**Executive Committee Meeting Minutes rev. 4.27.18**

Thursday, **March 8, 2018**

Time: **12:45-2:50 PM**

Place: **SA 110**

Present: S. Burstein, M. Cates, J. Cleman, S. Felszeghy, J. Galvan, A. Gonzelez, M. Huld, J. Kirchner, D. Margaziotis, K. Reilly, D. Schaeffer, B. Taylor, D. Vernon

Absent: P. Brier, J. Fisher-Hoult, D. Keane, D. Klein, B. Sinclair, F. Stahl

Note: The officers and chairs of standing committees are listed as present or absent; members of other executive committees who attend are listed if present, but not listed if absent. Invited guests are listed under guests.

1.0 Announcements

 1.1 Stan announced that there will be a time certain at 2:15 to discuss the ERFA Emeriti

 activities list provided by Harold Goldwhite

       1.2 Stan announced that the Senate supports the idea of a plaque in the Academic Senate

 conference room in honor of Len Mathy, but it still needs Presidential support; where

 exactly would it be placed? There is still no word on where a plaque would be placed in the state-wide Senate office, but Stan requested that the following excerpts from a March 17, 2018 letter sent by Christine Miller, Chair, Academic Senate of the CSU, be incorporated into the minutes:

 *I’m very sorry it has taken me so long to get back to you.  Your request has appeared on three Executive Committee agendas as we sought to determine how we could respond.*

 *The first issue was whether it was even in our control to grant it, since the Senate meets in the Chancellor’s Office, and all of their meeting rooms already have names.  However, the Senate offices are being relocated this summer, and I needed to confirm that the relocation would include a new conference room within the Senate’s control.  Just this past Wednesday the Executive Committee met with the State University Architect and confirmed we will have a dedicated conference room which is new to the building.*

 *Because of your suggestion, the Executive Committee has requested that there not be a room number assigned to the space, and instead that it be called the ASCSU Chairs’ Conference Room, to commemorate Len as well as each one of his successors.  In addition, a plaque with Len’s name and term of service will be placed in the room.*

 *Again, my apologies that we were unable to confirm this course of action earlier, and we appreciate your suggestion, as it allows us to honor Len’s legacy as well as those who succeeded him.*

 1.3 Bill announced the Physics and Astronomy department lecture and alumni dinner on Thursday March 15.

 1.4 Alfredo announced that there were 60,000 applications to the university for Fall ’18 and about 7,000 will be accepted

 1.5 Alfredo announced that Judy Papenhausen passed away on January 19.

2.0  Approval of Agenda

 2.1 M/S/P to correct 3.1 (date), move 6.1 (Fellowship criteria) to 5.1 and re-number

3.0 Approval of the Minutes

 3.1 The minutes of the Executive Committee Meeting of February 8, 2018 were approved as corrected (1.1,1.4,4.2, 4.6)

4.0       Officer and Committee Reports and Recommendations

 4.1 President’s Report: see announcements

4.2 Vice President Programs: Deborah Schaeffer

 4.2.1 The postcards for the Spring luncheon are ready with RSVPs no later than

 April16

 4.2.1 Deborah is working with Golden Eagle staff on alternative floor plans for the luncheon to increase guests’ interaction

 4.2.2 The date of the Spring ’19 luncheon has to be changed due to conflict; it was decided to change the date to April 26, 2019

 4.2.3 It was decided to agendize for next month’s meeting the issue of the long- term schedule of the luncheons now that we are on semesters, and this should be considered along with the long term schedule of the *Emeritimes* since the luncheons are announced there.

 4.2.4 Deborah raised the idea of a reception after the Senate meeting honoring emeriti professors. The rationale for discontinuing such a reception was discussed

 along with other ideas to perhaps re-instate it.

