

CAL STATE L.A.

UNIVERSITY AUXILIARY SERVICES, INC.

**BOARD OF DIRECTORS MEETING AGENDA**

ZOOM/IN-PERSON MEETING

WEDNESDAY, SEPT. 24, 2025

BOARD MEETING.....12:00 PM – 1:00 PM

**Present:**

Anh Huynh-Nelson ( <b>Representing Chair, Berenecea Eanes</b> )	Deputy Chief of Staff
Claudio Lindow ( <b>Officer</b> )	Interim Vice President of Administration & Finance
Patrick K. Day ( <b>Vice Chair</b> )	Vice President for Student Life
Carlos Beltran ( <b>Secretary/Treasurer</b> )	AVP of Budget, Planning, & Fiscal Compliance
Judith Benjamin	University Controller
Hengchun Ye	AVP for Research
Ya-Ching Chang	Faculty, Special Education & Counseling
Jim Kuo	Faculty, Mechanical Engineering

**Absent:**

Andre Avramchuk	Academic Senate (Chair)
Dale S. Zuehls	Community Director, Zuehls, Legaspi, & Co.
Yahir Flores	ASI President
Arwa Hamad	ASI Vice President for External Affairs
Caitlin (CJ) Calica	ASI President for Administration

**Management:**

Timothy Chang	Executive Director
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**Guest:**

Yaraseth Alvarado	UAS Staff
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I. CALL TO ORDER.....DR. DAY

Dr. Day called the meeting to reorder at 12:15 pm.

II. APPROVAL OF 05/28/2025 MINUTES ..... DR. DAY

Mr. Lindow motioned, Dr. Ye second and motion carried to approve minutes of the May 28, 2025 meeting.

III. BOARD ACTION ITEM.....DR. DAY

**A. AUDIT COMMITTEE REPORT**

Mr. LaCour, representing the Aldrich Auditors, presented the results of the 2025 UAS Audit Report. Overall, the areas designated as higher than normal risk were addressed to satisfaction. Mr. LaCour stated they received full cooperation of management and staff throughout the audit and were kept informed as to developments affecting the audit scope.

Mr. Lindow motioned, Mr. Beltran second and motion carried to approve the 2025 UAS Audit Report.

IV. EXECUTIVE DIRECTOR’S REPORT .....MR. CHANG

Mr. Chang acknowledged the warm welcome and emphasized that organizational strength lies in people; additionally, expressed gratitude to Interim Executive Director, Lisa Chavez, for maintaining continuity over the past year. Mr. Chang outlined three immediate priorities:

- i. Reinforce service delivery through evaluation of staff capacity, resources, partners, and expectations.
- ii. Ensure smooth and clean audits by refining processes, strengthening documentation, and improving systems.
- iii. Secure financial strength to expand services and reduce costs.

**A. OPERATIONAL UPDATES**

- Staffing: Finance & Accounting Director (Anthony Lee) hired; Sr. Grants and Awards Administrator recruitment underway.
- RFP: Submission in progress for continued post-award administration services.
- Facilities: GE building requires \$392,115 HVAC overhaul; elevator replacement pending estimate. Equipment dates back to 2003.
- Events: GE Ballroom reopening end of week; U-Club reopening October 6.

- Vendors: Kikka Sushi returning to food court; Café De Leche opening in Café 47 (library) and near Salazar Hall, pending permits.
- Contracts: Barnes & Noble (expires 3/21/2027) and Coke (expires 6/30/2026) renegotiations beginning.
- Grants: 15 grants at risk. CCAMPIS grant (\$450,000 annually) canceled early, which affects the ABACC. Increased indirect cost rates awarded (Instruction 55%, Organized Research 50%, Other Sponsored Activities 46%, Off-Campus Instruction/Research 26%, Off-Campus Other Sponsored Activities 23%). CSU-LA gains: +4 points Organized Research, +9 points Instruction, no losses in others. Definitions can be found here: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/appendix-Appendix%20III%20to%20Part%20200>
- Retirement Plans: Evaluating VEBA option; adding required Roth plan for catch-up contributions.

**B. CONFLICT OF INTEREST FORMS**

- Conflict of interest form to be updated and distributed electronically.

**C. OBSERVED RISKS**

- Lower enrollment reducing auxiliary demand and revenue.
- Loss of grants reducing research activity and funding.
- Failure to secure post-award RFP threatening Carnegie R2 status.
- Deferred GE maintenance risks operational disruption, safety hazards, and escalating liabilities.

V. PUBLIC FORUM.....DR. DAY

- Ms. Chang, Faculty of Special Education & Counseling, expressed concerns regarding processing time for grant funds. Dr. Day stated that this concern would be evaluated and placed as an action item at a future meeting to be properly addressed.
- Mr. Kuo, Faculty of Mechanical Engineering, presented a list of questions from Principal Investigators in the College. Mr. Lindow stated that conversations have begun to enhance the streamline of specific processes, and Resource Managers will be informed of all changes.

VI. ANNOUNCEMENTS

A. BOARD MEETING CALENDAR FY2025-2026

DECEMBER 17, 2025                      MARCH 25, 2026                      MAY 27, 2026

VII. ADJOURNMENT.....DR. DAY

Dr. Day adjourned the meeting at 12:52 pm.

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*Approved by the Board of Directors, December 17, 2025*



Carlos Beltran (Dec 18, 2025 15:47:48 PST)

CARLOS BELTRAN, ACTING SECRETARY  
UAS BOARD OF DIRECTORS