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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

MINUTES

MINUTES OF MEETING: Monday, April 8, 2024

PRESENT: Christopher Harris (A&L); Adelaide Doyle-Nichols (CoE); Curtis Wang (ECST); Catherine Haras (Executive Secretary, Non-voting); Jeff Suarez-Grant (DAT, Non-voting); Sierra Cordova (HHS); Jeffrey Lam (ITS, Non-voting); Elizabeth Miller (NSS); Kathryn Hillstrom (EPC Liaison); Sheree Fu (LSA); Yalan Feng (B&E);

EXCUSED ABSENCE: N/A

ABSENT: (College of Ethnic Studies); (ASI Undergraduate Student); (ASI Graduate Student Representative)

1. **Call to order:** 12:20 PM
2. **Approval of the agenda:** *K. Hillstrom* M/S/P
3. **Approval of minutes of March 25, 2024:** *S. Cordova* M/S/P
4. **Announcements:** N/A

5. **Reports:**

   a. **CETL/DAT:**
   C.Haras: Announced the return of face-to-face faculty support in the CETL Annex.

   Committee discussed the decline in OCDP enrollment, emphasizing that while some departments are engaged and moving towards online offerings, others are resistant and may never adopt this mode of teaching. The university seems to be lagging behind in meeting student demands for online education, which is contributing to low enrollment.

   b. **ITS:** *J. Lam:* Discussed the challenge of finding complete accessible textbooks.

   c. **EPC:** *K.Hillstrom*: EPC focused their recent discussions on updates to the GE language.

6. **Intent to Raise Questions:** N/A

Old Business:

7. **Updated LMS Course Access Draft:** *C.Wang:* Discussed changing policies to ensure department chairs and college deans can access Canvas pages to handle emergencies.
8. **Smart classroom technology survey report:** *C.Wang:* Recommended to distribute a survey report to faculty.

New Business:
9. **Follow-up new technologies input: TurnItIn and Perusall (Gen AI):**

   J-Suarez-Grant: Chancellor's office has signed off on the master agreement for a two-year contract term with TurnItIn; Faculty can still use Perussal for free, and they can set up a voluntary donation option for students with a suggested donation of $15 per student with the possibility to set it to $0.

10. **Action Items:**
    a. CETL: Generate smart classroom suggestions report.
    b. Send Memo for Access to LMS Course to members.

Adjournment: 1:01 PM

Academic Information Resources Subcommittee