**California State University, Los Angeles, Emeriti Association**

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

Date: June 13, 2013

Place:            President’s Conference Room

Time:              12:45 p.m. – 2:52 p.m.

**MINUTES FOR JUNE 13, 2013 MEETING**

**Present:** J. Adenika, P. Brier, S. Burstein, J. Casanova, M. Cates, J. Cleman, H. Cohen, J. Cleman, D. Dewey,

J. Fisher-Hoult, M. Friedman, R., Garcia, H. Goldwhite, J. Johnson, D. Keane, D. Margaziotis, R. Marshall-Holt,

L. Mathy, V. Potter, B. Sinclair, F. Stahl, W. Taylor, D. Vernon

**Absent:** K. Johnson, M. Roden, T. Crovello

**1.1       Announcements**

**W. Taylor:**

1. The subcommittee reviewing the possibility of expanding the membership beyond emeriti faculty will probably report back in the Fall Quarter.
2. The retirement party for Eileen Roberts, the Administrator for the Academic Senate, was Tuesday, June 4, 2013. Several of us attended. On behalf of the Emeriti Association I presented her with the resolution in item 4.1 below.

**D. Dewey:**

 He announced good news regarding his efforts to receive photographs of our deceased colleague Art Kirsch, which he had requested by mail from the executive committee.  Through Art's best friend Len Mathy, I contacted Art's niece and executor, who provided many photographs for a PBS autumn documentary that will be based on Art's former student Walter Williams, an economist whose memoirs are the basis of the documentary.  Because Williams was a student at Cal State LA and briefly a lecturer here, these photos are an important addition.  Williams describes Art Kirsch as the professor who inspired him to become an economist and who is the most important contributor to his success.

**B. Sinclair:** She recommended that everyone read the Los Angeles Times column by Steve Lopez about Mickey Fruchter from Theater Arts. It was agreed that someone should send a note of appreciation to Mr. Lopez.

**D. Keane:**

 1. She has a video of the Eileen Roberts retirement with photos and interviews that were given to

 W. Taylor for the archives.

 2. Bernard Kane is having the photo archives digitized and D. Keane asked D. Dewey to identify content.

 3. She read a resolution for W. Taylor for his service to the Emeriti Association. The executive committee commended her for the resolution and thanked W. Taylor. (See attachment)

**F. Stahl:** K. Johnson is improving and is residing in the Villa Gardens Infirmary. She is expected to enter assisted living at Villa Gardens when released by the doctor.

**T. J. Adenika:** Thanked the committee for the gift and especially for their support and encouragement during her service as the executive committee secretary. It was an eye-opening experience.

**1.2       Approval of Agenda**

 M/S/P Agenda approved with 4.6 and 4.5 reversed on the Agenda.

**1.3       Approval of Minutes of May 10, 2013**

 M/S/P accepted with edited changes to be added.

 ***4.0       Officer and Committee Reports and Recommendations***

**4.1       President: W. Taylor**

 **EMERITI ASSOCIATION OF CALIFORNIA STATE UNIVERSITY,**

**LOS ANGELES**

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*Resolution of Commendation*

*For*

*Eileen Roberts*

*WHEREAS For forty-seven years, Eileen Roberts has given outstanding service to California State University, Los Angeles; and*

*WHEREAS She has served as administrator of the Academic Senate for the past thirty-one years; and*

*WHEREAS She has been the keeper of institutional memory as the overseer of the faculty handbook; and*

*WHEREAS Eileen has served each Academic Senate Chair as a mentor, as a secretary and as a concerned partner; and*

*WHEREAS The Cal State LA Academic Senate’s reputation as a model of academic governance is attributable in large part to her contributions; and*

*WHEREAS The Emeriti Association is comprised of many who served on the Academic Senate and who benefited from Eileen’s extraordinary service, therefore be it*

*RESOLVED That the Emeriti Association of California State University, Los Angeles congratulates Eileen Roberts on the occasion of her retirement and expresses its sincere appreciation and gratitude for her commitment and service to the University and extends to her best wishes for the future.*

*Dated this Fourth day of June 2013.*

*William A. Taylor, President*

4.1.2.    President James M. Rosser sent me the following letter:

“Thank you for the opportunity to speak to the members of the Emeriti Association at Friday’s Emeriti Spring Luncheon. It was a pleasure to address those in attendance. I hope that my remarks were informative.”

4.1.3 My second term as President is ending this month, I’m proud of our accomplishments. I thank you for the opportunity to serve. I’m grateful to all of you for making it a very rewarding experience.

**4.2       Past President: M. Roden**

 No Report

**4.3       Vice President – Administration: D. Keane**

 See attached resolution for W. Taylor’s contribution to the Emeriti Association.

