



DATE: July 6, 2023  
FROM: Kris. Bezdecny, Chair, Academic Senate  
TO: Academic Senate Executive Committee  
CC: R. Roquemore  
SUBJECT: Proposed Policy Modification: Assigned Time for Faculty Governance, Faculty Handbook, Chapter II

The amount of assigned time granted to the Academic Senate has changed significantly since this policy was last revised, as the Senate's activities have expanded over time. The amount of assigned time that is granted to the Senate Office is negotiated annually with the Provost's Office, based on a memorandum of agreement (MOA) – the current agreement was first signed in 2017.

Based on these considerations, the Senate Executive committee recommends the following changes:

- Line 3: Changes the reference from “major” to “standing” committees of the Academic Senate, since this is the language we typically use.
- Lines 3-4: Removes the specific list of standing committees of the Senate to which Senate Executive committee members are assigned as liaisons. This allows this policy to easily shift as needs of the Senate change and if/when the Senate approves any new standing committees.
- Line 5-6: Removes the specific reference to a set amount of units, which has been outdated since at least quarter-to-semester conversion if not well before.
- Lines 6-8: Reflects the current process (since 2017) used to determine the number of units allocated for assigned time to the Senate Office.
- Lines 10-13: Puts into policy for the first time the assigned time also granted to the Chairs of four of the Academic Senate standing committees, reflecting a long-standing practice that is also documented in the MOA with the Provost's office.
- Line 14: Anyone in a full time administrative position is not eligible to serve on Senate Exec or as Chair of a standing committee, so we recommend removing this language.
- Lines 16-19: Department chairs, librarians, counselors, and others with complete teaching buyouts serving in shared governance leadership roles for the Senate are typically excluded from being compensated for the work they provide. This both limits the career choices a faculty member has the right to make, and excludes a subset of faculty from being compensated for the work that they conduct on and for our campus. These lines reflect our continuing commitment to engage with administration in finding a systematic way to address this issue.

## **Assigned Time for Academic Governance**

(Senate: 5/21/68; President: 7/17/68, Editorial Amendment: 9/90, 9/03)

The members of the Executive Committee are each assigned to one of the four major STANDING committees of the Academic Senate -- Educational Policy, Faculty Policy, Fiscal Policy, and Student Policy, Committees. All members of the Executive Committee not otherwise receiving assigned time shall be granted three or four quarter units of assigned time, depending upon what is consistent with each individual assignment AND BASED ON THE BUDGET NEGOTIATED WITH THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS ON AN ANNUAL BASIS. When circumstances dictate, the Executive Committee shall request the Provost and Vice President for Academic Affairs to grant assigned time to the Chair of the Committee on Academic Freedom and Professional Ethics. ASSIGNED TIME IS ALSO GRANTED TO THE CHAIRS OF EACH OF THE FOLLOWING STANDING COMMITTEES OF THE ACADEMIC SENATE: EDUCATIONAL POLICY, FACULTY POLICY, FISCAL POLICY, AND STUDENT POLICY COMMITTEES.

Assigned time will not be granted to faculty members serving in full time administrative positions. The Senate may request additional time on an ad hoc basis for specific functions.

PROVISIONS SHOULD BE MADE TO TIMELY COMPENSATE ALL FACULTY WHO CANNOT OTHERWISE USE ASSIGNED TIME, INCLUDING DEPARTMENT CHAIRS, COUNSELORS, AND LIBRARIANS, WHO ARE SERVING IN AN ACADEMIC GOVERNANCE LEADERSHIP ROLE AS SPECIFIED ABOVE.