CSU TRUSTEES’ AWARD
FOR OUTSTANDING ACHIEVEMENT

The William Randolph Hearst Foundation established an endowed scholarship fund in 1984 to honor William Randolph Hearst, founder of the Hearst newspaper chain. In 1999, the William Randolph Hearst Foundation partnered with the CSU Board of Trustees to create the CSU Trustees’ Award for Outstanding Achievement. Contributions from CSU Trustees and private donors increase the value and number of available awards. Special named scholarships will be awarded by the selection committee based on criteria such as studying in the STEM or education fields, veterans, and exemplary community service.

The awards recognize students who have overcome adversity, demonstrated financial need, and have attributes of merit including superior academic performance, significant personal achievements, and exemplary community service. The recipient who receives the highest score by the selection committee is designated the Trustee Emeritus Ali C. Razi Scholar and will receive a $12,000 scholarship. Also distributed will be the Galinson Scholarship ($8,000) and the Hampton Scholarship ($9,000).

Twenty (20) scholarships will be awarded in the amount of $6,000 for the 2016-2017 academic year. Applicants must:

- Demonstrate superior academic performance with a minimum cumulative GPA of 3.0 on a 4.0 scale and be in good academic standing.
- Demonstrate financial need as determined by the campus Financial Aid Office.
- Be currently enrolled as a full-time equivalent undergraduate or graduate student in any major field at a CSU campus and remain a CSU full-time equivalent student during the 2016-2017 academic year.

Applications are available through the campus Financial Aid Office.

Financial Aid Offices on each campus will review the applications to ensure that they meet all requirements and, in consultation with the campus President, will select and forward one to two nominations with one candidate studying in the STEM fields.

Completed nominations submitted by the campus Financial Aid Office to the CSU Foundation will include the following:

- A completed Applicant Information form. Please make sure that the student’s name is properly spelled the way he or she wants it to appear in the public biographies and photos.
- A Nomination Cover Letter from the Campus President
- A current Official College Transcript including all undergraduate and graduate coursework completed
- A brief Personal Statement describing the student’s
  1. Background
  2. Challenges they have encountered
  3. Personal achievements
  4. Educational pursuits
  5. Community service, which should reflect a commitment to education and to the community
  6. Goals and aspirations for the future
Two letters of reference from individuals, such as teachers/professors, counselors, or community leaders, who can attest to the candidate's meritorious performance and personal strengths and assess the nominee’s potential for success. **One of the letters of reference must be from an academic instructor.**

A completed Applicant Checklist

**Supplemental Materials**

If nominated, students should work with their campuses to submit the following supplemental materials to the CSU Foundation by **Friday, June 3, 2016**:

- **A one-paragraph Biography**, which must be approved by the campus Public Affairs Department (see Checklist and Biography Guidelines)
- **A video recorded and written speech**, approximately three minutes in length, which describes how the student has overcome adversity, how education has transformed his or her life, and the student’s goals and aspirations for the future – particularly how they may hope to impact the lives of others. **The speech should be submitted in written and video format.** The video, preferably filmed by the campus, should also include background B-Roll of the student on campus in his or her environment (the lab, the classroom, athletic field, doing volunteer work, etc.) as well as show the student near or in front of campus landmarks. The video needs no scoring and should be submitted in a digital format via a video site (e.g. YouTube) or through a file sharing site (e.g. Dropbox). DVD format will also be accepted but is not preferred. The speech will be reviewed by the Award Selection Committee.
- **Photos of the nominee**, including a formal headshot to include in the program and individual informal shots of the nominee on campus, at home, at work, or at play. The informal photos can come from the nominee’s own collection, but must be submitted via email (preferably through an online file sharing site). If the nominee does not have a formal headshot, then the campus Public Affairs department may assist before the student leaves the campus for the summer.
- **Biographical Statement Copy Release Form** and **Visual/Audio Image Release Form**, need to be signed and submitted the stories and the photos of the Trustees’ Awards recipients are publicized widely.

Reminder: Nominations for the 2016-2017 academic year are due **May 16, 2016**. Supplemental Materials are due **June 3, 2016**.

All recipients of the CSU Trustees’ Award for Outstanding Achievement will be invited to attend the awards presentation on September 20, 2016 at the Board of Trustees meeting in Long Beach. Transportation expenses will be covered by the CSU Foundation.
# CSU SYSTEMWIDE SCHOLARSHIPS FOR 2016–2017

## APPLICATION CHECKLIST

(Please make sure that all items are completed and verified before the application packet is submitted to the CSU Foundation.)

