

CAL STATE L.A.
UNIVERSITY AUXILIARY SERVICES, INC.
BOARD OF DIRECTORS MEETING AGENDA

ZOOM/IN-PERSON MEETING WEDNESDAY, OCTOBER 23, 2024

BOARD MEETING..... 12:00 PM – 1:00 PM

Present:

Patrick K. Day (Vice Chair)	Interim Vice President for Student Life
Carlos Beltran (Secretary/Treasurer)	AVP of Budget, Planning, & Fiscal Compliance
Claudio Lindow (Officer)	Interim Vice President of Administration & Finance
Andre Avramchuk	Academic Senate (Chair)
Judith Benjamin	University Controller
Hengchun Ye	AVP for Research
Tye Jackson	Dean of College of Business and Economics
Jim Kuo	Faculty, Mechanical Engineering
Yahir Flores	ASI President

Absent:

Berenecea Eanes (Chair)	President
Dale S. Zuehls	Community Director, Zuehls, Legaspi & Co.
Ya-Chih Chang	Faculty, Special Education & Counseling
Arwa Hamad	ASI Vice President for External Affairs
Caitlin (CJ) Calica	ASI Vice President for Administration

Management:

Lisa Chavez	UAS Interim Executive Director
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Guest:

Robert LaCour	Aldrich Audit Representative
Jennifer Seifert	Aldrich Audit Representative
Yaraseth Alvarado	UAS Staff

I. CALL TO ORDER DR. DAY

Dr. Day called the meeting to order at 12:05 PM.

II. APPROVAL OF 06/26/2024 AND 07/24/24 MINUTES DR. DAY

Mr. Beltran motioned, Dean Jackson second and motion carried to approve the minutes of the June 26, 2024 minutes; Dr. Avramchuck abstained from the approval vote, stating he did not attend the meeting.

Mr. Beltran motioned, Dr. Avramchuck second and motion carried to approve the minutes of the July 24, 2024 minutes.

III. INTRODUCTION OF NEW BOARD MEMBERS DR. DAY

Dr. Day introduced the new Board Members, which include himself, Mr. Lindow, Dr. Ye, Dr. Kuo, and Ms. Chavez.

IV. BOARD ACTION ITEMS DR. DAY

A. APPROVAL OF APPOINTMENT-INTERIM EXECUTIVE DIRECTOR

Dr. Day introduced Ms. Chavez as Interim Executive Director of UAS and asked for motion of the approval of appointment. Dr. Ye, Mr. Lindow, and Dean Jackson reiterated that they are pleased to have Lisa appointed as Interim Executive Director.

Mr. Lindow mentioned he contacted Lisa as she was well-recommended for the role, and has already addressed immediate concerns.

Dr. Avramchuck motioned, Dr. Ye seconded Ms. Chavez's appointment.

B. CONFLICT OF INTEREST FORM (ANNUAL ALL MEMBERS)

Ms. Chavez informed the Board that those who did not attend the in-person meeting, would receive a conflict-of-interest form to sign via AdobeSign. No further comments were made regarding the implementation of the conflict-of-interest form; Mr. Lindow motioned, Dean Jackson seconded.

V. PRESENTATION OF AUDIT REPORTMR. BELTRAN

Mr. Beltran introduced Aldrich representative, Mr. LaCour, who presented the Year Ended June 30, 2024 financial statements. Aldrich issued an unmodified opinion on the statements, which is the highest local assurance they can provide. As part of the audit process, they provided recommendations to enhance the organization per their findings of material weaknesses of internal controls.

VI. EXECUTIVE DIRECTOR’S REPORT MS. CHAVEZ

Ms. Chavez presented the UAS Executive Director’s report.

In the **Office of Sponsored Programs**, from 7/1/2024 to 9/30/2024, UAS submitted \$12 million worth of proposals; last year at the same time, we had almost double the amount of submittals with \$22.6 million worth of submittals. In the last quarter, we have been awarded \$15.8 million, compared to the same from time last year where we were awarded \$24.9 million during the same quarter.

In **LA BioSpace**, seven new start-us have been onboarded since last year; a total of 14 companies now reside in the incubator. All but one coworking office space has been leased, and we are exploring the reconfiguration of one of the large rooms on the 2nd floor to add additional coworking spaces. Tenants are hiring our students as paid interns, and we continue to have supportive collaboration among the start up scientists and university faculty. The LA BioStart bootcamp has continued to be successful through regional partners and sponsors, not costing any funds to the university.

In our **Dining Operations**, UAS has created an online restaurant and bulk store. The Diablo Express allows you to buy items you may need for your office or event and the cost is significantly lower. The website also allows you to buy coke products and other snack items with a reduction to our previous costs. Additionally, a new catering menu has been created with new low cost pickup items and delivery options. UAS is working with the campus to create a food pantry on the 2nd floor. Two weeks ago, we hosted a Coca-Cola throwback event where over 1,900 people attended.

The **Children’s Center** now offers a free parent education program, which offer 10 online courses available on topics such as trauma and non-violent parenting. New renovations to the bathroom and kitchen area have been finalized which allowed them to welcome 4 more children. They are collaborating with the Bolder Journey School and Pacific Oaks Children school to enhance curriculum. A mobile COVID shot clinic will be available Nov. 7th from 2-6 PM. Lastly, several children developmental centers have toured our facility to enhance their own programs.

The **University Bookstore** recently added retro Diablo wear that has been immensely popular with students and staff. They also now offer art supplies to students.

Ms. Chavez presented the UAS financial statements and notes that there are no significant changes. UAS is at 23% of actuals as far as of revenue which is encouraging.

Dr. Kuo had a question regarding the depreciation of the Golden Eagle Building. Mr. Beltran and Ms. Chavez explained the yearly loss of value of the building.

VII. INFORMATION ITEMDR. DAY

Dr. Day confirmed there are no information items.

VIII. PUBLIC FORUMDR. DAY

There was no public forum at this meeting.

IX. ANNOUNCEMENTS

A. BOARD MEETING CALENDAR FY2024-2025

DECEMBER 18, 2024


MARCH 26, 2025

MAY 28, 2025

X. ADJOURNMENT..... DR. DAY

Dr. Day adjourned the meeting at 1:01 PM.

Approved by the Board of Directors, December 18, 2024


Carlos Beltran (Dec 19, 2024 08:25 PST)

CARLOS BELTRAN, ACTING SECRETARY
UAS BOARD OF DIRECTORS






Board of Directors Report - 10.23.24

Final Audit Report

2024-12-19

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