**Executive Committee Meeting Minutes**

Thursday, **August 10, 2017**

Time: **12:45-2:45 p.m.**

Place: **SA 110**

Present: S. Burstein, P. Brier, J. Cleman, N. Fabris, S.Felszeghy, A. Gonzalez, M. Huld, D. Keane, D. Klein, D. Margaziotis, K. Reilly, B. Sinclair, D. Vernon

Absent: M. Cates, J. Fisher-Hoult, J. Galvan, D. Schaeffer, F. Stahl

1. Announcements
	1. Stan announced that Leonard Mathy passed away at the age of 99. Condolences were expressed by all. Efforts will be made to contact his widow. Dorothy mentioned that he was also interviewed for the Faculty Senate video. She distributed DVD copies to anyone interested.
	2. Congratulations to Jose on the birth of his granddaughter.
	3. Stan announced in Marshall’s absence that news with be forthcoming of a bequest for which our endowment fund is the beneficiary.
2. Approval of Agenda

2.1 M/S/P as written

3.0       Approval of the Minutes:

3.1 Executive Committee Meeting: July 13, 2017 with edits as noted (add D. Klein as absent; 6.5.3, 13 not 14 fellowships; 8.1.2 M/S/P “to establish an emeriti fellowship in honor of Don Dewey”)

4.0       Officer and Committee Reports and Recommendations

4.1       President: Stanley Burstein

 4.1.1 Stan reported that the program for the Dewey Memorial is set: Bill will speak for the Emeriti; John will speak for the Academic Senate; Stan will speak for the History Department.

4.2 Past President: John Cleman

 4.2.1 John announced he will miss the first two Senate meetings due to his trip to

Colorado. This brings up the issue of whether to have an official substitute; meanwhile until the Senate decides if it will propose having two Emeriti reps, we need to seek a substitute. The Academic Senate constitution does require the election of an alternate to serve if the regular senator will be absent for a full term.

 4.2.2 It was M/S/P to have Stan take on the responsibility of appointing someone

 to take John’s place.

4.3 Vice President Programs: Deborah Schaeffer

4.3.1 Deborah provided her report as she is still recovering from surgery. She thanked everyone for their help in mailing the postcards for the Fall luncheon

(Stan, John and Jose); Dorothy will prepare the program using last year’s model

Nancy Hunt will arrange the centerpieces; Barbara will help the day of; Others are needed to help with registration and set-up of the tables.

4.3.2 It was M/S/P to have the Board meeting at 9:30 a.m. in the Soriano Board Room before the luncheon on Friday, September 8.

4.4       Treasurer: Marshall Cates

 4.4.1 No report due to Marshall’s absence.

4.5 Fiscal Policy Chair: Marshall Cates

 4.5.1 Stan reported for Marshall that our UAS account has been established under the President’s Office. The TAX ID number will now be available.

 4.5.2 Further information about the anonymous bequest will be provided at the next meeting.

4.6 Fellowship Chair: Alfredo Gonzalez

 4.6.1 Alfredo reported that all 13 fellowship recipients were notified by email. 11 replied and Alfredo will follow-up with the other two. Of the 11, 10 will attend and one is a maybe because of fieldwork obligations. One of the emeriti fellowships is sponsored by a one time gift of $1,000 gift from the family of Dr. Edward Nelson, recently deceased professor in Finance. Three of his family members will attend.

 4.6.2 The fellowships awarded are: 8 Emeriti Fellowship Fund awards, including Dr. Nelson’s and the three named fellowships- Albert, Smallenburg, and Rosser;

 4 endowed fellowships: Cameron Fisher, Matson, Fabris, and Zapata; 1 sponsored fellowship, the Leonard Mathy. The format of the presentations will be similar to the past several years.

4.7 Life Long Learning: Peter Brier

 4.7.1. Peter reported that the brochure enclosed in the *Emeritimes* was a success. He is still working with two other venues (Royal Oakes and Pasadena Senior Center) to secure events. He still needs volunteers to present.

 4.7.2 It was determined that Peter will have 5-6 minutes at the end of the luncheon program to describe LLL and seek volunteer presenters. Stan will email Deborah to be sure this program addition is made.

4.8 Database Manager: Jose Galvan

 4.8.1 Jose submitted a detailed snapshot spreadsheet of the Emeriti Association membership as of this August. Members expressed their appreciation for these facts.

 4.8.2 The grand total emeriti faculty in the database is 1,017. The total **living** (all **e**meriti members and non-members**)** is 597. The total living association members (all categories) is 451, with 103 who never joined the association.

 4.8.3 Jose recommended we seek to update unknown addresses (58), and to target those whose have never joined (103), lapsed members (52 in 2015 and 2016),

 and newer emeriti who have never joined.

 4.8.4 Dorothy volunteered to write a new letter for targeted groups. Stan will rewrite letter to new emeriti.

 4.8.5 Discussion ensued about purpose of association and need to have programs targeted to various needs. The program committee may need to address these issues.

4.9 Corresponding Secretary: Barbara Sinclair

 4.9.1 Barbara reports she writes cards to families of deceased members, but it is hard to get addresses. Contact her if addresses are known.

4.10 CSU-ERFA: Barbara Sinclair

 4.10 Barbara reports that ERFA is impressed with the money for the fellowship gifts given by us.

 4.10.2 The next ERFA meeting is October 21 from 10-3 p.m. at CSU Long Beach. We need to replace Don Dewey ( his term was 2016-2019). Stan was elected to replace him.

5.0 Old Business

5.1 Measures to stimulate interest in the Emeriti Biographies Project

 5.1.1 Measures to stimulate interest in and contributions to project.

 There was extensive discussion concerning getting more people to submit their

 Biographies. Demitri explained the process of obtaining the template from

 the website and reviewed the ways members could submit the information.

 It was agreed that all Board members should submit their information.

 Encouraging members to participate in the project should be published in the *Emeritimes* and perhaps added to the letters from the President or us welcoming new members.

5.2 Role of the Association and the Executive Committee in supporting LLL -no action

5.3 Emeriti Involvement in Campus Address to Student Homelessness and Undernourishment - no action

6.0 New Business – no action

 6.1 Committee Officers who need to be replaced

6.1 Fellowship Criteria

6.2 Assignments for At-Large Members

7.0 Adjournment

 7.1 The meeting adjourned at 2:45 p.m.

Submitted by Kathy Reilly