



# CAL STATE LA

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

## EDUCATIONAL POLICY COMMITTEE

Approved

**MINUTES OF MEETING:** January 31, 2024

**PRESENT:** S. Baker, B. Baker-Cristales, K. Fisher, K. Franklin, J. Gauthier, K. Hillstrom, J. Huang, A. Snow, C. Sun, S. Upadhyaya

**EXCUSED ABSENCE:** J. Phun

1. **Call to Order & Introductions**

J. Gauthier, Chair called the meeting to order and introduced new members A. Snow (AL) and B. Baker-Cristales (EXEC) to the committee.

2. **Announcements**

M. Hawley: 1. National Academic Advising Association (NACADA) visited Cal State LA last week. M. Hawley will share final report with EPC.

2. The Critical Course Redesign Symposium is on 02/22/24. UGS and CETL will work with participants on aligning course development with the Center for Academic Success (CAS).

3. **Intent to Raise Questions**

None.

4. **Approval of the Minutes**

It was m/s/p to approve the 11.29.2023 minutes.

5. **Approval of the Agenda**

It was m/s/p to approve 01.31.2024 agenda.

6. **Curricular Items**

a. Actions Reported by the Executive Secretary and College of Education – It was m/s/p to reflect the Actions Reported by the Executive Secretary and the College of Education.

7. **Liaison Reports**

- a. Academic Advisement Subcommittee (*A. Snow*) – Has not met
- b. Academic Information Resources Subcommittee (*K. Hillstrom*) – Has not met
- c. Curriculum Subcommittee (*J. Huang*) – Has not met
- d. Executive Committee (*B. Baker-Cristales*) – Submitted report
- e. General Education Subcommittee (*S. Baker*) – Has not met
- f. Graduate Studies Subcommittee (*K. Franklin*) – Has not met
- g. Library Subcommittee (*S. Upadhyaya*) – Has not met
- h. Program Review Subcommittee (*K. Fisher*) – Has not met
- i. Open Access Policy Task Force (*C Sun*) – Has not met

8. **AIRS Memo to EPC re: Accessible Instructional Materials Policy Modification**

The committee reviewed the revised draft of the Accessible Instructional Materials Policy Modification. It was m/s/p to approve the modification. J. Gauthier will forward EPC's response to AIRS and forward policy to EXEC. K. Hillstrom will take back EPC's suggestion that AIRS take the lead in encouraging faculty to take advantage of the resources available to make their instructional materials accessible.

9. **Adjournment**

It was m/s/p (J. Gauthier) to adjourn the meeting at 2:15 pm.