**4.4       Vice President – Programs: J. Fisher-Hoult**

 She discussed the fact that D. Vernon will be replacing her next year and is currently in training for the task. D. Vernon will need a sub-committee to assist in the many task required for each luncheon.

 **4.5       Treasurer:  M. Cates**

 He distributed the treasurer’s report, discussing his analysis of the finances related to the luncheon. It was concluded that the analysis confirmed what has been a pattern for some time.

**4.6       Fiscal Affairs Chair: M. Cates**

 He distributed a detailed analysis of the past 3-year’s expenditure for association operation. The document included a final column for the proposed budget for the next operational year. A History of the association’s budgetary events and an in-depth discussion of ways to save and/or increase dollars took place. The contributions of President Rosser to the operations of the Emeriti Executive committee was clarified and added to the deliberations. This ended in the establishment of a sub-committee to consider all alternatives. M. Cates adjusted the proposed budget and the executive committee accepted the new budget as adjusted.

**4.7       Fellowship Fund Chair:  R. Garcia**

 He reported that the committee received 81 applicants, which were listed by the number from each school. The entire Fellowship Committee will meet to evaluate the applicants and select the winners in each category.

**4.8       Life Long Learning Program Liaison: P. Brier**

 No Report

**4.9       Historian/Archivist: S. Burstein**

 No Report

**4.10     Corresponding Secretary: M. Friedman**

She reported that Jean LaCour’s letter was returned. Connie Corley sent a note concerning her parents’ illness. Cards were sent to Robert Fowles’ wife and Karen Johnson

**4.11     Membership Secretary: K. Johnson**

 No Report

**allthingslinks@gmail.com,**

**4.12     Webmaster: D. Margaziotis**

 He reported on a meeting he had with Bill Taylor, Chris Rapp (Director, ITS Infrastructure Services) and Stephanie Carey (Supervisor, ITS Help Desk) regarding the conversion of emeriti faculty computer/email accounts to the AD campus domain, scheduled for July 6, 2013. Emeriti will be notified of the need as well as benefits of converting from NIS to AD if they wish to maintain access to CSULA network services including access to email, Library databases, VPN connection, etc. Instructions on what to do will be provided to emeriti and advance notice will be given to the Emeriti Association for distribution to its members. Any emeriti who do not convert to AD at this time will continue to have access to their email as they currently do, for the near future. However, their access to all campus services, including email, will become progressively more limited as the campus fully integrates its services under the new system. Conversion to the AD domain will not require physical presence by faculty on campus, but it will ultimately include the need to change their computer account password every three months (with advance notice provided by ITS) as well as adjusting appropriately all their digital devices (desktop and laptop computers, tablets, smart phones, etc.) following conversion to accommodate their new sign on information.

**4.13     Database Coordinator:  H. Cohen**

 He reported that samples of the new envelopes would be ready for the July meeting. He reported that all emeriti, including new members, are in his database but not necessarily on the Web. Once dues are collected the names of paying members are placed in the Directory. The Web only displays the names of dues paying emeriti. Personal information is displayed at the request of the retiree.

**4.14     Secretary: T. Morrow-Adenika**

 No Report

**4.15     *Emeritimes* Editorial Chair:  H. Goldwhite**

 He thanked the members for their contributions to the *Emeritimes*. Thereis a July 15th deadline for articles for the next issue. There was a discussion of how many issues to produce if the semester conversion takes place. There was also a discussion of invitation for interaction with William Covino, the incoming University President.

**4.16     CSULA Academic Senator: J. Cleman**

 Academic Senate Report

5/14/2013-6/4/2013

1. As has become the pattern over the past year or so, the meetings since my last report were devoted more to reports than action items. The most significant of the reports was the President’s last State of the University Address. Unfortunately, I was out of town that week, and so have nothing to report other than hearing that there was an amusing kafuffle over Chair Baaske not having worn a tie for the occasion that included a photo op with President Rosser.

The May 21st meeting was largely taken up with a report on enrollment management by Provost Vaidya and Vice President for Student Affairs Tony Ross. They provided a description of the administrative structure (lines of reporting) of the various Enrollment Management focus groups and addressed a number of the problems that had arisen during the past year, the most significant of which was over-enrollment. The past emphasis on increasing FTES through recruitment had achieved considerable success, especially with the numbers of entering freshmen, but the budget crisis made this success a liability in order to stay within 5% of the target maximum. One element of this problem was the choice to offer some state supported classes in the summer, which meant that they were in danger of reaching their target before Spring Quarter. One reason offered for the increase in enrollments was that as other area CSUs became impacted more students in the CSULA service area were choosing to stay closer to home. A more interesting and, I think, more significant aspect of the enrollment problem is that for the first time, CSULA had more first-year students enroll than transfers. Provost Vaidya pointed out that this was in violation of the Master Plan, which specifies that transfers should constitute the majority of students, something like 60% (I didn’t note the exact number) and that it doesn’t appear it will change in the near future. The implications of this change for the campus are considerable, most immediately in terms of allocation of resources and space to departments – such as English – that bear the heaviest burden of accommodating the wave of new students. Longer term, increasing the number of four-year – ok, six year – students may cultivate a sense of greater attachment and social involvement, thereby changing the image and culture of the campus from a place of convenience to the LA equivalent of ivy-covered, hallowed halls.

