



DATE: December 5, 2023  
FROM: Andre Avramchuk, Chair, Academic Senate  
TO: Leroy Morishita, President  
CC:  
SUBJECT: **Proposed Policy Modification: Assigned Time for Faculty Governance, Faculty Handbook, Chapter II**

The attached recommendation was approved by the Academic Senate at its meeting of December 5, 2023 and is being forwarded for your approval.

aa/rr

Attachment

ACTION: \_\_\_\_\_  
EFFECTIVE: \_\_\_\_\_  
Semester Year  
SIGNED: \_\_\_\_\_  
President

I am returning the above titled proposed policy change unsigned. There are several items below that need to be addressed in a proposed revision.

- The wording should be revised to clarify that members cannot received assigned time for serving in multiple roles, e.g., executive committee, chair of a standing committee, or “special functions”
- Lines 8-10 include the Chair of the Committee on Academic Freedom and Special Ethics. This committee does not appear in the Faculty Handbook. Please remove this sentence.
- Please remove Lines 16-19, the topic of this policy is assigned time. Compensation for assigned time is a collective bargaining agreement topic rather than a faculty handbook topic.

LMM 12/19/23

1   **Assigned Time for Academic Governance**

2   (Senate: 5/21/68; President: 7/17/68, Editorial Amendment: 9/90, 9/03)

3   The members of the Executive Committee are each assigned to one of the four major STANDING committees  
4   of the Academic Senate -- Educational Policy, Faculty Policy, Fiscal Policy, and Student Policy, Committees.  
5   All members of the Executive Committee not otherwise receiving assigned time shall be granted three or four  
6   quarter units of assigned time, depending upon what is consistent with each individual assignment AND  
7   BASED ON THE BUDGET NEGOTIATED WITH THE PROVOST AND VICE PRESIDENT FOR  
8   ACADEMIC AFFAIRS ON AN ANNUAL BASIS. When circumstances dictate, the Executive Committee  
9   shall request the Provost and Vice President for Academic Affairs to grant assigned time to the Chair of the  
10   Committee on Academic Freedom and Professional Ethics. ASSIGNED TIME IS ALSO GRANTED TO  
11   THE CHAIRS OF EACH OF THE FOLLOWING STANDING COMMITTEES OF THE ACADEMIC  
12   SENATE: EDUCATIONAL POLICY, FACULTY POLICY, FISCAL POLICY, AND STUDENT POLICY  
13   COMMITTEES.

14   Assigned time will not be granted to faculty members serving in full time administrative positions. The Senate  
15   may request additional time on an ad hoc basis for specific functions.

16   PROVISIONS SHOULD BE MADE TO TIMELY COMPENSATE ALL FACULTY WHO CANNOT  
17   OTHERWISE USE ASSIGNED TIME, INCLUDING DEPARTMENT CHAIRS, COUNSELORS, AND  
18   LIBRARIANS, WHO ARE SERVING IN AN ACADEMIC GOVERNANCE LEADERSHIP ROLE AS  
19   SPECIFIED ABOVE.