

## BANNER CARRIER AND ESCORT(S) COMMENCEMENT 2025

#### Marshals needed per ceremony

Depends on ceremony

**Grand Marshal** 

Associate Grand Marshal

Past Grand Marshal

**University Banner Carrier** 

**University Banner Carrier Escort 1** 

University Banner Carrier Escort 2 (optional)

College Banner Carrier

College Banner Carrier Escort 1

College Banner Carrier Escort 2 (optional)

Faculty Aligner/Seater 1

Faculty Aligner/Seater 2

Hooders (varies)

#### **Prior to Commencement**

- Review the training materials.
- Participate in the Commencement virtual orientation/training in May.
- Obtain shuttle and badge information from college Grand Marshal or Associate Dean's office.
  - Shuttles will take faculty and staff from/to the main campus to/from the Shrine Auditorium and Expo Hall.
  - Shuttle schedule will be provided at the end of April.
  - Faculty badges, to enter the venue, will be provided a week prior to Commencement.



#### **Pre-Processional**

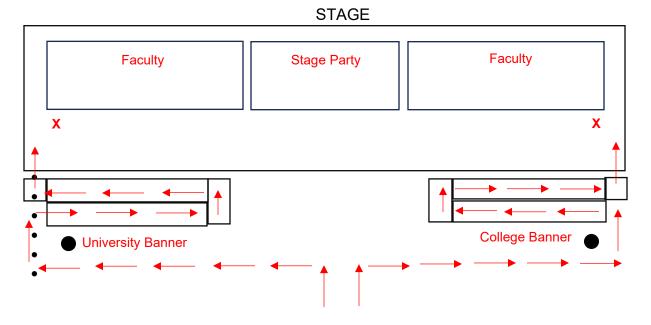
- Take shuttle from the main campus (U-SU Parking lot).
- Shuttle drop-off on 32<sup>nd</sup> Street, in front of Shrine Expo Hall. Enter at Shrine Expo Hall ONLY for security and check-in.
- Proceed to the designated faculty area at Shrine Expo Hall (left side) to get ready and for some refreshments
- Check-in with college Grand Marshal OR Associate Grand Marshal.
- 15 minutes before the start of the ceremony, banner carriers and escorts make their way to the designated holding area for the faculty and stage party at the right side of the Shrine Expo Hall leading towards the Shrine Auditorium.
- A Commencement staff will escort the faculty and stage party to the center walkway of the Shrine Auditorium.
- University Banner carrier and escort(s) line up behind the Chair of the Academic Senate.
- College banner carrier and escort(s) line up behind the University banner and infront of the Grand Marshal.

#### **Processional**

- University banner carrier and escort(s), follow the Chair of the Academic Senate (Bearer of the University Mace).
- College banner carrier and escort(s), follow the University banner and allow about 10 feet between you and the person in front of you.
- The University banner will be placed in the gold flag base located at the bottom
  of the stage (audience left, stage right) by the ramp. The University banner
  carrier and escort(s) will make their way up the ramp and stand on the first row of
  faculty seating at the audience left, stage right.
- The College Banner will be placed in the gold flag base located at the bottom of the stage (audience right, stage left) by the ramp. The college banner carrier and



escort(s) will stand on the first row of faculty seating at the audience right, stage left.



### **During the Ceremony**

Sit with faculty and enjoy it all.

#### Recessional

- Before the University Hymn, banner carriers and escort(s) make their way down the ramp and stand next to their banner.
- University banner carrier and escort(s), follow the Chair of the Academic Senate.
- College banner carrier and escort(s) follow the platform party.
- Before heading out of the venue, return banners to the Shrine Expo Hall at the faculty gathering area.
- Join faculty, graduates, and their families at the photo areas across from the main entrance of the Shrine Auditorium.

# **COMMENCEMENT**

