**College of Education RTP Narrative Template Category B: Professional Achievements**

All information refers to the period from to

# NAME: DIVISION: ACADEMIC TITLE:

**Introductory Statement**

*In the space below, write a 250-400 word summary that explains how you have chosen to focus your efforts on professional activities beyond your teaching responsibilities (i.e. research projects, publication for various audiences, school and/or community-based work, or other related endeavors included in this category). You may explain a longer-term, broader agenda within which these activities fall, or focus on summarizing your activities during the period of review. Please describe how your professional activities and achievements are aligned with the mission and vision of the College of Education and the Cal State LA community and promote efforts to advance justice and equity.* ***OPTIONAL:*** *If you choose, you may use part of your statement to explain how your work in Category B connects to your work in Category A and/or C.*

**Section 1: Evidence of Professional Achievements**

*Please record professional achievements* ***COMPLETED*** *during the period of review in the appropriate sections below. You may delete any sections that are not relevant to your activities during the period of review.*

# Peer-Reviewed Journal Articles:

*In the space below, list all articles published in refereed / peer-reviewed journals during the period of* review (or in press). Include full citation in APA format, with DOI or other link. ***Optional Impact* Statement***: You may provide a one sentence statement for each article listed with information about* impact, such as Altmetrics, view counts, citations by other scholars, competitiveness of the journal, or other explanation about the piece's significance.

# Edited Books:

*In the space below, list all edited books published during the period of review (or in press). Include full* citation in APA format, with any relevant web links. ***Optional Descriptive Statement****: You may provide a* one sentence explanation about each book listed, such as the selected outlet or publisher, intended audience, or other relevant details.

# Book Chapters in Edited Volumes:

*In the space below, list all edited book chapters published during the period of review (or in press).* Include full citation in APA format with any relevant web links. ***Optional Descriptive Statement****: You may* provide a one sentence explanation for each book chapter listed, such as purpose of the overall volume, your contribution, and the intended audience, or other relevant details.

# Refereed Conference Proceedings:

*In the space below, list refereed conference proceedings published during the period of review (or in* press). Include full citation in APA format with any relevant web links. ***Optional Descriptive Statement****:* You may provide a one sentence explanation for each piece listed about the motivation for the piece, including information about the conference or professional association.

# Other Publications:

*In the space below, list all other written work published during the period of review (or in press) that is* relevant to your role as a faculty member. Include full citation in APA format with any relevant web links. ***Optional Descriptive Statement****: You may provide a one sentence explanation for each piece listed about* the motivation for the piece, the outlet, intended audience, or other relevant details.

# Publications under Review or in Revision

*In the space below, list all articles placed under review or in the process of revise and resubmit in* refereed / peer-reviewed journals during the period of review. Include the list of authors, title of piece, and name of the target journal. Please indicate the date of submission AND the date the piece was acknowledged as under review, along with subsequent dates when requests for revisions were received (if applicable).

# Conference Presentations:

*In the table below, list conference presentations made during the period of review. You may add or* delete rows as needed. If you were an invited speaker or gave a keynote address or other notable contribution, please indicate those details below the table. You can use an asterisk or other code to indicate the additional participation of student co-authors.

|  |  |  |  |
| --- | --- | --- | --- |
| **Presentation Title** | **Conference Sponsor/ Name of Conference** | **Date(s)** | **Modality (in- person or virtual**  **presentation)** |
|  |  |  |  |
|  |  |  |  |

# Grants, Fellowships, and Contracts

*In the table below, list any grants, fellowships, or contracts for which funding was awarded or ongoing* during the period of review. You may add or delete rows as needed.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Title** | **Funding Source** | **Amount**  **($)** | **Role or Responsibilities** | **Time**  **Period** |
|  |  |  |  |  |
|  |  |  |  |  |

# Grant, Fellowship, or Contract Applications Under Review

*In the space below, list any grants, fellowships, or contracts for which you have applied during the* period of review. Please include the project title, information about co-PIs or collaborators, your proposed role in the project, the funding source and amount requested, and the time period.

# Community-Based Projects

*In the table below, name the school, community-based organization, or other entity with whom you are* working, the length of time the project has been going on or is expected to continue, and a brief description of the activities engaged in. You may add or delete rows as needed.

|  |  |  |
| --- | --- | --- |
| **Community-Based Entity** | **Time Period** | **Activities / Role** |
|  |  |  |
|  |  |  |

***Statement of Impact:*** *Please write a brief (100 word) statement explaining the significance or expected* outcomes of the community-based projects listed in the table above:

# Participation in Professional Societies

*In the table below, list activities beyond typical organizational membership, such as elected office,* chairing symposia or conference sessions, mentoring activities, etc. You may add or delete rows as needed.

|  |  |  |
| --- | --- | --- |
| **Professional Society** | **Activity** | **Time Period** |
|  |  |  |
|  |  |  |

**Innovative use of technology, textbooks, and or original teaching or testing materials which are adopted for professional and/or instructional use outside the faculty member’s division.** *In the table below***,** *include citation or link to resource or materials and brief description of how and/or where it has been adopted or used. You may add or delete rows as needed.* ***Optional Impact Statement****: You may provide a one sentence statement below the table to indicate any uniquely significant impacts.*

|  |  |
| --- | --- |
| **Name of Resource with citation or link** | **How and where adopted or used** |
|  |  |
|  |  |

**Section 2: Other Contributions to Professional Achievement**

# Editor of refereed journal or other publication

*In the table below, list the publications for which you serve as an editor, with links to publication profile* and length of term. You may add or delete rows as needed.

|  |  |
| --- | --- |
| **Name of Publication and link to website** | **Length of Term** |
|  |  |
|  |  |

# Reviewer for refereed journal or other publication

*In the table below, list the publications for which you served as a reviewer, with the number of articles* reviewed during the period of review. You may add or delete rows as needed.

|  |  |
| --- | --- |
| **Publication** | **Number of Reviews**  **Completed** |
|  |  |
|  |  |

# Other Presentations or Invited Contributions

*In the table below, list any other presentations made during the period of review. You may add or delete* rows as needed. You can use an asterisk or other code to indicate the additional participation of student co-authors.

|  |  |  |  |
| --- | --- | --- | --- |
| **Presentation Title** | **Nature of Presentation** | **Date(s)** | **Modality (in- person or virtual**  **presentation)** |
|  |  |  |  |
|  |  |  |  |

# Professional consultant activities

*In the table below, name the school, community-based organization, or other entity for whom you served* as a paid consultant and a brief description of the activities engaged in. Please note that paid consultant activities must comply with the university's 125% rule for outside employment (see link here: https://[www.calstatela.edu/FacultyAffairs/additional-employmentoverload125-rule).](http://www.calstatela.edu/FacultyAffairs/additional-employmentoverload125-rule)) You may add or delete rows as needed. Unpaid consultant activities may be included in Category C.

|  |  |
| --- | --- |
| **Organization** | **Consultant Activities** |
|  |  |
|  |  |

# Awards received for professional or scholarly achievement

*In the space below, please list any professional or scholarly awards you received during the period of* review, including the title of the award, the date received, and the entity from which the award was received.