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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE

Approved

MINUTES OF MEETING: March 13, 2024

PRESENT: S. Baker, B. Baker-Cristales, K. Fisher, K. Franklin, J. Gauthier, M. Hawley, K. Hillstrom, J. Huang, A. Snow, C. Sun, S. Upadhyaya

EXCUSED ABSENCE: J. Phun

1. **Call to Order & Introductions**

J. Gauthier, Chair called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

K. Fisher - With reduced FTES targets and dramatically reduced budgets for AY 24-25, departments are being asked to schedule minimally for fall 2024. We are also being told that while we are scheduling for less demand than many departments anticipate, we will be asked to open up additional sections as need becomes evident based on waitlist numbers.

Since waitlist estimates of student demand are crude at best, I am concerned that this strategy for enrollment management will be ineffective. Would the Registrar be able to activate any alternative mechanisms for tabulating student interest in course sections (e.g., number of times a student attempted to add a course to their cart and was told it was full, or times a student searched for a full course, or...?) that might allow for a more granular understanding of potential demand for courses than that which waitlists provide? With so much of our schedule for fall 2024 contingent on student demand, it is especially critical to have a more refined mechanism for assessing that demand than the number of students who have added to a waitlist.

The committee will invite C. Cobb for a time certain to discuss the issue.

4. **Approval of the Minutes**

It was m/s/p to approve the 03.06.2024 minutes.

5. **Approval of the Agenda**

It was m/s/p to approve the 03.13.2024 agenda.

6. **Curricular Items**

a. Actions Reported by the Executive Secretary and College of Education – None.

7. **Liaison Reports**

- a. Academic Advisement Subcommittee (*A. Snow*) – Did not meet
- b. Academic Information Resources Subcommittee (*K. Hillstrom*) – Submitted report
- c. Curriculum Subcommittee (*J. Huang*) – Did not meet
- d. Executive Committee (*B. Baker-Cristales*) – Submitted report
- e. General Education Subcommittee (*S. Baker*) – Submitted report
- f. Graduate Studies Subcommittee (*K. Franklin*) – Did not meet
- g. Library Subcommittee (*S. Upadhyaya*) – Meeting 03.14.2024
- h. Program Review Subcommittee (*K. Fisher*) – Meeting 03.14.2024
- i. Open Access Policy Task Force (*C Sun*) – Meeting 03.14.2024

8. **Cal-GETC Planning Timeline Draft**

The committee further discussed the GE Policy. The Cal-GETC ad-hoc committee presented their recommended changes to the campus GE and graduation requirements. J. Gauthier will draft a memo to EXEC requesting a campus-wide open forum to solicit feedback on proposed Cal-GETC modifications to GE requirements.

9. **Adjournment**

It was m/s/p (J. Gauthier) to adjourn the meeting at 2:42 pm.