Executive Committee Meeting Minutes

8 October, 2020

1:00-3:00 pm

Meeting via Zoom

Present: Paula Arvedson, Peter Brier, Stan Burstein, Marshall Cates, Pat Chin, John Cleman, Steve Felszeghy, Janet Fischer-Hoult, José Galván , Alfredo Gonzalez, Martin Huld, Dorothy Keane, John Kirchner, Dimitri Margaziotis, Gary Novak, Kathy Reilly, Deborah Schaeffer, William Taylor

Absent: Maria Boss, Nancy Hunt, Steve Ladochy, Barbara Sinclair, Andrew Winnick

1.0 Announcements: There were no announcments

2.0 Approval of the agenda m/s/p

3.0 Approval of the minutes m/s/p

4.0 Reports from the Officiers

 4.1 President

 4.1.1 José Galvan reported that the Ad hoc committee on the Constitution & Bylaws is making steady progress and will present their recommendations at a future meeting.

 4.1.2 José Galvan requested that the Executive Committee declare a vacancy in the position of VP for Programs. m/s/p

 4.1.2.1 Deborah Schaeffer accepted the position.

 4.1.3 José Galvan observed that the proposed membership of the Emeritimes Editorial Board needs approval of the Executive Board and called for a motion to that effect. m/s/p

 4.2 Vice-President for Administration had no report

 4.3 Vice-President for Programs had no report

 4.4 Membership Secretary, Deborah Schaeffer, reported that she would address membership in the committee report, 5.3, below.

 4.5 Treasurer, Marshall Cates, reported that the Association received $1410 in new or renewed memberships and $0.12 in interest during the last month. There were no other changes in our financial situation.

5.0 Committee Reports

 5.1

 5.2

 5.3 Deborah Schaeffer reported that as a result of our last mailing we added 11 annual memberships and 3 life memberships for a total of 17 new members in 2020. It was noted that the mail appeal was successful.

 5.4 Kathy Reilly reported the Emertime Editorial Board had reviewed the publications of other Emerti Associations across the CSU system and found

 5.4.1 Our campus and several others produce newsletters in paper printed format. Others print only in digital format. Some produce publications in both print and digital format.

 5.4.2 All campuses but ours include color images in their publication.

 5.4.3 The number of times their newsletter is published varies from 2 times per year to monthly.

 5.4.4 Some campuses limit access to print newsletters to paid members of their Emeriti association, some permit access to print newsletters to all retired faculty, some permit access to staff also or anyone who can access the university or Emeriti website.

Because the advantages of digital publication include cost savings of editing, layout, printing and mailing, updates to events can be sent immediately, and there are no limitations to layout or content length due to paper space limitations, the board recommends the following:

 5.4.5 The *Emeritimes* should move to digital production via email and website, along with the inclusion of color images. For the Fall, 2020 issue, a PDF format will be used, with the possibility of continuing with the digital format of Constant Contact (currrently used by Cal State L A) in the future.

 5.4.5.1 Access for people without an email is possible through access to the university website, where it can be posted.

 5.4.5.2 The current Editor of the Emeritimeshas agreed to remain in her position; other production staff to be included as necessary.

José Galvan called for a motion to approve the recommendation to digital production for the forseeable future. m/s/p

Other items postponed for Time Certain 6.2

 5.4.6 The *Emeritimes* should be produced three times per year, in September, February, and May, not by date of Emeriti luncheons or other events.

 5.4.6.1 Adequate and timely planning for content and deadlines would be possible.

 5.4.7 The Board should seek information on expansion of *Emeritimes* content (e.g. articles, features), based on input from members, models from other universities or organizations, and others when appropriate and relevant to content.

 5.4.8 Article V of the Association ByLaws should be amended to be consistent with approved changes.

 5.5 Life long learning

6.0

 6.1 Dorothy Keane reported that a presentation on Voter Suppression would be presented from 4:30 to 6:00 pm on 20 October

 6.2 Alfredo Gonzales announced that a Zoom Webinar would be scheduled from 4 to 6 pm on Saturday 14 November to honor our Fellowship Recipients.

Meeting adjourned at 3:01 pm

Respectfully submitted

Martin E Huld