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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE

Approved

MINUTES OF MEETING: February 21, 2024

PRESENT: S. Baker, B. Baker-Cristales, K. Fisher, K. Franklin, J. Gauthier, K. Hillstrom, A. Snow, C. Sun, S. Upadhyaya

EXCUSED ABSENCE: J. Huang, J. Phun

GUEST: M. Parker

1. **Call to Order & Introductions**

J. Gauthier, Chair called the meeting to order.

2. **Announcements**

M. Hawley: The Critical Course Redesign Symposium is on 02.22.24.

3. **Intent to Raise Questions**

K. Hillstrom: What is the department chair's role in accessibility?

4. **Approval of the Minutes**

It was m/s/p to approve the 02.14.2024 minutes.

5. **Approval of the Agenda**

It was m/s/p to approve the 02.21.2024 agenda.

6. **Curricular Items**

a. Actions Reported by the Executive Secretary and College of Education – None.

7. **Liaison Reports**

- a. Academic Advisement Subcommittee (*A. Snow*) – Did not meet
- b. Academic Information Resources Subcommittee (*K. Hillstrom*) – Did not meet
- c. Curriculum Subcommittee (*J. Huang*) – Submitted report
- d. Executive Committee (*B. Baker-Cristales*) – Submitted report
- e. General Education Subcommittee (*S. Baker*) – Did not meet
- f. Graduate Studies Subcommittee (*K. Franklin*) – Did not meet
- g. Library Subcommittee (*S. Upadhyaya*) – Did not meet
- h. Program Review Subcommittee (*K. Fisher*) – Submitted report
- i. Open Access Policy Task Force (*C Sun*) – Submitted report

8. **Previous EPC Issues**

The committee reviewed the Office Hours and Electronic Recording of Classroom Lectures and Classroom Activities Policies before forwarding to EXEC.

9. **Career Relevant Designation**

Time Certain with M. Parker at 2:00 pm to discuss Career Relevant Designation. CETL has developed the Career Engaged program that provides faculty with guidance for embedding career readiness components in their courses.

10. **Adjournment**

It was m/s/p (J. Gauthier) to adjourn the meeting at 2:49 pm.