

CAL STATE L.A.  
UNIVERSITY AUXILIARY SERVICES, INC.

**BOARD OF DIRECTORS MINUTES**

ZOOM MEETING  
THURSDAY, SEPTEMBER 22, 2022

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**Present:**

Jaime Arellano	ASI President
Annie Ekshian	Lead, Distribution Center and Inventory Control
Rui Hu	Professor of Department of Accounting
Tye Jackson	Dean of College of Business and Economics
<b>John Tcheng (Secretary/Treasurer)</b>	AVP of Budget, Planning, and Fiscal Compliance
Jeffrey Underwood	AVP for Research
Joyce Williams	VP for Administration and Finance, and Chief Financial Officer
Dale S. Zuehls	Community Director, Zuehls, Legaspi & Co.

**Absent:**

<b>Jose Gomez (Chair)</b>	Executive Vice President and Chief Operating Officer, and Provost and VP for Academic Affairs
<b>Octavio Villalpando (Vice Chair)</b>	VP for Diversity, Equity, and Inclusion and Student Life
Kristine Bezdcny	Academic Senate Chair

**Management:**

Tariq Marji	UAS Executive Director
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**Staff:**

Ernesto Argumaniz	UAS Corporate Contracts Manager
Yaraseth Alvarado	UAS Administrative Supervisor
<b>Guest:</b>	
Judith Benjamin	Controller
Alberto Contreras	Accounting Manager
Michael Good	CohnReznick LLP
Jackie Richman	CohnReznick LLP
Takako Sugiyama	Assistant Controller

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**I. CALL TO ORDER**

Mr. Tcheng called the meeting to order at 1:33 pm.

**II. APPROVAL OF 05/18/2022 MINUTES**

Ms. Ekshian moved, Dr. Underwood second and motion carried to approve the minutes of the May 18, 2022 minutes.

**III. INTRODUCTION OF NEW BOARD MEMBERS**

Mr. Tcheng introduced the new Board Members, Mr. Jaime Arellano and Dr. Kristine Bezdny.

**IV. AUDIT REPORT**

Mr. Good presented the Audited Financial Statements.

The report states a clean or unmodified opinion. It is the highest level of assurance that CohnReznick can provide.

**A. ACTION ITEM - AUDIT ACCEPTANCE**

Mr. Tcheng moved, Ms. Ekshian second and motion carried to accept the Audited Financial Statements.

**V. SPONSORED PROGRAM ADVISORY COMMITTEE UPDATE**

Mr. Marji stated that a Sponsored Program Advisory Committee was created to discuss the faculty's concerns brought up during the May 18, 2022 Board meeting. One faculty from each College was selected by their Dean to represent that College.

In Pre-Award, the faculty informed the Committee that the Pre-Award Administrators should have access to faculty unit rates to facilitate the budget development. The Controller's office will assist in granting the Pre-Award Office access to the information.

In Post-Award, the faculty's concerns were the availability of information on the website, issues with Purchase Orders on purchasing equipment and chemicals, and grant closing producers.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Mr. Marji presented the UAS Executive Director's Report.

In the Pre-Award Office, submitted \$11M in grant activities compared to last year at \$14M. The awarded amount was increased by \$5M compared to last year. Awarded proposals increased by 72% compared to last year (\$13M vs. \$8M).

In LA BioSpace, have two new companies joining. The reputation of the LA BioSpace is increasing in the LA BioSpace community.

In Dining Services, recruited more students to have longer hours and provide more services for the community. Received good feedback for the King Hall Café location.

In Children's Center, has six classrooms open. It is at 100% capacity. Repair and maintenance are being completed at the facility.

Mr. Marji presented the Salary Adjustment resolution. Equitable pay structure with competitive salaries is essential to attracting and retaining employees. A 7% salary adjustment is requested. The financial impact would be \$130K annually.

**A. ACTION ITEM – SALARY ADJUSTMENT**

Mr. Teheng moved, Ms. Ekshian second and motion carried to approve the Salary Adjustment.

**VII. PUBLIC FORUM**

There was no public form at this time.

**VIII. CONFLICT OF INTEREST STATEMENTS**

Mr. Argumaniz presented the Conflict of Interest Statement to the Board. Required by the Education Code Sections 89906-89909, the Statement needs to be signed by each Board member on an annual basis.

**IX. ANNOUNCEMENTS**

Next Board of Directors meeting is scheduled for Wednesday, December 14, 2022.

**X. ADJOURNMENT**

The meeting was adjourned at 2:12 pm.

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*Approved by the Board of Directors, March 22, 2023*

DocuSigned by:

*John Tcheng*

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JOHN TCHENG, SECRETARY  
UAS BOARD OF DIRECTORS