

REFUNDS OF REGISTRATION FEES AND NON-RESIDENT TUITION

SUMMER 2009

Registration fees and non-resident tuition refunds are processed automatically when a student follows the campus established procedures to drop classes or withdraw from the University each quarter. Please refer to the Registration Procedures and Deadlines in the Schedule of Classes

Partial Refunds – Reduction in Unit Load

Students who drop some but not all units resulting in a lower State University Fee and/or Non-Resident Tuition within the campus designated drop period (on or before Monday, July 6, 2009) and in accordance with campus procedures will be entitled to a refund of the difference in State University Fees and a pro-rata refund of the Non-Resident tuition, if applicable. The State University Fee difference is from (6.1 or more units) to (0 to 6 units). The pro-rata refund is based on the drop or withdraw date and the length of the quarter.

Full Refunds – Complete withdrawal from the University

Students must drop all courses or withdraw from the University **before** the first day of classes (June 21, 2009) to receive a 100% refund of registration fees and non-resident tuition less a \$5.00 administrative fee.

Students who drop all units or completely withdraw from the University during the quarter will receive a pro-rata refund of registration fees including non-resident tuition. The pro-rata refund is based on the drop or withdraw date. Students must pay registration fees and non-resident tuition for the number of days enrolled.

Students who withdraw after the 60% point in the quarter will not be eligible to receive a refund of registration fees or non-resident tuition, and must pay 100% of fees for the term.

A \$5.00 administrative fee will be withheld from all refunds unless withdrawal is the result of a campus regulation, compulsory military service, disability, or death of a student.

Refund checks will be mailed to the address on file with Admissions and Records. Please ensure that the University has your correct mailing address. You may confirm your mailing address on the GET Website (<https://get.calstatela.edu>). The refund checks are mailed approximately the sixth week of the quarter.

To recap for the Summer 2009 term:

- June 21, 2009: Last day for all regular students to drop all classes or withdraw to receive 100% refund of mandatory fees, including non-resident tuition minus a processing fee.
- June 22 - July 6: Add/Drop Period. Students who completely withdraw are eligible to a prorated refund. Students who drop from (6.1 or more units) to (6.0 or less units) are eligible to a lower State University Fee refund.
- June 22 - Aug. 5: Pro-rata refund dates for complete withdrawal from the University. Please go to Daily Refund Proration Table for details (<http://www.calstatela.edu/univ/sfinserv/disp.htm>).

Refundable fees include basic registration fee and non-resident fees.

DEADLINES FOR REFUNDS		
Complete Withdrawal	100% Refund - June 21, 2009	Fee less \$5.00
Reduction in Unit Load	*Prorata Refund – Aug. 5, 2009	Fee less \$5.00
Late Registration (\$25)	July 6, 2009	Difference in fees, less \$5.00
Writing Proficiency Exam (\$15)	No Refund	None
Admission application (\$55)	No Refund	None
Dishonored Check (\$25-35)	No Refund	None
Golden Eagle Card (\$5)	No Refund	None
Disenrollment	No Refund	None

*See Daily Refund Proration Table for details at <http://www.calstatela.edu/univ/sfinserv/disp.htm>.

Refunds are processed by the 6th week of the quarter. For questions regarding refund, call the Disbursement Office, at (323) 343-3630.

Daily Refund Proration Table

	Days in Summer 2009 Term	If you drop on this date	University retains this % of your fees	You will receive a refund of this % of your refundable fees
1st Day of Classes	1	6/22	1%	99%
	2	6/23	3%	97%
	3	6/24	4%	96%
	4	6/25	5%	95%
	5	6/26	7%	93%
	6	6/27	8%	92%
	7	6/28	9%	91%
	8	6/29	11%	89%
	9	6/30	12%	88%
	10	7/1	13%	87%
	11	7/2	15%	85%
	12	7/3	16%	84%
	13	7/4	17%	83%
	14	7/5	18%	82%
End of Add/Drop Period	15	7/6	20%	80%
	16	7/7	21%	79%
	17	7/8	22%	78%
	18	7/9	24%	76%
	19	7/10	25%	75%
	20	7/11	26%	74%
	21	7/12	28%	72%
	22	7/13	29%	71%
	23	7/14	30%	70%
	24	7/15	32%	68%
	25	7/16	33%	67%
	26	7/17	34%	66%
	27	7/18	36%	64%
	28	7/19	37%	63%
	29	7/20	39%	61%
	30	7/21	40%	60%
	31	7/22	41%	59%
	32	7/23	42%	58%
	33	7/24	43%	57%
	34	7/25	45%	55%
	35	7/26	46%	54%
	36	7/27	47%	53%
	37	7/28	49%	51%
	38	7/29	50%	50%
	39	7/30	51%	49%
	40	7/31	53%	47%
	41	8/1	54%	46%
	42	8/2	55%	45%
	43	8/3	57%	43%
	44	8/4	58%	42%
Last Day To Receive Prorated Refund	45	8/5	60%	40%
No Refund	46	8/6	100%	0%