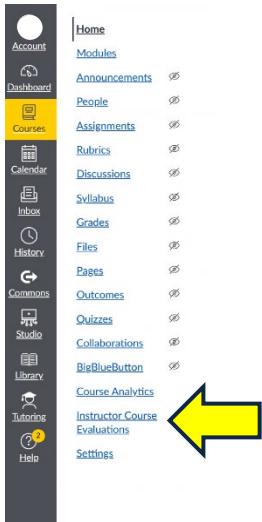


How to Access Your Course Evaluation Surveys

1. Use this link to access your previous Canvas shells and your course evaluations:
<https://calstatela.instructure.com/courses>
2. Select a course from Fall 2025
3. Select Instructor Course Evaluations

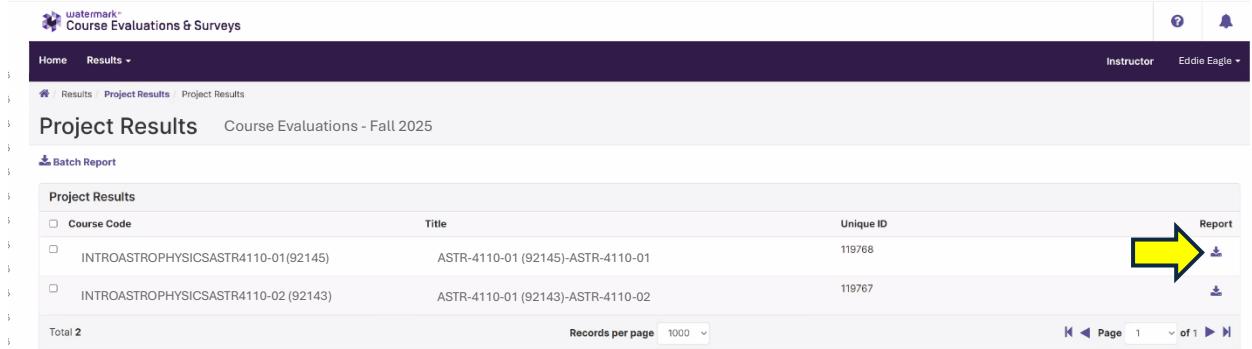


4. A list of all the student opinion surveys for your courses will open up. To access the results for a particular course survey, click Course Evaluations – Fall 2025

The image shows the 'Course Evaluations & Surveys' page. The sidebar on the left lists various course modules. The main content area shows 'Project Results' with a link to 'Course Evaluations - Fall 2025' (which is highlighted with a yellow arrow). Below this, there is a table with columns 'Code', 'Title', and 'Unique Id'. Two rows are listed: INTROASTROPHYSICSASTR4110-01(92145) and INTROASTROPHYSICSASTR4110-02 (92143), both with ASTR-4110-01 (92145)-ASTR-4110-01 and Unique Id 119767.

Code	Title	Unique Id
INTROASTROPHYSICSASTR4110-01(92145)	ASTR-4110-01 (92145)-ASTR-4110-01	119767
INTROASTROPHYSICSASTR4110-02 (92143)	ASTR-4110-01 (92143)-ASTR-4110-02	119768

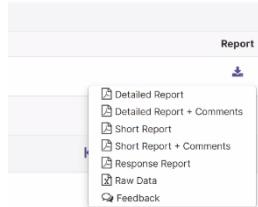
5. To download your Student Option Survey Results for a course, click the purple download button.



The screenshot shows a list of project results. Each result has a checkbox, a course code, a title, and a unique ID. The 'Report' button is located in the top right corner of the table header, with a yellow arrow pointing to it.

