**Executive Committee Meeting Minutes**

Thursday, December 12, 2019

Time: 11:30 to 2:45 pm

Place: **Villa Gardens**

Present: P. Brier, S. Burstein, M. Cates, S. Felszeghy, J. Galvan, A. Gonzalez, M. Huld, S. Ladochy, D. Margaziotis, K. Reilly, B. Sinclair, F. Stahl, E. Stein, W. Taylor, A. Winnick

Absent: J. Cleman, N. Hunt, J. Fisher-Hoult, D. Keane, J. Kirchner

1. Announcements
	1. Jose chaired the meeting as Bill was fighting a cough.
	2. Jose commented on the ease of downloading Microsoft Office from the university website if anyone still needs to do it.
2. Approval of Agenda
	1. M/S/P as written

3.0       Approval of the Minutes:

3.1 Executive Committee Meeting Minutes of November 14, 2019: M/S/P with the

 following addition: 5.1 Donation of books to support the CSULA Prison Program

4.0       Officer and Committee Reports and Recommendations

4.1 Life Long Learning: Peter Brier – no report

 4.2 Fellowship Chair: Alfredo Gonzalez

 4.2.1 The next application period will be from March 3 to April 6.

 4.2.2 To advertise the fellowship opportunity an email blast will be sent to all

 students.

 4.2.3 Alfredo asked for volunteers to visit department/and/or chairs’

 meetings to urge applications.

 4.2.4 The deadline for faculty letters of recommendation is April 9.

 4.2.5 Alfredo will provide the full calendar and additional information at the next

 meeting

 4.2.6 Marshall will provide the list of fellowships funded with enough money to

 make an award.

 4.3 Academic Senate: John Cleman, Nancy Hunt – John’s report was submitted by

 email.

 4.4 Emeriti Retreat Planning Committee: Bill Taylor

 4.4.1 Alfredo reported that the committee is still exploring the location choices.

 4.4.2 Further discussion about how many will attend.

 4.4.3 Spring luncheon date is now April 17 (checked by Bill), not the 24th, so the

 retreat needs to be held before April 17

 4.6 Treasurer’s Report: Marshall Cates – no activity since last report

 4.7 Fiscal Committee Report: Marshall Cates

 4.7.1 No activity since last month but there should be enough money in accounts

 to offer all fellowships (12-13 as last year).

4.8 Webmaster Report: Demetrius Margaziotis

 4.8.1. The memorial page of the website has now been restored and is up to date.

 University ITS staff was of substantial and welcomed help.

5.0 New Business

 5.1 Book donation for Prison Project

 5.1.1 All agreed that this is a worthy project. Volunteer needed to coordinate

 implementation.

6.0 Old Business

6.1 Emeriti Involvement in Campus Address to Student Homelessness and Undernourishment

 6.1.1 Agreed to remove from agenda until specific proposal presented.

 6.1.2 Andy agreed to join Kathy and Dorothy on committee, especially with respect to homeless issues.

6.2 Len’s Plaque – still working on this

6.3 Filling Vacant Positions on Executive Committee- still working on this

6.4 Filling Vacant ERFSA Delegate Position – still working on this

7.0 Adjournment

 7.1. Meeting adjourned at 1:30 p.m.

Submitted by Kathy Reilly