State Senator Baaske reported on meetings with representatives of the MOOC entrepreneurs responsible for e-education pilot projects at San Jose State. It appears that they are proud of what they consider successes and plan to expand their offerings, but when pressed for data to support their euphoria were less than forthcoming. Baaske also reported on bills in the state legislature that would broaden the Community College transfer degree program so that students with such a degree would be guaranteed the possibility of graduating within two years at a CSU in any of the options in their major. This would be a boon for the CCs but a problem for many disciplines. In his capacity as Chair Baaske reported that though CSULA is still projected to be one of the first of the quarter campuses to convert to semesters, there is still no set timetable or commitment of necessary funds from the Chancellor’s Office. Apparently Bakersfield has started the conversion process, and its timetable of two years to convert, if applied to LA, would be daunting. Baaske did say that the conditions accompanying the Senate vote on conversion would be presented to President Covina, in the expectation that they would be respected.

 Finally, Lia Kamhi-Stein and Amy Wong representing the CSULA Council on International Programs (CIP) gave a report on their organization with a special attention to recruiting activities. Provost Vaidya had the week before noted that the enrollment of international students was down to its lowest point in many years, and data gathered by made this clear. The number of international students has dropped from 946 in 2008 to 554 in 2012. Moreover, when compared to other campuses in our area, the number of international students has either remained fairly steady or, in the case of Northridge, risen dramatically, while our numbers have steadily declined. In addition to increasing visibility for the Council, their report also posed the question of the University’s interest in having international students. From earlier discussions in the Senate it is not clear to me that there is broad enthusiasm for recruiting international students, but the reporters made clear that if the desire is there, then it must be better supported, both with augmented fiscal resources and greater faculty participation.

2. The following are the Senate actions since my last report, most of which were approved at the last meeting (6/4) and sent ahead of the minutes:

a) Approved proposal to modify Evaluation of Permanent Instructional Faculty policy. The two changes in this proposal are a) to exempt FERP faculty from post-tenure review and b) to require a rating of at least “Commendable” (rather than the current “Satisfactory”) in Category C for early promotion to full professor.

b) Approved proposal to modify policy on Temporary Full-time and Part-Time Faculty Members (Lecturers) and to delete policy on employment Levels of Temporary Faculty. Basically, this proposal incorporates the language of the deleted policy into the first.

c) Approved proposal to modify policies on The Student Opinion Survey on Instruction and on Procedures for the Administration of Student Opinion Surveys. As previously reported, while in large part a clean-up action, revising some language (E.g., changing insure to ensure) and deleting the photo of the survey form and the instructions for administering it from the handbook as non-policy items, there was debate over the question of how many of a tenured professor’s classes would be required to have opinion surveys administered. The contract says all, unless the University decides on fewer. Current standard practice is a minimum of two per year, although several departments and many individuals administer the surveys in all their classes. The proposal from FPC was a compromise of four, but the body amended this to two. Also, the FPC proposal would have required all departments/divisions/schools to administer the same number, but this was also amended to permit them to raise the number.

d) Approved proposal to modify policy on Grade Appeals/Academic Grievances. The aim of this proposal is to add language in compliance with the Chancellor’s Executive Order 1074: Systemwide Policy Prohibiting Discrimination, Harassment and Retaliation Against Students and Systemwide Procedure for Handling Discrimination, Harassment and retaliation Complaints by Students. In addition to specifically citing the order, the proposal adds language from the order specifying how such complaints or charges are to be handled. Basically, when a student charges discrimination, harassment, or retaliation in a grade grievance procedure, the matter is moved to the Director of the Office for Equity and Diversity and any the consideration of grade appeal is deferred until the end of the Director’s investigation and any mediation.

