

LA COMMENCEMENT

COLLEGE GRAND MARSHAL COMMENCEMENT 2025

Marshals needed per ceremony

Depends on ceremony

Grand Marshal
Associate Grand Marshal
Past Grand Marshal
University Banner Carrier
University Banner Carrier Escort 1
University Banner Carrier Escort 2 (optional)
College Banner Carrier
College Banner Carrier Escort 1
College Banner Carrier Escort 2 (optional)
Faculty Aligner/Seater 1
Faculty Aligner/Seater 2
Hooders (varies)

Prior to Commencement

- Recruit the appropriate number of marshals for each college ceremony with the assistance of the Associate Grand Marshal and the Associate Dean's Office.
- Review training materials so both the Associate Grand Marshal and Past Grand Marshal know all of their roles.
- Provide each marshal with the appropriate training materials.
- Work with the Associate Dean's office to ensure that hooders are selected early enough and receive training.
- With the Associate Grand Marshal, provide shuttle and badge information to all marshals.
 - Shuttles will take faculty and staff from/to the main campus to/from the Shrine Auditorium and Expo Hall.

COMMENCEMENT

- Shuttle schedule will be provided at the end of April.
- Faculty badges, to enter the venue, will be provided a week before Commencement.
- Attend hooding training in late April.
- Participate in the Commencement virtual orientation/training in May.
- Grand Marshal provides their contact information to all marshals, and requests to inform them 24 – 48 before the ceremony if they (marshals) are unable to attend Commencement.

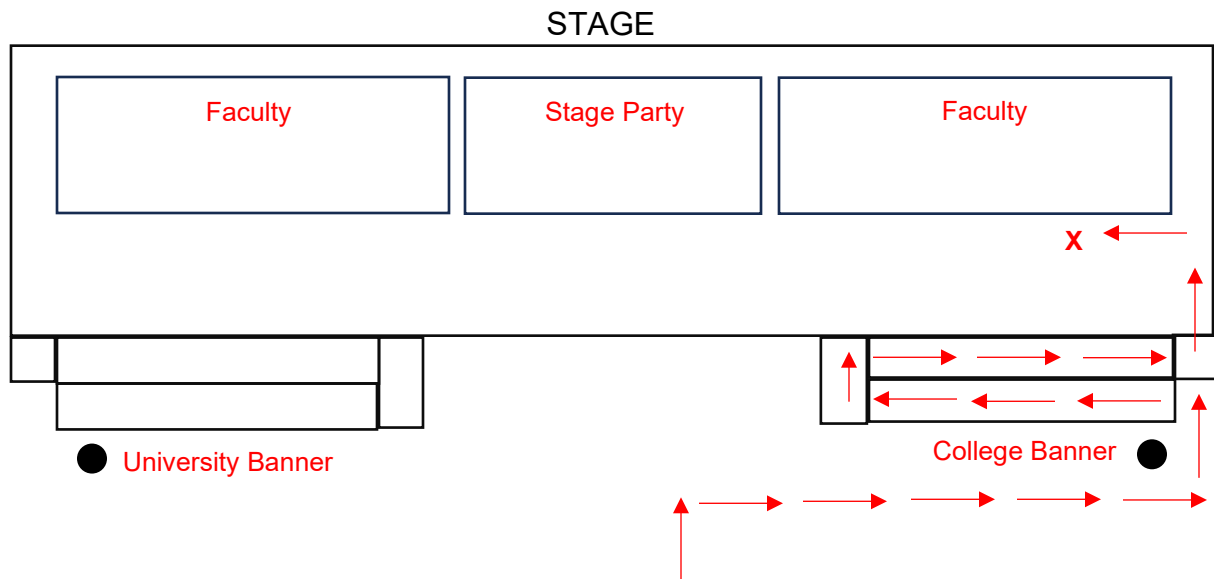
Pre-Processional

- Take the shuttle from the main campus (U-SU Parking lot).
- Shuttle drop-off on 32nd Street, in front of Shrine Expo Hall. Enter at Shrine Expo Hall ONLY for security and check-in.
- Proceed to the designated faculty area at Shrine Expo Hall (left side) to get ready and for some refreshments
- With the Associate Grand Marshal, check-in marshals and make sure that they understand their roles and make adjustments as needed.
- Fill vacant roles, as needed, such as the Past Grand Marshal or hooders.
- 1 hour before the ceremony, prepare and escort the faculty, who will be hooding, to the Graduate Recognition Hall at the end of the Shrine Expo Hall.
- Stay at the Graduate Recognition Hall and make necessary adjustments as needed with hooders (coordinate with the Associate Dean and/or Department Chairs).
- 15 minutes before the start of the ceremony, escort the faculty hooders to the designated holding area for the faculty and stage party at the right side of the Shrine Expo Hall leading towards the Shrine Auditorium.
- A Commencement staff will escort the faculty and stage party to the center walkway of the Shrine Auditorium.
- Make sure that everyone is lined up correctly for the start of the academic procession.

CAL STATE LA COMMENCEMENT

Processional

- College Grand Marshal follows the college banner.
- College Grand Marshal enters the stage from audience right and stands in-front of the assigned seat.



During Ceremony

- Sit in the designated, 1st-row aisle seat, stage left, next to college banner carriers and escorts.
- Troubleshoot — identify issues and assist as needed.

Recessional

- Before the University Hymn, exit the stage with the college banner carrier, and escort(s), and take their place for the recessional by the college banner.
- After the University hymn, the platform party exits the stage. Once the platform party passes, direct the college banner carrier and escort(s) to take their place in the middle aisle and march after the platform party.

CAL STATE LA COMMENCEMENT

- Follow the college banner carrier and escort(s) out of the venue.
- Thank all marshals and faculty.
- Join faculty, graduates, and their families at the photo areas across from the main entrance of the Shrine Auditorium.