4.3       Treasurer: Marshall Cates

4.3.1 Marshall distributed a report showing $17,384.98 in the credit union, with no withdrawals. The UAS account has $6,197.50, with no withdrawals and deposits from Royal Oaks, Hollenbeck, Front Porch, Monte Cedro and Villa Gardens associations. The savings account has $10,042.12. The current balance in the Life Long Learning account is $6,343.75, reflecting deposits of $1,572.50 from the above organizations. 10 donors were listed.

4.4 Fiscal Policy Chair: Marshall Cates

 4.4.1 There were $4,000 in donations to the scholarship fund.

 4.4.2 We can fund all the fellowships for 2018.

 4.4.3 The *Emeritimes* mailing is paid for by the President.

4.5 Fellowship Chair: Alfredo Gonzalez

 4.5.1 The 500 level course requirement on Academic Works will be deleted for our fellowships.

 4.5.2 12 emeriti association members have volunteered to review the applications.

 4.5.3 Individual emails were sent to all department chairs, college deans, and associate deans to request they disseminate the information about the fellowships.

 4.5.4 Alfredo learned about the steps in the “reference process” to assure that students have their references on file

 4.5.5 Alfredo provided some of the important dates again: March 5-30: Student application period; April13-May 11: Review period; May 14: Meeting to select finalists if needed.

 4.5.6 Alfredo met with the Scholarship Director, whose impression was that graduate students apply for aid at a much lower rate than undergraduates, and that she could not provide information about the amounts of fellowship awards to our graduate students (feels it is substantially less than the CSUN where she previously worked).

4.6 Lifelong Learning: Peter Brier – nothing at this time

4.7 Database Manager: Jose Galvan

 4.7.1 Jose announced that he would continue in the position only as long as another person was designated to prepare the mailing labels, distribute them as necessary and format the directory. He can maintain the database and update membership information. Various suggestions were made and the solution will be discussed at the next meeting.

4.8 Webmaster: Dimitri Margaziotis – nothing at this time

4.9 Academic Senate: John Cleman

 4.9.1 John provided his Academic Senate report via email

 4.9.2 John reported that the Senate Policy committee will schedule a time certain to discuss issues concerning student financial aid.

TIME CERTAIN: 2:15: ERFA Emeriti Activities List

 The committee discussed the following list and made revisions and additions which Marshall will provide at the next meeting.

**CONTRIBUTIONS OF CSU RETIRED FACULTY AND STAFF**

**TO THEIR CAMPUSES**

1. Serving on search committees
2. Serving on advisory boards
3. Serving on graduate theses committees
4. Tutoring students in their disciplines
5. Substituting as lecturers in classes when regular faculty are ill or attending conferences
6. Advising students on program planning
7. Assisting in the campus library
8. Assisting at the career center
9. Serving on committees revising campus policies and procedures
10. Serving on ad hoc committees appointed by administrators
11. Serving on Senate committees
12. Outreach to the community through Life-Long Learning programs
13. Contacting legislators or other officials supporting campus and CSU initiatives
14. Serving as retiree member of the Faculty Senate
15. Aiding the athletic program by serving as umpires, referees, etc. in intramural programs
16. Serving as investigator in campus discipline or grievance cases
17. Serving on committees that select student scholarship recipients
18. Enriching the intellectual enterprise of the university through continued research, scholarship and creative activities, often in collaboration with active faculty and students
19. Co-sponsoring and leading an annual international conference on literary and social issues

 These are illustrative of the many ways in which retired faculty and staff have been assisting their campuses.

 HG, 1/2018

5.0 Old Business – not discussed

 5.1 Fellowship criteria

5.2 Committee Officers who need to be replaced

5.3 Assignments for At-Large Members

5.4 Measures to stimulate interest in the Emeriti Biographies Project

 5.4.1 Measures to stimulate interest in and contributions to project

5.5 Emeriti Involvement in Campus Address to Student Homelessness and Undernourishment

6.0 New Business – not discussed

6.1 Maintenance of Archives

7.0 Adjournment

 7.1 The meeting was adjourned at 2:50 p.m.

submitted by Kathy Reilly