**Executive Committee Meeting Minutes**

Thursday, **August 9, 2018**

Time: **12:45-2:45**

Place: **SA 110**

Present: S. Burstein, S. Felszeghy, A. Gonzalez, M. Huld, D. Klein, J. Kirchner, D. Margaziotis, K. Reilly, D. Schaeffer, B. Sinclair, W.Taylor.

Absent: P. Brier, S. Cash, M. Cates, J. Cleman, J. Fisher-Hoult, J. Galvan, N. Hunt, D. Keane, E. Roberts, F. Stahl.

1. Announcements

 1.2 Stan thanked Martin for taking the minutes of the July meeting.

 1.3 Stan reported that he and John met with President Covino to discuss the placement of

 the plaque honoring Len Mathy. The plaque will be placed on the wall in the

 Academic Senate Office. (Note: Later on it was decided to check on the inscription

 on the plaque, so Barbara, Bill and John were to do this).

 1.4 Several members had their email cut off on erroneous instructions from HR. Stan

 emailed Provost once and will do it again until the situation is corrected.

 1.5 Peter reported through Stan that there will be a fun talk on Trump by Andy Winnick

 August 23 at 7:15 p.m. at Villa Gardens.

 1.6 Barbara reported on various activities of the Mind Matters committee and mentioned

 that there will be garden planted near the Health Center.

 1.7 Stan reported for Ellen that the stuffing for the Fall newsletter will be in late August.

 1.8 Kathy announced that Donna Cleman, John’s wife, will be honored on Nov. 2 with a

 Distinguished Educator Award from the Charter College. Donna retired as a counselor

 from a local middle school and has received numerous awards from her profession for

 her many accomplishments. Kathy will help organize an emeriti table for the

 occasion.

 1.9 Sabrina Mims of the Charter College of Education passed away and will receive an

 obituary in the Fall newsletter.

 1.10 The memorial service for Ray Landis will be on October 6.

 1.11 It was M/S/P to print more green envelopes seeking donations with the corrections

 as noted by Dimitri.

1. Approval of Agenda

 2.1. M/S/P to approve the agenda as amended

3.0       Approval of the Minutes:

3.1 M/S/P to accept the minutes of the Executive Committee Meeting: July 12, 2018

4.0       Officer and Committee Reports and Recommendations

4.1 Vice President Programs: Deborah Schaeffer

 4.1.1. Deborah reported that the post cards for the Fall luncheon are printed

 and are ready to be mailed. Dorothy Keane will produce the program.

 After discussion as to the wording, it was decided that in the future the

 post card will read “I am unable to attend but would like

 to make the following donation....” There was discussion about collecting

 food for the Food Pantry again and Kathy will try to contact attendees to

 remind them of the possibility.

 4.1.2 Deborah is working on the election event to be held in the Library

 Room N B 131 on October 11 with Ralph Sonenshein as speaker.

 4.1.3 It was M/S/P to hold the October Committee Meeting from 11-1 p.m.

 on October 11 (before the election event) in SA 110. Alfredo confirmed

 the availability of the room.

4.2       Treasurer: Marshall Cates – no report

4.3 Fiscal Policy Chair: Marshall Cates –no report

Time Certain Report: Janet Dial, Vice President for Advancement.

 Janet summarized the status of the Campaign, which has garnered 45 million

 toward the goal of 75 million. She listed the events involving faculty, students,

 and the alumnae association and hopes all organizations will participate.

 4.4 Fellowship Chair: Alfredo Gonzalez

 4.4.1. Alfredo reported that there will be 12 graduate and 1 undergraduate student

 receiving the fellowships.

 4.4.2 The speaker (yet to be determined) will receive lunch for self and a guest.

 It was M/S/P to give an honorarium of $100 also.

 4.5 Lifelong Learning: Peter Brier – no report

5.0 New Business – no time

 5.1 Len Plaque – see announcements

 5.2 Empty offices: Historian/Archivist & Editorial Board

 5.3 Policy for legacy donation

5.4 Maintenance of Archives

5.5 Scheduling of lunches

6.0 Old Business – no time

6.1 Measures to stimulate interest in the Emeriti Biographies Project

6.2 Emeriti Involvement in Campus Address to Student Homelessness and Undernourishment

6.3 Fellowship Criteria

7.0 Adjournment

 7.1 M/S/P to adjourn at 2:45 p.m.

NOTE: Next meeting before the Fall luncheon on Sept.14 at 9:30 a.m. in Soriano Board Room.

Submitted by Kathy Reilly