

Executive Committee Meeting Minutes

Date: Thursday 12 July, 2018

Time: 12:45-2:45

Place: SA 110

Present: P. Brier, S. Burstein, M. Cates, S. Felszeghy, A. Gonzalez, M. Huld, D. Schaeffer, W. Taylor.

Absent: S. Cash, J. Cleman, J. Fisher-Hoult, J. Galvan, N. Hunt, D. Keane, J. Kirchner, D. Klein, D. Margaziotis, K. Reilly, E. Roberts, B. Sinclair, F. Stahl.

1.0 S. Burstein announced that Erica Wilson had passed away.

2.0 Approval of the Agenda m/s/p

3.0 Approval of the Minutes m/s/p (with corrections)

4.0 Committee Reports:

4.1 Vice President Programs: Deborah Schaeffer

4.1.1 Deborah reported that two events were planned for Fall 2018.

4.1.1.1 The fall luncheon will be held 14 September; she noted that catering costs had risen. Discussion ensued. M. Cates stated that the association's budget could sustain a modest increase and proposed increasing the fee to \$39.00 with the association paying for invited guests. m/s/p

4.1.1.2 Deborah reported that Raphael Sonenschein had accepted our invitation to speak at the Fall Election Event but that a room was still not settled. She stated that she would investigate reserving the library conference room.

4.2 Treasurer: Marshall Cates

4.2.1 Marshall reported that \$1,305.00 was raised in new memberships as a result of the recent mailing. Five of these were conversions to life memberships from previous annual memberships. The new memberships also brought in donations to the fellowship fund.

4.2.2 Marshall reported that the substantial donation was now deposited in our UAS account.

4.3 Fiscal Policy: Marshall Cates

4.3.1 Marshall raised the issue for discussion of the wording of the solicitation letter. As it now stands, donations are ear-marked for the fellowships; if we wish to fund other activities, a change in wording would make funds more readily available. Discussion ensued.

4.3.2 Marshall outlined the committee's strategy for ensuring that the recent donation would be self-sustaining in providing fellowships for students.

4.4 Fellowship Chair: Alfredo Gonzalez

4.4.1 Alfredo reported that the committee discussed procedures and criteria for awarding fellowships to incoming graduate students.

4.4.2 The committee also discussed awarding scholarships to undergraduates.

4.4.3 Alfredo also reported on discussion about increasing the amount of the fellowship awards.

4.4.4 Alfredo reported on discussion about how points were distributed according to the current fellowship criteria. There was some discussion about how to rank financial need and the vagueness of extracurricular activities and community service.

4.4.5 In light of that discussion, the committee recommended that the Scholarship Director define Extracurricular Activities, Community Volunteer Service, and Honors and Awards.

4.4.6 The committee also explored suggestions for increasing the number of students from science and engineering. In discussion, it was suggested that some NSF grants may include stipends for student assistants.

4.4.7 The committee is seeking to compile a list of former fellowship recipients

4.4.8 Alfredo reported that the fellowship committee would offer formal recommendations to the Executive Board in the Fall.

5.0 Life Long Learning: Peter Brier

5.1 Peter reported on recent successes in the life-long learning program. He stated that his biggest problem was finding speakers to meet the current requests.

6.0 Meeting adjourned at 2:15

Respectfully submitted

Martin E Huld