### CSU TRUSTEES’ AWARD FOR OUTSTANDING ACHIEVEMENT

<table>
<thead>
<tr>
<th>Application Item</th>
<th>Completed</th>
<th>Verified by (Initial)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Information Form</td>
<td></td>
<td>Financial Aid Scholarship Coordinator</td>
</tr>
<tr>
<td>Nomination Cover Letter (from campus President)</td>
<td></td>
<td>Financial Aid Scholarship Coordinator</td>
</tr>
<tr>
<td>Official College Transcript</td>
<td></td>
<td>Financial Aid Scholarship Coordinator</td>
</tr>
<tr>
<td>Personal Statement (see Fact Sheet for specific details)</td>
<td></td>
<td>Financial Aid Scholarship Coordinator</td>
</tr>
<tr>
<td>Two (2) Letters of Reference (one from an academic instructor)</td>
<td></td>
<td>Financial Aid Scholarship Coordinator</td>
</tr>
</tbody>
</table>

By May 16, 2016, each application must be attached as one PDF and e-mailed to: CSUCOscholarships@share.calstate.edu

### Supplemental Materials—Due June 3, 2016

<table>
<thead>
<tr>
<th>Supplemental Material</th>
<th>Completed</th>
<th>Verified by (Initial)</th>
</tr>
</thead>
<tbody>
<tr>
<td>One-Paragraph Biography (approved by Public Affairs)</td>
<td></td>
<td>Public Affairs</td>
</tr>
<tr>
<td>Video (see Fact Sheet for acceptable formats)</td>
<td></td>
<td>Financial Aid</td>
</tr>
<tr>
<td>Photos of the Applicant on CD or via email</td>
<td></td>
<td>Financial Aid</td>
</tr>
<tr>
<td>- on Campus</td>
<td></td>
<td>Scholarship Coordinator</td>
</tr>
<tr>
<td>- at Home</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- with Professors, Peers, etc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Signed Biographical Statement Release Form</td>
<td></td>
<td>Financial Aid</td>
</tr>
<tr>
<td>Signed Visual/Audio Image Release Form</td>
<td></td>
<td>Financial Aid</td>
</tr>
</tbody>
</table>

Direct questions to Ms. Wendy Chavira at (562) 951-4768 or wchavira@calstate.edu

All Applications need to be completely filled out. Do not leave any line blank. If there is no information to provide, “N/A” should be used.

Each item submitted with the application packet (i.e. “Academic Profile,” “Personal Statement,” “Biography,” etc) should be clearly labeled.
Biography Guidelines

STUDENT NAME:
Enter the student’s name exactly the way they want it used on all CSU Trustees’ Award documents, including the program, poster, website and award certificate.

WORD COUNT:
140-160 words

BIOGRAPHY PARAGRAPH FORMAT:

• 1-3 Sentences: Challenges the student had to overcome

• 1 Sentence: University attending, current major and any honors

• 1-3 Sentences: Current work and volunteer work as well as any organizations involved in

• 1 Sentence: Future plans/aspirations

NOTE:
The information the student provides in the biography will be printed in the CSU Trustees’ Award program, website and press releases announcing the CSU Trustees’ Award winners. DO NOT include any personal information the student does not want publicly released. (The personal statement is the appropriate place for private information and will be viewed only by the selection review committee.)

SAMPLE BIOGRAPHY #1:

1-3 Sentences: Challenges the student had to overcome
As a Mexican-American from a single-parent household, Mary Garcia never expected to attend a university. She and her three brothers grew up in poverty while her mother held the family together by working two jobs and managing to keep the children out of childcare.

1 Sentence: University attending, current major and any honors
Today, Mary is a sophomore at CSU Monterey Bay majoring in earth systems science and policy with an emphasis in science and social justice.

1-3 Sentences: Current work and volunteer work as well as any organizations involved in
Her interest in the environment led her to participate in a variety of volunteer activities during her first year in college, and she has served at sustainability fairs and beach cleanups, conducted lighting studies, and planned Earth Week events. This year, Mary took a leadership role on campus by serving as environmental senator and chairing the CSU Monterey Bay Associated Students Environmental Committee. She also organized community service activities, all while maintaining at 3.2 GPA.

1 Sentence: Future plans/aspirations
Mary plans to put her degree and experiences to use by working as an environmental scientist.

www.calstate.edu/foundation/trusteesawards/
SAMPLE BIOGRAPHY #2:

1-3 Sentences: Challenges the student had to overcome
Gina Jones was in her thirties when she decided to pursue higher education. A lifetime of struggle, including disability, homelessness and extreme poverty had taken its toll, and she doubted whether she would be very successful.

