

C. Battle, C. Wang, D. Czipinski, D. Green, E. Hernandez, K. Yang, M. He, P. Hyunh, S. Wells, X. Sun
K. Baaske, T. Bettcher, T. Dark

ABSENT

EXCUSED ABSENCE

Chair DeShazo convened the meeting at 1:55 p.m.

Senator Ramos read the Tongva land acknowledgement.

1. 1.1 Senator Porter announced:
ORSCA: <https://www.calstatela.edu/orsca>
 - **Faculty Research Presentation** series: tentatively beginning October 28, 2025.
 - Applications for **FLC External Grant Proposal Development**, a workshop that meets on multiple days between October 2025 and March 2026 are **due September 19, 2025**.
 - Proposals for **minigrant** (up to \$5,000) and **reassigned time** (3 units) are **due December 30, 2025**.
Apply: <https://calstatela.infoready4.com/>
Questions: email research@calstatela.edu

CSULB Opportunity

 - Free **virtual grant proposal writing workshop series** in **STEM** proposals on eight alternating Wednesdays 4-5 p.m. between October 2025 and January 2026
 - Apply: https://csulb.qualtrics.com/jfe/form/SV_8vN1SPmEwoHtfv0?Q_CHL=qr
 - Questions: email ORED-Grants@csulb.edu
 - 1.2 Senator Abdullah announced: AB 715 restricts what K-12 teachers can say in the classroom, going around union processed, making them fireable. It's not going through the regular legislative process. This is the last week of the legislative session and if you want to learn more, we're having a teach out on Thursday at 3:15 p.m. in front of the Golden Eagle statue. Please come out and feel free to bring your students/classes.
 - 1.3 K. Elliott Brown, AVP for Faculty Success, ORSCA and Dean of Graduate Studies announced: We will be hosting a Faculty Recognition and Awards Ice Cream Social in the State Playhouse Theatre (followed by Ice Cream in the Music Courtyard) on Wednesday, September 17, 3:00-5:00 p.m. Please RSVP at:
<https://www.calstatela.edu/academicaffairs/faculty-recognition-and-awards-and-ice-cream-social-rsvp>
 - 1.4 H. Lattimer, Provost and VP for Academic Affairs announced: There will be an Academic Affairs Budget Town Hall on Thursday, September 25, 12:00-1:00 p.m., in KH 1077, Lecture Hall 2.
2. None.
3. 3.1 Senator Meyerott announced her intent to raise the following questions:
I would like to raise a question regarding the recent changes to the classroom scheduling and reassignment process.
Faculty across the College of Education—and possibly beyond—have noted ongoing challenges with the current classroom assignment system. While classroom scheduling has historically been imperfect, the new process appears to have introduced additional barriers that unintentionally hinder effective instruction.
Previously, faculty were able to work with their local department scheduler to request changes during the week before or after classes began when a room's layout or design was not conducive to instructional needs. This flexibility allowed faculty to align classroom spaces with the pedagogical approaches emphasized in CETL professional development, such as active learning and group work.
The revised system centralizes authority, requires multiple approvals, and has eliminated

ANNOUNCEMENTS

QUESTIONS FROM THE FLOOR

INTENT TO RAISE QUESTIONS

INTENT TO RAISE
QUESTIONS (continued)

local scheduler discretion—even after the “optimization” period. Additionally, enrollment caps are being used as rigid determinants: for example, a class of 25 students is denied use of a 35–40 seat classroom, even when such rooms are available, because those spaces are reserved for outside organizations, such as LAUSD.

While I applaud leadership for working to address long-standing scheduling problems, the current system seems to privilege software-driven decisions and non-instructional considerations over the realities of teaching and learning. Faculty are concerned that this approach reduces students to “widgets in chairs” rather than supporting a humanizing, dynamic learning environment.

