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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

MEMO

Date: January 28, 2020
To: Veena Prabhu, Academic Senate Chair
From: Arash Jamehbozorg, Educational Policy Committee Chair
Copies: R. Roquemore, M. Hawley, C. Pugh, A. Avramchuk, K. Brown
Subject: Proposed Modification to *Full-Time Unit Load for Graduate Students* Policy in Chapter IV of the Faculty Handbook (EPC 19-05)

Graduate Studies Subcommittee revised and submitted the Policy on Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits to EPC (on Sept. 25, 2019) since it was not updated during the Q2S conversion and it still used the weighted units which are no longer used for graduate courses. EPC discussed the item and decided that since it uses the language of *Full-Time Unit Load for Graduate Students* Policy, it is more efficient to merge two policies. EPC also consulted with Dr. Karin Brown to make sure that a separate policy is not required for veterans.

1 **Full-Time Unit Load for Graduate Students**

2 (Senate: 8/26/86, 9/28/16; President: 10/6/86, 4/19/17; Editorial Amendment: 9/00, 8/01, 1/21/15)

3 For THE PURPOSES OF ASSIGNING UNIVERSITY ENROLLMENT STATUS AND FOR ASSIGNING VETERAN BENEFITS full-
4 time enrollment certification by the University graduate students WILL BE CONSIDERED FULL-TIME IF THEY must carry
5 a unit load of 8 units of approved prerequisite, corequisite, or graduate program courses. Upon THE recommendation
6 of a student's major department/division/school and approval by the appropriate college dean, a student enrolled in
7 any of the following department/division/school courses may be certified as full-time with fewer than 8 units: 5960,
8 5970, 5990, 5995, 6990. The maximum unit load for students working towards a graduate degree is 16 units per
9 semester. Authorization to enroll in more than 16 units requires a petition approved by the student's major
10 department/division chair or school director and the appropriate college dean.