1 Sentence: University attending, current major and any honors
In 2006, however, she graduated magna cum laude from UCLA and entered the master's program in English composition at CSU San Bernardino, maintaining since then a 4.0 GPA.

1-3 Sentences: Current work and volunteer work as well as any organizations involved in
Gina volunteers countless hours to work for various animal charities and spent time rescuing animals in New Orleans shortly after Hurricane Katrina. She offers free tutoring to children in her community and works at CSUSB's Writing Center, providing consultations to students. She also is a lifetime member of Phi Theta Kappa and Sigma Tau Delta.

1 Sentence: Future plans/aspirations
After completion of her master’s degree program, Gina plans to pursue a PhD or MFA to teach English at the university level and help underprivileged students like her achieve their educational goals.

Photo Guidelines

The head shot photo will be printed in the CSU Trustees’ Awards program and website, and the casual photo will be printed on a poster board of the awardees that will be displayed in the lobby of the Chancellor’s Office during the September Board of Trustees meeting.

The photos need to meet the following requirements and be approved by the Public Affairs department:

• Full-color photo
• 1 head shot of student required; a second “casual” photo of the student on campus, at work or at home can also be sent BUT student needs to be the main subject in photo (see attached sample photos)
• At least 3 1/2x5 size; 5x7 size preferred
• At least 8 megapixel or higher
• Standard high resolution (300 dpi)
• Digital format (jpg) preferred on disk or sent via e-mail
• Outdoor photos preferred for casual shots
• No camera phone photos
• No group photos
• If you do not have access to a digital camera, use a store bought disposable camera
• The more options you can provide the better

www.calstate.edu/foundation/trusteesawards/
CSU TRUSTEES’ AWARD GUIDELINES

Sample Photos

HEAD SHOTS

CASUAL SHOTS

www.calstate.edu/foundation/trusteesawards/
CSU TRUSTEES’ AWARD GUIDELINES

CSU Trustees’ Award for Outstanding Achievement
Biographical Statement Copy Release Form

I grant permission to California State University, its employees and agents, to take and use the written biographical statement I submitted for the CSU Trustees’ Award for Outstanding Achievement. I agree that CSU owns this biographical statement and all rights related to it. The biographical statement, or any portion of it, may be used in any manner or media without notifying me, such as university-sponsored websites, publications, promotions, broadcasts, advertisements, posters and theater slides. I waive any right to inspect or approve the university’s use of my biographical statement or any printed or electronic matter that may be used with it, and to be compensated for it.

I release CSU and its employees and agents, including any firm authorized to publish, boardcase and/or distribute a finished product containing my biographical statement, from any claims, damages or liability which I may ever have in connection with the use of my biographical statement. I am at least 18 years of age and competent to sign this release. I have read this release before signing, I understand its contents, meaning and impact, and I freely accept the terms.

Name (please print) ___________________________________ Date __________________________

Signature ___________________________________ Telephone or E-mail address ________________

Signature of parent or guardian if under 18 years of age ________________________________ Address (optional) ________________________________

Project Name
(Photographer Name/Contact Information/Location/Notes/Photo Caption)

CSU Trustees’s Awards
Visual/Audio Image Release Form

I grant permission to _____________________________, its employees and agents, to take and use visual/audio images of me. Visual/audio images are any type of recording, including but not limited to photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. _____________________________ will not materially alter the original images. I agree that _____________________________ owns the images and all rights related to them. The images may be used in any manner or media without notifying me, such as university-sponsored websites, publications, promotions, broadcasts, advertisements, posters and theater slides, as well as for non-university uses. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them, or to be compensated for them.

I release _____________________________ and its employees and agents, including any firm authorized to publish, broadcast and/or distribute a finished product containing the images, from any claims, damages or liability which I may ever have in connection with the taking or use of the images or printed material used with the images. I am at least 18 years of age and competent to sign this release. I have read this release before signing, I understand its contents, meaning and impact, and I freely accept the terms.

Name (please print) ___________________________________ Date _____________________________

Signature ___________________________________ Telephone or E-mail address _____________________________

Signature of parent or guardian if under 18 years of age ___________________________________ Address (optional) _____________________________

* Keep on file at your campus or organization.

Project Name
(Photographer Name/Contact Information/Location/Notes/Photo Caption)

CSU Trustees’s Awards