My questions are as follows:

1. Were these changes in scheduling policy and authority ever brought forward to the faculty for discussion?
2. Would it be possible, as a compromise, to return some discretionary authority to local department schedulers after optimization, or at least within the first two weeks of the semester, to allow for adjustments based on instructional needs?

Such a shift would help ensure that classroom decisions are informed by those most directly responsible for teaching and learning, rather than solely by software or external priorities.

3.2

Senator Kaur announced her intent to raise the following questions:

At the end of last March, the CSU Systemwide Human Resources office issued a Travel Advisory for faculty, students, and staff considering international travel in Spring & Summer 2025. The document noted the rapidly changing immigration policies and directed CSU employees planning to travel to foreign destinations for business reasons to request approval from their campus president. Cybersecurity concerns were also noted.

Question 1: Is there a new set of CSU systemwide guidelines about international travel for Academic Year 2025/26, or alternatively, does our campus have its own guidelines?

Question 2: When employees on employment visas (such as H1B) travel to their home country for visa stamping, they may sometimes face additional administrative processing (221G), during which their employer is asked to provide further proof of employment. In such cases, is there a defined process at Cal State LA for who the employee should contact?

Since employment visas are sponsored by the university and the university retains immigration counsel, do the services of these attorneys extend to assisting employees with issues encountered while returning from visa stamping abroad? Additionally, because employees often travel for visa stamping during holidays (such as the winter break), is there a process in place to ensure someone will be reachable if issues arise while the university is closed?

Question 3: The document from March notes that The California State University system provides pro bono legal immigration services through a contract with Immigrant Legal Defense (ILD). The ILD page (<https://www.ild.org/csuappointments>) linked from that document lists CSU campus partners, and Cal State LA is not among them. Does our campus provide any legal service that could be reached by phone to assist an employee who is encountering a problem at a US border crossing?

Question 4: Some employees may not be able to avoid all international travel, whether business or personal. Can our campus IT services loan to these employees laptops and smartphones set up in a way to divulge as little information as possible should these devices be searched at the border?

INTENT TO RAISE
QUESTIONS (continued)

3.3 Senator Larkins announced her intent to raise the following questions:
One of the joys of working as a faculty member in academia is graduation. Faculty members get to witness their students take their rightful rewards for many months and years of hard work, celebrating the end of their time together as well as new beginnings. Faculty members also get to participate in many of the more academically formal events during the year, such as Convocation and the recent Investiture, school and department awards nights, and other similar events designed to highlight academic achievement. The sartorial expectations of most of these events is to wear one's academic regalia. I would like to ask that the university provide a wearable item, available to all faculty, that could be put on at these events along with their regalia to show that they are members of the Cal State LA faculty. An example of these might be a braided cord in the school's colors, a ribbon or stole with the school's seal, or a badge of a size that is large enough to be noticeable. For one, many faculty members, especially lecturers, have Master's degrees, and so their regalia is not immediately visually distinguishable from their students at ceremonies. Additionally, it would help to give faculty a unified look at these events and help to show the connected relationship of all faculty at the university. There are many types of visible indicators, of a variety of materials and sizes, and so it is likely that a cost-effective solution could be found.
In conclusion, my question is: could we have a wearable item provided to faculty to wear at special events when regalia is expected, that would help identify faculty from students and show them to be part of the unified faculty of Cal State LA?

4. It was m/s/p (Porter) to approve the minutes of the meeting of August 26, 2025 (ASM 25-2).

APPROVAL OF MINUTE

5. 5.1 It was m/s/ (Oropeza Fujimoto) to approve the agenda.

APPROVAL OF AGENDA

5.2 Chair DeShazo advised of an editorial correction in item 4.

5.3 The agenda was approved as amended.

6. Chair DeShazo presented her report.

SENATE CHAIR'S REPORT

7. Margaret Garcia, Associate Dean, Office of UGS and Executive Director of Enrollment Services and Cheryl Pugh, Articulation Officer, presented updates on the Articulation Agreement and Credit Mobility. A question and answer period followed.

