

Statement by the H-1B Holder

Please review the items listed below. You are responsible for following these rules and regulations. By signing at the bottom of the list you are stating that you understand the consequences if you fail to follow these rules and regulations. If you need further clarification, please contact the International Programs and Services (IPS).

I understand that it is my responsibility as an H-1B status holder to adhere to the following:

1. It is illegal for me to work with another employer using Cal State L.A.'s approved H-1B petition.
2. I must inform the Counselor at IPS of any changes in my employment as soon as I have knowledge that the change is imminent.
3. If I intend to travel outside the U.S. and I do not possess a valid H-1B visa stamp in my passport, I must apply for a new H-1B visa stamp from a U.S. consulate or embassy prior to my re-entry to the U.S.
4. If I intend to travel outside the U.S., it is imperative that I contact the Counselor at IPS for visa instructions and necessary documentation.
5. If I attempt to obtain a visa as a third country national in Canada or Mexico, and my application is refused or remains pending, and I do not have a valid visa in my passport, I understand that I cannot legally re-enter the U.S. from Canada or Mexico.
6. I must keep my passport valid at all times.
7. If I plan to leave Cal State L.A.'s employment, I must inform the Counselor at IPS immediately.
8. If I am changing my place of residence in the U.S., I must inform the U.S. Citizenship and Immigration Services within 10 days of such change by filing Form AR-11. I will also notify such change to the Counselor at IPS.

Name (Print)

Signature

Date