI Literacy Project*—interviewing 10 faculty and 10 students about AI perceptions that could inform the Senate’s task-force planning. K. Howard will relay this connection to EPC.

- EPC continues to draft a systemwide micro-credentials policy. CSU Long Beach’s model is being studied for alignment.

5.2 ASI Student Rep – No student representative is currently available to serve as liaison.

5.3 University Library – Dean Rodriguez deferred updates to Agenda Item 8.

6. **Proposed Policy Modification: Library Subcommittee (LS 24-04) Update**

Chair Terrones reported that AIRS officially approved the revised subcommittee charge with no requested revisions. The memo will be refreshed and forwarded to EPC for Senate submission. Members agreed to proceed without delay.

7. **Budget Impacts on Journal and Database Cancellations**

Holly Yu, Head of Collections, Discovery & Content Management was present as time certain guest for continued discussion.

- The library absorbed disproportionate cuts—20% in FY 2024–25 and another 20% in FY 2025–26—to protect personnel.
- Current goal: reduce resource spending by \$270,000 this fiscal year; \$211,000 already cut, with an additional \$60,000 target remaining.
- Cancellations: 24 databases and 36 journals cut in 2024–25; newly announced 45 journal titles to end January 2026 (public notice forthcoming).
- Access issues: eBooks often restricted to 1- or 3-user licenses; library funds limited (\$5,000 reserve) for buying additional copies when denied access threshold met.
- Interlibrary Loan (CSU Plus): remains highly efficient for articles and books across CSUs.
- Collaborations: Chancellor's Office funding (\$9 million ECC program) provides core resources system-wide; campus-specific specialized resources remain locally funded.

Holly Yu noted her staffing unit (Technical Services) operates with 3 FTE compared to 9–20 at peer CSUs.

Members inquired about CSU-wide strategies to consolidate or share resources.

Dean Rodriguez added that systemwide licensing saves 20–50% and reduces duplication.

Chair Terrones commended Holly's work and suggested members amplify budget awareness and promote library budget page among faculty, especially regarding OER and library eBooks for no-cost course materials.

8. **Overview of Library Budget**

Dean Rodriguez provided an overview of the library's budget.

- Library has lost approximately 15 positions over three years.
- Associate Dean position vacant since spring 2025; internal search to launch in November.
- Budget Reductions: 12.4% (FY 2023–24) + 10% (FY 2024–25) = 23% overall cut in two years.
- General Fund (2025–26): ≈ \$4.1 M (total); allocation = 86% salaries, 8% collections (\$301K), 6% operations.
- Supplemental Sources: Lottery funds (\$500K) and PaGE self-support funding (\$207K expected spring 2026).
- Total collections budget: ≈ \$1.14 M (↓ from \$1.7 M in 2023).
- Strategies: systemwide Electronic Core Collection (ECC) funded by Chancellor's Office grew from \$6.4 M to \$9.5 M; saves Cal State LA ~\$360K annually.
- CSU libraries pushing toward a "One CSU Library" model to expand shared access and reduce costs.
- Advocated for making the library's collection budget a protected line item in campus budget planning.

T. Meyerott commended the systemwide advocacy and offered to raise ECC support in Statewide Senate meetings.

Chair Terrones suggested future subcommittee discussion on a formal memo or resolution to Academic Senate highlighting the urgency of library funding.

9. Proposed University Library Code of Conduct (LS 25-01)

Not discussed due to lack of time.

10. Open Access Policy (LS 25-02)

Not discussed due to lack of time.

11. Next Meeting – November 13, 2025

The meeting adjourned (Meyerott) at 12:07 p.m.