ARTICULATION AGREE-
MENT AND CREDIT
MOBILITY

8. 8.1 It was m/s/ (Porter) in line 39 to delete ALL ADDITIONAL ATTEMPTS and insert THE SECOND REPEAT (THIRD ATTEMPT).

PROPOSED NEW POLICY:
GRADUATE STUDENT
COURSE REPEAT AND
REPEAT FOR GRADE
REPLACEMENT POLICY,
FACULTY HANDBOOK,
CHAPTER IV (24-15)
Second Reading Item
Forward to the President

8.2. Debate ensued. The Porter motion passed. (V: 32/3/6)

8.3 It was m/s/ (Phun) in line 40 to delete in line 40 SHALL BE AVERAGED and insert in line 41 THE HIGHEST GRADE SHALL BE HONORED after "AVERAGE".

8.4 It was m/s/ (Meyerott) to amend the Phun motion to move the new proposed language to line 41 before "WHEN".

8.5 Debate ensued.

8.6 A point of order was raised to make a grammatical correction. It was agreed by consensus that the following should read: IF A STUDENT IS GRANTED PERMISSION TO REPEAT A COURSE FOR THE SECOND TIME (I.E. 3RD TOTAL ATTEMPT), THE FIRST REPEAT (SECOND ATTEMPT) AND ALL ADDITIONAL ATTEMPTS THE SECOND REPEAT (THIRD ATTEMPT) SHALL BE AVERAGED THE HIGHEST GRADE SHALL BE HONORED WHEN CALCULATING THE STUDENT'S OVERALL GRADE-POINT AVERAGE.

8.7 Debate ensued.

8.8 The Phun motion as amended passed. (V: 27/7/3)

PROPOSED NEW POLICY:
GRADUATE STUDENT
COURSE REPEAT AND
REPEAT FOR GRADE
REPLACEMENT POLICY
(continued)

- 8.9 It was m/s/ (Hanan) in line 38 to replace IF A STUDENT IS GRANTED with IF THE DEPARTMENT GRANTS A STUDENT.
- 8.10 Debate ensued. The Hanan motion failed. (V: 7/33/3)
- 8.11 It was m/s/p (Porter) in line 41 to insert ONLY after “COURSE” and replace HONORED with USED. (V: 34/4/3)
- 8.12 It was m/s/p (Warter Perez) in lines 25-27 to delete IF A POST-BACCALAUREATE OR GRADUATE PROGRAM ALLOWS A COURSE TO BE TAKEN A SECOND TIME, THE GRADE FROM THE SECOND ATTEMPT WILL BE USED TO CALCULATE THE STUDENT’S GPA. and move it to line 38 to read IF A POST-BACCALAUREATE OR GRADUATE PROGRAM ALLOWS A COURSE TO BE REPEATED THEN ONLY THE HIGHEST GRADE SHALL BE USED WHEN CALCULATING THE STUDENT’S OVERALL GRADE-POINT AVERAGE. (V: 32/1/5)
- 8.13 E. Porter suggested an editorial amendment line 2 to add BE after “MAY”. No objections were raised.
- 8.14 Debate ensued.
- 8.15 It was m/s/f (Cwir) in line 42 to add EARNED BY THE STUDENT after “GRADE”. (V:11/24/5)
- 8.16 The recommendation was APPROVED. (V: 30/6/2)

PROPOSED POLICY
MODIFICATION: REQUIRE-
MENTS FOR ADDITIONAL
MASTER’S DEGREE OR
OPTION WITH A MASTER’S
DEGREE, FACULTY HAND-
BOOK, CHAPTER IV (24-16)
First Reading Item

9. 9.1 It was m/s/ (Cwir) to approve the recommendation.
- 9.2 A five minute question and discussion period took place.

ADJOURNMENT

10. It was m/s/p (Abed) to adjourn at 3:45 p.m.