

November 16, 2011

Graduate Research Assistant, UAS1307
Special Education & Counseling

Salary Range: \$20.00-30.00/Hourly

Work Schedule: Part-time. Maximum 20 hrs per week. Non-exempt classification.

Essential Functions: Under the general supervision of an LAUTR Principal Investigator, Curriculum Coordinator and Program Director, incumbent will provide Research skills to assist in the project. Major Functions include research data collection and provide feedback upon observation and data analysis. Research duties include prepare evaluation instruments/surveys, input data from evaluating surveys, analyze and compile data, prepare draft project and evaluation reports, assist in grant development, and conduct library research and prepare literature review. Performs other related duties as assigned.

Requirements: A completed UAS employment application is required. Bachelor's Degree required, as is research experience. Master's degree and/or graduate level studies are desirable. Must have strong interpersonal skills and research skills. Knowledge in statistics, research methods and ability to asses testing data. Must be proficient with Microsoft Office programs. Experience interacting with school personnel, teacher-training experience, organizational skills. And an Understanding of basic research procedures, courses in statistics and research methodology. Be familiar with Los Angeles Unified School District.

Review of applications/resumes will begin November 23, 2011 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. A completed UAS employment application is required.

<http://www.calstatela.edu/univ/uas/hrmformtemp.php>

You may apply to: uashr@cslanet.calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032-8534.

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department. UAS is an Affirmative Action/Equal Opportunity Employer.