



SELECTION/ HIRE AUTHORIZATION FORM

5151 State University Drive, GE 314, LA, CA 90032

Req. ID: _____

Section 1 - Select one:	Contracts & Grants	Campus Program	Corporate
Position Title: _____	Classification Code: _____		
<u>Job-related Selection Criteria</u> (Refer to job announcement and description)			
1. Knowledge			
2. Ability/Skills			
3. People Skills			
<u>Other specific criteria</u>			
4. _____			
5. _____			
6. _____			
7. _____			
8. _____			
9. _____			
10. _____			

Interviews Conducted

**On scale of 1-5 (1=poor, 5=excellent and N/A = not applicable or zero)
rate each applicant on the criteria listed above.**

****A minimum of three qualified candidates must be interviewed for each position.**

[illegible]

Section 2 - Candidate Selection

1st Choice _____

2nd Choice

3rd Choice

Amount Willing to offer: (must be within the range stated on the ETR Form)

§

Per _____

If first choice rejects job offer, should UAS contact you?

Yes

No

Section 3- Hire Authorization

I hereby authorize UAS HR to offer employment to the above mentioned candidates in the order listed.

Name (print)

Signature

Date _____

Name (print)

Signature

Date _____