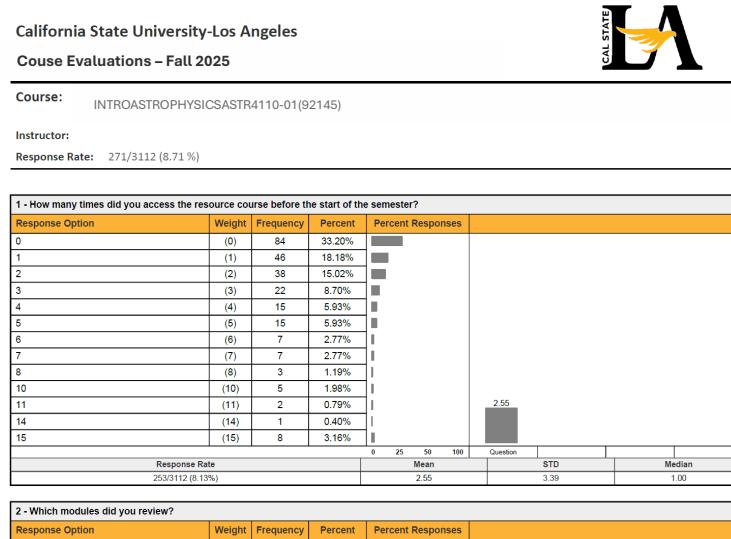
Course Code	Title	Unique ID	Report
INTROASTROPHYSICSASTR4110-01(92145)	ASTR-4110-01 (92145)-ASTR-4110-01	119768	
INTROASTROPHYSICSASTR4110-02 (92143)	ASTR-4110-01 (92143)-ASTR-4110-02	119767	

6. Select the desired report.



The screenshot shows a dropdown menu with various report options: Detailed Report, Detailed Report + Comments, Short Report, Short Report + Comments, Response Report, Raw Data, and Feedback. A yellow arrow points to the 'Detailed Report' option.

- a. This is what a Detailed Report looks like:



Course: INTROASTROPHYSICSASTR4110-01(92145)

Instructor:

Response Rate: 271/3112 (8.71 %)

1 - How many times did you access the resource course before the start of the semester?

Response Option	Weight	Frequency	Percent	Percent Responses
0	(0)	84	33.20%	
1	(1)	46	18.18%	
2	(2)	38	15.02%	
3	(3)	22	8.70%	
4	(4)	15	5.93%	
5	(5)	15	5.93%	
6	(6)	7	2.77%	
7	(7)	7	2.77%	
8	(8)	3	1.19%	
10	(10)	5	1.98%	
11	(11)	2	0.79%	
14	(14)	1	0.40%	
15	(15)	8	3.16%	

Response Rate: 253/3112 (8.13%)

2 - Which modules did you review?

Response Option	Weight	Frequency	Percent	Percent Responses
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- b. This is what a Short Report looks like:

California State University-Los Angeles
Course Evaluations – Fall 2025

COURSE: INTROASTROPHYSICSASTR4110-01(92145)

INSTRUCTOR:

RESPONSE RATE: 271/3112 (8.71 %)

Question	How many times did you access the resource course before the start of the semester?	n	%
0		84	33.20%
1		46	18.18%
2		38	15.02%
3		22	8.70%
4		15	5.93%
5		15	5.93%
6		7	2.77%
7		7	2.77%
8		3	1.19%
10		5	1.98%
11		2	0.79%
14		1	0.40%
15		8	3.16%
Mean		2.55	
Std		3.39	
Median		1.00	

Question	1	2	3	4	5
Which modules did you review?	n	150	100	73	69
	%	70.09%	46.73%	34.11%	32.24%
Which module(s) have been the most useful so far?	n	140	78	53	45
	%	65.42%	36.45%	24.77%	21.03%

Scale: 1 = Time Management and Study Skills Module, 2 = Academic and Reading Skills, 3 = Tech Support Module, 4 = Financial Literacy, 5 = Artificial Intelligence

- c. A Report + Comments provide the desired report with addition of typed comments at the end of the report.
- d. A response report shows how each deidentified student responded to the survey.

