

2009 HOLIDAY SCHEDULE

The following schedule indicates hours needed to cover campus closure and Holiday credit hours earned by those employees who are on specific schedules.

| Date | Day | Holiday | Campus Status | 4/40 (Mon - Thu) | | 4/40 (Tue - Fri) | | 4/9/4 (Mon - Fri) | | 4/9/4 (Mon - Fri) | |
|----------|-----|------------------|---------------|---|------|------------------|------|--------------------|--------|--------------------|--------|
| | | | | Earned | Owed | Earned | Owed | Earned | Owed | Earned | Owed |
| | | | | | | | | (Friday, half day) | | (Monday, half day) | |
| 01/01/09 | Thu | New Year's | Closed | - 2 ** | | - 2 ** | | - 1 ** | | - 1 ** | |
| 01/19/09 | Mon | MLK Day | Closed | - 2 ** | | + 10* | | - 1 ** | | + 4 * | |
| 03/31/09 | Tue | C. Chávez Day | Closed | - 2 ** | | - 2 ** | | - 1** | | | |
| 05/25/09 | Mon | Memorial Day | Closed | - 2 ** | | + 10* | | - 1 ** | | + 4 * | |
| 07/03/09 | Fri | Independence | Closed | + 10 * | | - 2 ** | | + 4 * | - 4 ** | | - 1 ** |
| 09/07/09 | Mon | Labor Day | Closed | - 2 ** | | + 10* | | - 1 ** | | + 4 * | |
| 11/11/09 | Wed | Veteran's Day | Closed | - 2 ** | | - 2 ** | | - 1 ** | | | - 1 ** |
| 11/26/09 | Thu | Thanksgiving | Closed | - 2 ** | | - 2 ** | | - 1 ** | | | - 1 ** |
| 11/27/09 | Fri | Washington's Day | Closed | + 10 * | | - 2 ** | | + 4 * | - 4 ** | | - 1 ** |
| 12/21/09 | Mon | Vac, PH or CTO | Closed | ALL EMPLOYEES (EXCEPT R08 & 9/80 SCHEDULE) CONVERTED TO 5/40 SCHEDULE | | | | | | | |
| 12/22/09 | Tue | Lincoln's Day | Closed | ALL EMPLOYEES (EXCEPT R08 & 9/80 SCHEDULE) CONVERTED TO 5/40 SCHEDULE | | | | | | | |
| 12/23/09 | Wed | Admission Day | Closed | ALL EMPLOYEES (EXCEPT R08 & 9/80 SCHEDULE) CONVERTED TO 5/40 SCHEDULE | | | | | | | |
| 12/24/09 | Thu | Columbus Day | Closed | ALL EMPLOYEES (EXCEPT R08 & 9/80 SCHEDULE) CONVERTED TO 5/40 SCHEDULE | | | | | | | |
| 12/25/09 | Fri | Christmas Day | Closed | ALL EMPLOYEES (EXCEPT R08 & 9/80 SCHEDULE) CONVERTED TO 5/40 SCHEDULE | | | | | | | |

Employees on a 5/40 (Monday through Friday) schedule do not earn holiday credits

| | | | | | | | | | | |
|---------------------------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|------------|--|--|
| Total for CSUEU, SETC, and SUPA | + 20 | | + 30 | | + 8 | | + 12 | | | |
| Total for APC, ONLY: | + 16 | - 14 | + 24 | - 12 | + 8 | - 15 | + 12 | - 5 | | |

IN ORDER TO CLOSE THE CAMPUS FOR THE ENTIRE WEEK OF DECEMBER 21 THROUGH DECEMBER 25, IT WILL BE NECESSARY FOR EMPLOYEES TO USE THEIR PERSONAL HOLIDAY, VACATION OR CTO ON MONDAY, DECEMBER 21, 2009.

* Pertains to Bargaining Units 2, 5, 7 and 9 (CSUEU), 6 (SETC).

** Pertains to Bargaining Unit 4 (APC), ONLY.

*** Bargaining Unit 8 (SUPA) employees earn Holiday credits according to their work schedule.

Note: Holiday Credit (HC) hours may not be used before they are earned. Employees in CSUEU bargaining units MUST use their earned holiday credits within 180 days after the holiday was observed. Employees in bargaining units 4 (APC) and 6 (SETC) MUST use their earned holiday credits within 90 days after the holiday was observed. Employees in bargaining unit 8 (SUPA) must use earned holiday credits within ONE year (see MOU for additional details). All others must use them before January 31, 2010. In addition, each employee is entitled to a personal holiday which must be taken in ONE increment prior to 12/31/09.

Refer to the collective bargaining agreement for determining whether or not an employee whose work schedule other than 5/40, is required to charge the difference in hours to vacation credits, CTO, or leave without pay on the day a holiday is observed.

Units 6 (SETC), 8 (SUPA) and CSUEU (2, 5, 7 and 9): The number of hours of the holiday shall be determined by the hours the employee is normally scheduled to work on the day the holiday is observed.

Unit 4 (APC): A full time employee in pay status on the day a holiday is observed shall be entitled to an eight (8) hour holiday. See contract for additional details.