California State University California

 Emeriti Association Meeting Minutes

Thursday, November 10, 2016

Time: 12:45-2:45 p.m.

Place: SA 110

Present: J. Beer, S. Burstein, P.Brier, ,J.Casanova, M. Cates, D. Dewey, N. Fabris, M. Friedman, A. Gonzalez, D. Klein, D. Margaziotis, K.Reilly

Absent: J. Adenika, J. Cleman, S. Felszeghy, J. Fisher-Hoult, D. Keane, J.Galvan, L. Mathy, R. Marshall-Holt, B. Sinclair, F. Stahl, B. Taylor

Guest: V. Pierce

1. Announcements

1.1 Stan announced that John’s surgery went well and he will attend the next meeting

1.2 The address for Bill Taylor’s event on Saturday was corrected.

1.3 Don Dewey will contact L. Mathy to check on transportation needs. Don was thanked for serving as acting secretary for the last meeting.

1. Approval of Agenda
	1. M/S/P with addition of 4.8 Website Issues (D. Margaziotis)
2. Approval of Minutes of October 13, 2016
	1. M/S/P with minor edit

4. Officer and Committee Reports and Recommendations

 4.1 Vice President for Administration: Stan Burstein

 4.1.1 Stan and John had a time certain with Senate Executive Committee

concerning process of archiving faculty files. Currently they sit in boxes in some Deans’ offices. Files cannot be sent to university

archives without faculty signing off. They have right to purge files within 5 years. Discussed problem that faculty are not told to review files as part of separation process. Also the definition of “separation” is not clear – what should be the final date of separation? Suggestion that the date be the actual retirement date

regardless of whether a faculty member returns in some other capacity. This issue may provide another area for emeriti to provide a service to faculty and Deans. It was M/S/P to agendize

an item to develop an action plan to provide a process for faculty separation, including the items which should be addressed.

 4.2 Vice President for Programs: Jean Adenika – no report due to absence

 4.3 Fellowship Chair: Alfredo Gonzalez

4.3.1. Alfredo reported that a comprehensive memo from Tom Enders about the 2017 application process was distributed to select areas of the University community in early October, but he did not receive a copy directly. It included the following key dates: March 6-28 – Student application period; April 7-Applicant pools available to selection

committees; June 1- Final deadline to notify Financial Aid of recipients; August 11 – First Fall disbursement of financial aid to student accounts (Financial Aid)

4.3.2. Since the memo invited feedback, Alfredo requested the following:

4.3.2.a That the Emeriti Association be on the distribution list for any information sent out about fellowships.

4.3.2.b.. That the Emeriti Association be given the opportunity to review the selection criteria for fellowship recipients that is in the AW.

4.3.2.c. That the Emeriti Association receive feedback on the structure of our fellowship selection committees in light of the new CSU Scholarship Administration Guidelines (which we agreed were appropriate/acceptable and we comply with)

4.3.2.d. That the Emeriti Association be given the opportunity to provide recommended changes to the fellowship guidelines for students and the evaluation rubric in AW.

4.3.3. A new scholarship director had been hired and will begin in December

4.3.4. On November 3 John, Jose and Alfredo met to discuss changes in the fellowship application, the scoring rubric in AW, how to involve emeriti members outside of the Executive Committee as reviewers, criteria for “named emeriti fellowships” and how to enhance the “prestige” of the emeriti fellowships relative to the named fellowships. A report with recommendations on some of these issues will be forthcoming.

4.4 Treasurer: Marshall Cates

 4.4.1. Marshall reported the balance in the CSULA Federal Credit Union is $14,567.25 with $10,037.51 pending from 30 luncheons, for a total of $24,604.76. He reported that Deans cannot use UAS to pay us for their luncheons because we are not a vendor. He is working on addressing this issue with UAS.

 4.4.2 Discussion concerned Roberto Cantu’s request for support for the 2017 Conference on Alfonso Reyes. The Emeriti Association has been asked to provide a sponsorship in the amount of $490 to pay for a round trip ticket for airfare for the keynote speaker. While the association has provided “a source for moral support” in the past, we have never provided monetary support and it is not in this year’s budget. After thorough consideration, it was M/S/P to provide the requested funds but direct the Chair to confer with Roberto and provide him in writing with the caveat that this is not precedent setting. Future requests would have to be considered as part of the budget process.

4.5 Fiscal Affairs Chair: Marshall Cates

 4.5.1 Treasurer was given authority as previously decided to place any additional funds into the fund raising fund.

 4.5.2 It was M/S/P to direct Marshall to forward the list of the names of the 104 contributors to the fund raising campaign to Ellen Stein to publish in the *Emeritimes*. The list consists of names only, no amounts contributed.

4.6 Life Long Learning Liaison: Peter Brier (time certain)

 4.6.1 Peter, Victor Pierce, and Marilyn Friedman presented the history of the Life Long Learning program, which has been housed in HHS, with an account managed by UAS. Peter learned that UAS had closed $5,000 in that fund and the current Dean would not authorize its release. Peter requested that Life Long Learning be housed in the Emeriti Association, and that some process be established to receive and disburse funds. It is possible that LLL could become an auxiliary account, but the details would have to be worked out before we could entertain a motion to provide them with a new home. Meanwhile Peter was invited to meet with John and go with him to the President to request that UAS release the funds.

4.7 CSU-ERFA Representative’s Report: Barbara Sinclair

 4.7.1 Barbara was unable to attend the meeting but John summarized the meeting of CSU-ERFA at Cal Poly Pomona, which focused on recruitment and the need for emeriti associations to increase membership. The number and kinds of activities organized by and for members of other associations were also presented. Barbara recommended that 1) we proceed with the idea to conduct a “Survey Monkey” questionnaire to solicit the kinds of activities our membership would support; 2) we create a standing Programs Committee chaired by the VP for programs to plan and organize events including but beyond our luncheons. This committee could include or be entirely composed of emeriti who are not members of the Executive Committee.

 4.7.2 Stan mentioned John’s note that it appears that CSU-ERFU prefers to involve an emeritus professor on each campus as the chair for the committee on “Soles for Souls”. Stan will put out a call for anyone interested in volunteering.

4.8 Website Report: D. Margaziotis

 4.8.1 Demetri requested that John schedule an explicit meeting with Peter Quan’s successor to address the issue of the ITS conversion to a new platform which will be required as of December 1. Apparently any university website not converted will be deleted.

5.0 Old Business

* 1. Emeriti Fellowships/Scholarships

5.1.1 The scholarship/fellowship review process and rubric – no discussion

5.1.2 Number and amount of awards per annum – no discussion

5.1.3 Augmenting visibility and prestige of awards – no discussion

1. New Business
	1. Meeting with President Covino: Questions/Issues – no discussion
	2. Programs Committee proposal – no discussion
	3. Meeting and luncheon schedule – no discussion
	4. Role of the Association and the Executive Committee in supporting LLL – previously discussed (4.6)
	5. Measures to stimulate interest in the Emeriti Biographies Project – no discussion
	6. Emeriti involvement in campus address to student homelessness and under nourishment – no discussion
2. Adjournment at 2:45 p.m.

Next Meeting: Thursday, December 8 at Villa Gardens. Details to follow.

Kathy Reilly

Secretary