e) Approved proposal to modify Student Policy Committee Internal Guidelines for Early Registration. The essence of this proposal was to reduce the number of categories of students granted early registration from 22 to 5, those being the federally required categories of the disabled, veterans, and former foster youth or wards of the state, plus ASI officers and student athletes. The motivation for this reduction included the perception of some SPC members that too many students were having difficulty getting into closed classes, perhaps because so many students had early registration access. The policy also provided a process by which appeals for early registration status for groups/programs could be made through SPC. An amendment was proposed to include the Honors College in the short list of groups to have “fixed” early enrolment status. Those opposing it argued that the Honors College students were already privileged and to include them invited re-growing the list; those in favor insisted early registration was a necessary recruitment tool. The ayes won and the amended proposal was approved, but it might have trouble in the President’s Office, as he believes enrollment issues such as this are administrative and not SPC responsibilities.

f) Approved a proposal to modify Policy on Undeclared Majors. This was an ASI initiated proposal that aimed simply allow minors to be named on diplomas. (They are currently identified only on transcripts.) On the Senate floor the title was amended to “Policy on Majors and Minors,” which raised concerns among the students that the President might object to the title change and they would lose for the wrong reason. However, it strikes me that the President is more likely to object to adding minors to diplomas than to the more fitting title, and if he should object only to the title change, the Executive Committee would be justified in acquiescing on the point without returning the proposal to the Senate in the fall.

3. Although I am putting the first last here, the 6/4 meeting began with the organizational meeting of next year’s Senate. The following were elected to the 2013/2014 Senate Executive Committee:

Officers:

 Kevin Baaske, Chair

 Rita Ledesma, Vice Chair

 James Hatfield, Secretary

At Large Members:

 Ted Bell (NSS)

 John Cleman (A&L, Emer.)

 Mike Soldatenko (NSS)

 Sharon Ulanoff (CSOE)

**4.17     CSU Academic Senator:  H. Goldwhite**

 He reported that there was nothing to add to the extensive report in the May minutes. He reviewed a few of the serious issues where politics had the potential to impact faculty roles in governance.

**4.18     CSU ERFA Council: D. Dewey, D. Keane, and W. Taylor**

 No Report

**4.19** 2013 Gigi Gaucher-Morales Memorial Conference: T. Crovello, D. Dewey

 No Report

***5.0       Old Business***

 **5.1 Emeriti Volunteers**

 Issue is to be postponed

 **5.2 Honoring Sidney Albert**

 Issue is to be postponed

**6.0       New Business**

 **6.1** Criteria for Life Executive Member

 A subcommittee will be formed to consider the issue. The history was given as to how the past 3 Life Members were selected.

 **M/S/P** establish a subcommittee to recommend to the executive committee criteria for becoming a life member of the Executive Board

 6.2 Programs for 2013 – 2014 Luncheons

 A request for Program ideas for the subcommittee resulted in the following suggestions: invite the new president as speaker, after confirming a Friday that he could attend; or invite the University Librarian; or obtain a speaker from the Gigi Goucher-Morales Conference. The tentative date for the next luncheon is October 18, 2013.

 6.3 Vincent Zapata Fellowship

 D. Keane received a request from Dr. Zapata to establish an undergraduate scholarship (endowment) in the name of Vincent Zapata for the 2015-2016 academic year. The discussion centered on: the need for everyone to understand the difference between an endowment and funds to be awarded; our liability for augmenting awards at the $1000 level; establishing a termination date for each endowment; the creation of more than one level of award; and the function of CSULA’s foundation and the Associations’ fellowships.

 **M/S/P** to accept Dr. Zapata’s proposal to establish an undergraduate scholarship in his name.

**Adjournment**

**M/S/P** To adjourn the meeting,

Meeting adjourned at 2:52 p.m.

*Respectfully Submitted: T. Jean Morrow-Adenika*

***Addendum: D. Keane, V.P. Administration [4.3]***

**EMERITI ASSOCIATION OF CALIFORNIA STATE UNIVERSITY,**

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*Resolution of Commendation*

*For*

*William A. Taylor*

*WHEREAS Bill Taylor has given outstanding service to California State University, Los Angeles Emeriti Association; and*

*WHEREAS He has served as president of the Emeriti Association for the past two years, while continuing to extend himself to students in his academic discipline; and*

*WHEREAS He has conducted meetings with the kindness and gentleness that is his nature; and*

*WHEREAS Bill has many talents that he shared with the group, one of them not being in a hurry to email the meeting agendas; and*

*WHEREAS The Cal State LA Emeriti Association’s reputation as a contributor to the campus has been continued under his presidency; and*

*WHEREAS The Emeriti Association’s recent contribution of a video history of academic governance was initiated by Bill, therefore be it*

*RESOLVED That the Executive Committee of the Emeriti Association of California State University, Los Angeles expresses its gratitude to Bill for his leadership, encouragement and good humor during these two years, and looks forward to getting a lot more from him for many years to come.*

*Approved unanimously this 13th day of*

*June 2013.*