



DATE: May 25, 2022

FROM: Heidi R. Riggio, Chair, Faculty Policy Committee

TO: Talia Bettcher, Academic Senate Chair

CC: A. Avramchuk, D. Fazz, J. Lazo-Uy, R. Roquemore, V. Salcido

SUBJECT: Annual Senate Committee Report, **Faculty Policy Committee**

Policies/Items completed during 2021-2022

- 1) FPC modified the policy on *Peer Observations of Instruction* (FPC 20-1.6) to include procedures for observation of online (asynchronous) and hybrid courses. The modification was originally submitted to Senate on May 17, 2021, resubmitted in August, 2021, and approved by the Senate on September 14, 2021.
- 2) FPC modified the form provided by the Office of Faculty Affairs for use in Peer Observations of Instruction. An FPC subcommittee developed a draft form which was then sent to EPC for feedback. The modification includes elimination of the rating scale currently in use in the University form and making the form appropriate for use in peer observations of face-to-face, hybrid, and asynchronous courses. The form was completed by FPC in September, 2021 and submitted to Faculty Affairs.
- 3) FPC urged the Academic Senate to support suspension of mandatory Peer Observations of Instruction during the 2021-2022 Academic Year because of the COVID-19 pandemic. The Senate approved FPC's memo in Fall 2021 and President Covino suspended mandatory peer observations of teaching for the year.
- 4) FPC sent a memo to President Covino on September 2, 2021, requesting that the University request an extension of authorization of remote instruction from WSCUC. The University requested the extension and WSCUC approved the authorization in October, 2021 for the CSU system.
- 5) FPC created a new policy on *Workload of Permanent Faculty* (FPC 21-2.2), which was submitted to the Senate on September 20, 2021, and approved by the Senate on October 12, 2021. President Covino denied this new policy.
- 6) FPC modified the policy on *Evaluation of Permanent Instructional Faculty* (FPC 20-14.3), specifically the policy on what materials are required for submission for performance reviews versus periodic evaluations. The modification was submitted to the Senate on September 13, 2021, and approved by the Senate on October 12, 2021.
- 7) In October 2021, FPC sent a memo to Educational Policy Committee expressing concerns about student academic dishonesty, especially in the context of virtual instruction and use of Canvas for exams and other assignments.
- 8) In October 2021, FPC sent a memo to Executive Committee of the Senate expressing concerns about the policy on *Appointment of Administrators* and the current appointment of several administrators in Acting and Interim roles. The Chair of the Senate reprimanded the FPC Chair for the committee's unanimously approved communication to Executive Committee. Executive Committee is apparently currently working on a modification of the policy.
- 9) FPC reviewed, provided feedback, and approved the new program in Womens', Genders', and Sexuality Studies in the College of Arts & Letters in October, 2021.
- 10) FPC reviewed, provided feedback, and approved the new program in Nutritional Science in the College of Health & Human Services in October, 2021.

- 11) FPC modified the policy on *Disciplinary Action Procedures for Academic Personnel* (FPC 21-3.7) and submitted it to the Senate on November 15, 2021. The modification was approved by the Senate on April 12, 2022.
- 12) FPC responded to President Covino's concerns about the FPC, Senate-approved modification of the policy on *Direction of Graduate Theses and Projects* (EC 20-24.1). FPC submitted its response to the Senate on November 16, 2021. This second modification was approved by the Senate on April 12, 2022.
- 13) FPC created a new policy, *Procedures for Letters of Reprimand for Academic Personnel* (FPC 21-10.4), submitted to the Senate on February 7, 2022, and approved by the Senate on April 12, 2022.
- 14) On February 7, 2022, FPC requested from Executive Committee of the Senate a quasi-meeting of the whole during the Academic Senate meeting to discuss campus concerns surrounding the ongoing COVID-19 pandemic.
- 15) On March 1, 2022, FPC sent a memo to Educational Policy and Student Policy Committees requesting their support in a request to the Senate for extension of student grading options because of the ongoing COVID-19 pandemic and student difficulties involved in returning to campus. While Educational Policy Committee did not agree, in a response a few weeks later, Student Policy Committee agreed to support FPC's request. The request was submitted to the Senate on March 21, 2022, but was denied by the Senate on April 5, 2022.
- 16) FPC modified the policy on *Department/Division Chairs and School Directors* (FPC 21-1.19) over several weeks, and submitted the modification to the Senate on April 18, 2022. The modification will be a first-reading item at the first Senate meeting in Fall, 2022.
- 17) In May 2022, FPC sent a memo to Educational Policy Committee expressing concerns about curricular processes at Cal State LA, specifically the use of Curriculog, excessive approvals required by University staff and administrators, and time lag in approval of curricular changes.

Ongoing Policies/Items

- 1) FPC has been working on a modification of the policy on *Evaluations of Permanent Instructional Faculty* (specifically policies on early tenure and early promotion) since February, 2022, in response to concerns from a Faculty Hearing Panel held in Fall, 2021.