

CAL STATE L.A.
UNIVERSITY AUXILIARY SERVICES, INC.
BOARD OF DIRECTORS MEETING AGENDA

ZOOM/IN-PERSON MEETING
WEDNESDAY, MAY 28, 2025

BOARD MEETING..... 12:00 PM – 1:00 PM

Present:

Berenecia Eanes (Chair)	Cal State LA President
Claudio Lindow (Officer)	Interim Vice President of Administration & Finance
Patrick K. Day (Vice Chair)	Vice President for Student Life
Carlos Beltran (Secretary/Treasurer)	AVP of Budget, Planning, & Fiscal Compliance
Judith Benjamin	University Controller
Hengchun Ye	AVP for Research
Ya-Ching Chang	Faculty, Special Education & Counseling

Absent:

Tye Jackson	Dean of College of Business and Economics
Andre Avramchuk	Academic Senate (Chair)
Jim Kuo	Faculty, Mechanical Engineering
Dale S. Zuehls	Community Director, Zuehls, Legaspi, & Co.
Yahir Flores	ASI President
Arwa Hamad	ASI Vice President for External Affairs
Caitlin (CJ) Calica	ASI President for Administration

Management:

Lisa Chavez	UAS Interim Executive Director
-------------	--------------------------------

Guest:

Yaraseth Alvarado	UAS Staff
-------------------	-----------

CAL STATE L.A.
UNIVERSITY AUXILIARY SERVICES, INC.
BOARD OF DIRECTORS MEETING AGENDA

ZOOM/IN-PERSON MEETING
WEDNESDAY, MAY 28, 2025

BOARD MEETING..... 12:00 PM – 1:00 PM

I. CALL TO ORDER.....DR. DAY

Dr. Day called the meeting to order at 12:06 pm.

II. APPROVAL OF 03/26/2025 MINUTES.....DR. DAY

President Eanes motioned to approve minutes of the March 26, 2025 meeting.

III. BOARD ACTION ITEMDR. DAY

Ms. Chavez presented the 2025-2026 operating budget for the University Auxiliary Services (UAS).

A. 2025-2026 BUDGET

The proposed budget suggests a decrease in revenue from dining and hospitality as cost of goods sold have increased and revenue has slightly decreased. The indirect costs budget will also slightly be reduced due to a decrease in grant activity. Commissions are expected to go down based on the decline in use of our vendors and the bookstore. UAS will have a minimal reduction in total revenue for next year; however, salaries and expenses will be increased since there are newly filled vacancies, such as the Executive Director position. One major item on the budget includes a significant increase in the Utilities & Telephone section; the department is currently working with facilities to review the accuracy of the metered charges. In the case the Utilities & Telephone charges are significantly less than expected, Ms. Chavez proposes the amount be plugged back into the Golden Eagle building.

Dr. Day motioned, Ms. Chang second and motion carried to approve the 2025-2026 Budget.

IV. EXECUTIVE DIRECTOR’S REPORT..... MS. CHAVEZ

Ms. Chavez presented the UAS Executive Director’s report.

A. FINANCIAL STATEMENTS

The reporting package for the quarter ending on March 31st notes that cash is down about \$1.8 million compared to last year ending in 2024. Grants receivable is up \$1.9 million and UAS is expecting several receivables from federal grants. Accounts payable has significantly decreased compared to last year at the end of the year, signifying a positive turnover. The statement of revenue and revenue, UAS is on track for 72% of tracked revenue. Regarding the “other revenue” that is accounted, the \$1.1 million is from a liability lawsuit that was covered by the System wide risk pool, AORMA; therefore, we can expect this expense to be removed. The statement notes that the Bookstore, Carl’s Jr., and Panda Express commissions are significantly low due to the visible reduction of usage of food on campus. Further assessment regarding implementing other sources of income for the campus

dining services will be discussed for Fall semester.

B. RISK ASSESSMENT

New requirements were passed by the Chancellor's Office this past April that requires UAS to implement a series of items such as an annual risk assessment, annual fiscal viability report, and an auxiliary self-assessment control document; the department staff expects to have the documents ready prior to June 30th.

C. GRANTS UPDATE

The awarded proposals for July through the end of April show UAS was awarded \$25 million in grants. To compare to last year, the amounts awarded equaled \$42 million, and this was due to the significant funds that were approved to the Charter College of Education; however, about \$12 million of those grants were terminated. There were \$60 million worth of submitted proposals through the end of April, and same time last year the amount was \$78 million. This decrease is also due to the large proposals that were submitted by the Charter College of Education and ECST.

D. OPERATIONAL UPDATES

UAS is in the process of having first round interviews to fill the vacancy for the Executive Director position; our Interim Executive Director, Ms. Chavez, will depart from the department at the end of July.

The Golden Eagle Building currently places a high financial burden on UAS and there are about eight years left on the bond. \$2 million is currently used towards bond lease payments and operational expenses of the building, and there are other enhancements that should be made to the building, such as a lighting rehaul, to save on the electrical charges and give UAS a payback of less than five years of reinvesting in the lighting system of the building.

V. PUBLIC FORUM.....DR. DAY

There was no public forum at this meeting.

VI. ANNOUNCEMENTS

A. BOARD MEETING CALENDAR FY2025-2026

SEPTEMBER 24, 2025	DECEMBER 17, 2025	MARCH 25, 2026	MAY 27, 2026
--------------------	-------------------	----------------	--------------

VII. ADJOURNMENT.....DR. DAY

Dr. Day adjourned the meeting at 12:49 PM.

Approved by the Board of Directors, September 24, 2025



Carlos Beltran (Sep 24, 2025 16:15:03 PDT)

CARLOS BELTRAN, ACTING SECRETARY
UAS BOARD OF DIRECTORS

Board of Directors Minutes - 05.28.25

Final Audit Report

2025-09-24

Created:	2025-09-24 (Pacific Daylight Time)
By:	Yaraseth Alvarado (yalvar33@calstatela.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAjbe02rArxDN3yy_hMW2b86J1NAXvPOlv

"Board of Directors Minutes - 05.28.25" History

-  Document created by Yaraseth Alvarado (yalvar33@calstatela.edu)
2025-09-24 - 3:59:09 PM PDT
-  Document emailed to Carlos Beltran (cbeltr36@calstatela.edu) for signature
2025-09-24 - 3:59:33 PM PDT
-  Email viewed by Carlos Beltran (cbeltr36@calstatela.edu)
2025-09-24 - 4:14:46 PM PDT
-  Document e-signed by Carlos Beltran (cbeltr36@calstatela.edu)
Signature Date: 2025-09-24 - 4:15:03 PM PDT - Time Source: server
-  Agreement completed.
2025-09-24 - 4:15:03 PM PDT