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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE

Approved

MINUTES OF MEETING: November 8, 2023

PRESENT: S. Baker, K. Fisher, K. Franklin, J. Gauthier, L. Greenberg, M. Hawley, K. Hillstrom, J. Huang, P. Krug, C. Sun, S. Upadhyaya

EXCUSED ABSENCE: J. Phun

1. **Call to Order**

J. Gauthier, Chair called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

1. S. Upadhyaya – Could the committee review the *Excused Absences Policy* with regard to students with dependents?
2. K. Fisher – Could the committee review the *Required Breaks In Courses That Meet Once A Week Policy*?

4. **Approval of the Minutes**

It was m/s/p to approve the 11.01.23 minutes as amended.

5. **Approval of the Agenda**

It was m/s/p to approve 11.08.23 amended agenda. UNIV 1540 – Writing for Academic Success – Special Topics seeking GE A2 Designation proposal was added as item number 8. Special Topics as GE Courses became new item number 9.

6. **Curricular Items**

- a. Actions Reported by the Executive Secretary and College of Education – It was m/s/p to reflect the Actions Reported by the Executive Secretary and the College of Education.
- b. It was m/s/p to separate UNIV 1540 Special Topics as a discrete item added to the agenda for discussion.

7. **Liaison Reports**

- a. Academic Advisement Subcommittee (*L. Greenberg*) – Did not meet
- b. Academic Information Resources Subcommittee (*K. Hillstrom*) – Submitted report
- c. Curriculum Subcommittee (*J. Huang*) – Submitted report
- d. Executive Committee (*P. Krug*) – No report
- e. General Education Subcommittee (*S. Baker*) – Did not meet
- f. Graduate Studies Subcommittee (*K. Franklin*) – Submitted report
- g. Library Subcommittee (*S. Upadhyaya*) – Meeting 11.09.23
- h. Program Review Subcommittee (*K. Fisher*) – Meeting 11.09.23
- i. Open Access Policy Task Force (*C Sun*) – Submitted report

8. **UNIV 1540 - Writing for Academic Success - Special Topic seeking GE A2 Designation**

The committee discussed the course proposal. It was m/s/p to approve UNIV 1540 as GE A2. The motion failed. Eight members voted No and one member voted Yes. J. Gauthier will draft a memo to forward to the GE Subcommittee.

9. **Special Topics as GE Courses**

The committee reviewed the GE Policy and made editing recommendations. It was m/s/p to approve the policy modification. J. Gauthier will draft a memo to forward to GE Subcommittee for feedback.

10. **Adjournment**

It was m/s/p (J. Gauthier) to adjourn the meeting at 2:55 pm.