7. If you want a report of all the surveys for all your courses. Click here the checkbox.

Batch Report

Project Results

Course Code

INTROASTROPHYSICSASTR4110-01(92145)

INTROASTROPHYSICSASTR4110-02 (92143)

Total 2

- a. Select Batch Report

Batch Report

Project Results

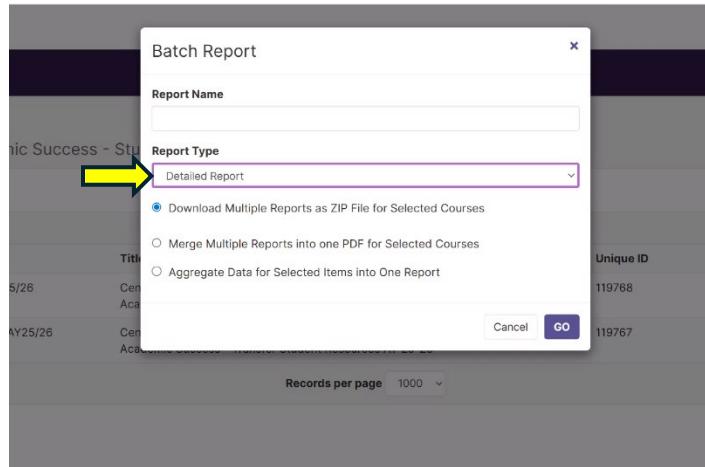
Course Code

INTROASTROPHYSICSASTR4110-01(92145)

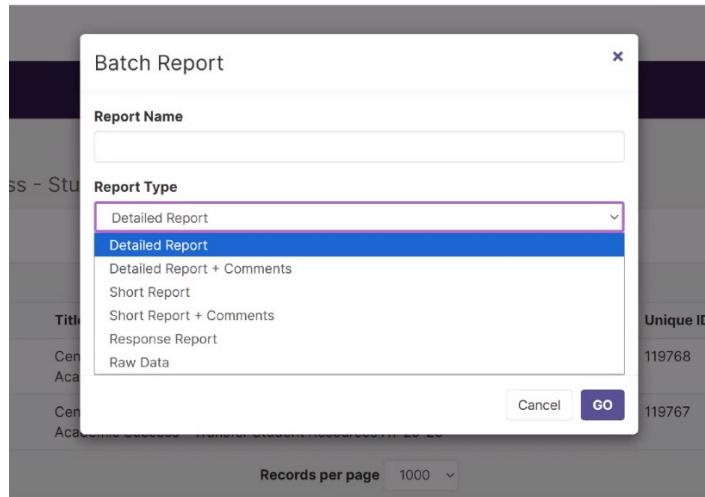
INTROASTROPHYSICSASTR4110-02 (92143)

Total 2

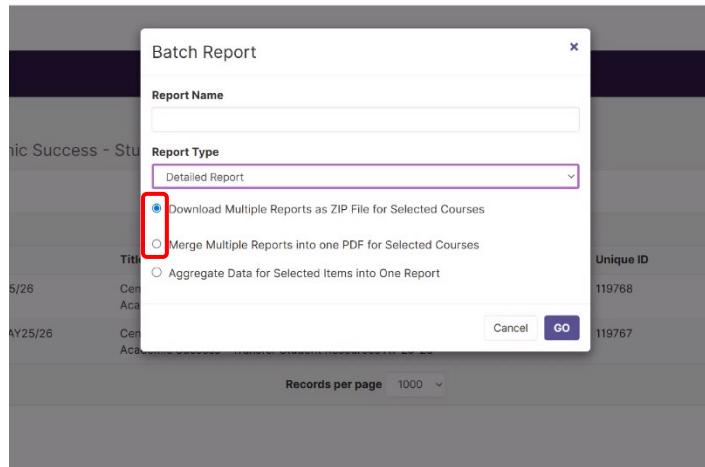
b. Select the desired report type



This is what the dropdown window looks like:



- c. Select either Multiple Reports as ZIP or Merge Multiple Reports into one PDF for your selected classes



- d. An email will be sent to your Cal State LA email address with the file

Questions: Please email Faculty Affairs at Course_Evaluations@calstatela.edu