**Executive Committee Meeting Minutes**

Thursday, August 15, 2019

Time: **12:45 PM to 2:45 PM**

Place: **SA 110**

Present: P. Brier, S. Burstein, M. Cates, S. Felszeghy, J. Galvan, A. Gonzalez, M. Huld, D. Keane, J. Kirchner, D. Margaziotis, K. Reilly, B. Sinclair.

Absent: J. Cleman, J. Fisher-Hoult, S. Ladochy, F. Stahl, W. Taylor, A. Winnick.

1.0Announcements

 1.1 Jose announced that he will chair the meeting as Bill is traveling.

 1.2 Barbara announced that there will be no services for Rosemary

 Marshall-Holt nor for Alan Crawford, both of whom passed away recently.

 1.3 Kathy announced that she has contact information for Peggy Neiman

 (who had requested associate membership) but has not contacted her yet.

 1.4 Both Dorothy and Jose have moved and have address changes for the data base.

2.0       Approval of Agenda

 2.1 New Business items were added: 5.1 Filling vacant seats on Executive committee;

 5.2. Filling vacant seat on ERFSA.

 2.3 Old Business items: Jose explained that he had highlighted the items under Old

 Business to discuss if we should keep these on the agenda since we rarely had time

 to address them. It was decided that one member would chair a discussion of

 of a selected item at a Time Certain at subsequent meetings. Assigned were:

 6.1 (Measures to stimulate interest in the Emeriti Biographies Project) – Dorothy

 for a time certain at the next meeting; 6.2 (Emeriti Involvement in Campus Address

 to Student Homelessness and Undernourishment) - Dorothy and Kathy;

 6.5 Len’s plaque (Bill checking on vendor).

 2.4. Item 6.3 (Fellowship Criteria) was deleted as it is part of the Fellowship report;

 Item 6.4 (Emeriti Association Presentation to Academic Senate) was deleted

 as it referred to a past event.

 2.5 M/S/P as amended.

3.0       Approval of the Minutes:

3.1 M/S/P Executive Committee Meeting Minutes of July 11, 2019, as presented with edits.

4.0       Officer and Committee Reports and Recommendations

4.1 Treasurer’s Report: Marshall Cates

 4.4.1 Marshall reported the accounts were as follows: $7,386.12 in the credit

 union, $7,852.47 in UAS, and $20,050.75 in the FCU savings. Total

 balance is $8,033.79. There were 2 donors.

4.2 Fiscal Report: Marshall Cates

 4.2.1 Only one of the 8 new emeriti invited to the Spring luncheon

 attended.

 4.2.2 Marshall repeated the news that interest was not

 accrued on new Fellowship accounts.

4.3 Life Long Learning: Peter Brier

 4.3.1 Peter reported that there will be a LLL Board meeting tomorrow to

 finalize details and list of invitees for the luncheon on October 18.

 4.3.2 The check from Monte Cedro for the contract for the year was received.

 4.3.3 A new venue, The Heights, in Burbank was introduced.

 4.4 Fellowship Chair: Alfredo Gonzalez

 4.4.1 Alfredo announced he sent letters to the 12 recipients of this year’s

 fellowship (5 emeriti fund, 5 endowed). Nine responded with eight planning

 to attend. They will send in menu responses by September 18.

 4.4.2 Alfredo will give the list of guests for the luncheon to Marshall.

 4.5 Academic Senate: John Cleman, Nancy Hunt- no report

 4.6 ERFSA report: Barbara Sinclair

 4.6.1 Barbara reported that the last meeting was successfully conducted on

 ZOOM video conferencing to save travel time and money.

 4.6.2 ERFSA Board will no longer support the current President of PERS

 who may be involved in litigation.

 4.6.3 Discussion to identify our representatives to ERFSA. Last year it was

 Stan, Bill, and Barbara, who is now an official observer. See new business.

 4.7 Fall Luncheon Report: Barbara Sinclair

 4.7.1 Barbara successfully renegotiated the contract for the fall luncheon

 to reduce costs, but the price of $40 per person is the same to account for

 the guests (from Scholarship office, President’s Office, new emeriti, half

 price for readers of Fellowship applications). The menu is the same.

 4.7.2 Jose will contact Jean Adenika to get the text for the postcard. Steve will

 provide the labels.

 4.8 Emeriti Retreat Planning Committee: Kathy Reilly

 4.8.1. Kathy presented the recommendation from the committee (Bill, Kathy,

 Stan, Alfredo, and Mary Falvey) that we choose

 Luminarias for the venue. Bill had contacted Almansor and the Alumni

 Association and Almansor was acceptable to all but Luminarias offered

 a private luncheon buffet for a total cost of $26.00 person for a total of

 $1,736.67 (including the meeting room, administrative charge and tax and

 complimentary morning coffee service). Kathy distributed the proposed

 budget and a draft Save the Date text for the postcard and *Emeritimes*.

 The Luminarias cost was based on a minimum of 50 guests, which some

 members felt may not be possible. Other concerns were expressed and

 alternatives suggested:

 make the Save the Date more “catchy”; simply order plated lunches but

 need to check if the room might then cost extra; change the venue (others

 were suggested by Barbara, Dorothy and John K); change the date if

 necessary to suit another venue.

 4.8. It was decided to have Kathy double check on the minimum at

 Luminarias and have other members bring specific details of other

 venues and related dates to the September meeting.

5.0 New Business

 5.1 Filling vacancies on Executive Committee

 5.1.1 There is a need to fill one at-large appointment, the corresponding

 secretary, and one ERFSA representative.

 5.1.2 It was M/S/P to have Bill bring nominations proposed by an ad hoc

 nominations committee, consisting of Bill, John C., and Stan to the

 September meeting.

 5.2 ERFSA representative

 5.2.1 The nomination of this person is to be included in the list under 5.1.2 above.

7.0 Adjournment

 7.1.1 The meeting was adjourned at 2:30 p.m.

 7.1.2 **The next meeting will be held at 9:30 a.m. on September 27 in the Soriano**

 **Board Room. (before the Fall luncheon)**

Submitted by Kathy Reilly