

NEW STUDENTS 2009 Summer Quarter Payment and Fee Schedule

This schedule applies to students moving into the Housing Services complex after 10:00 am on **Thursday, June 18, 2009** and moving out **by 2:00 pm on Saturday, September 5, 2009**. Students moving in after June 18, 2009 will be charged on a pro rated basis. This Payment Schedule is based on double occupancy which means that two students share a bedroom. The installment payments are for a bed space within a fully furnished apartment, utilities (water, trash collection, natural gas, electricity) and basic satellite TV service. Additional funds will be needed for food and telephone service.

Housing Services will begin processing paid applications on May 29, 2009. Space in the Housing complex is confirmed on a **FIRST COME FIRST SERVE** basis, and applications are prioritized by the date that payment is received. Space in the Housing complex is limited. Any paid applicant that is not confirmed a space will be automatically placed on a waiting list. Confirmation and waiting list letters will be mailed to paid applicants approximately four weeks after the processing date.

Payment Options

Please select a payment option →	*Monthly (4 payments) For International Students	*Quarter (1 payment) For International Students
Security Deposit (Not covered by Financial Aid)	\$ 100.00	\$ 100.00
Application Fee (Not covered by Financial Aid)	\$ 40.00	\$ 40.00
Program Fee (Not covered by Financial Aid)	\$ 3.00	\$ 3.00
1st Installment	\$ 280.26	\$ 1,677.58
Total Due (Initial Payment)	\$ 423.26	\$ 1,820.58
APPLICATION PROCESSING DATE MAY 29, 2009		
Installment Due Dates ↓	Monthly Installments	Full Payment
\$20 late fee will be added to installments not made within 8 days of the due date		
July 1, 2009	\$ 655.00	\$ 1,820.58
August 1, 2009	\$ 655.00	
September 1-4, 2009	\$ 87.32	
Sub-total	\$ 1,397.32	\$ 1,820.58
Quarter Total (6/18/09-9/4/09)	\$ 1,820.58	\$ 1,820.58

SPECIAL NOTICE FOR FINANCIAL AID AND LOAN RECIPIENTS: Based on your Financial Aid Award Letter, you may be eligible to pay a reduced payment of \$143 which consists of the security deposit, application fee, and program fee, and is not covered by Financial Aid. A portion or all of your remaining installment for the quarter should be deducted from your financial aid award. You are responsible for verifying that your installment has been deducted from your financial aid award. If you qualify for a reduced payment, and receive a waiting list letter from Housing Services, your installment WILL NOT be deducted from your financial aid award. Once a space becomes available, the Housing Services office will contact you. Before being allowed to occupy the space, you will need to pay the entire quarter's installment.

*These are the only payment option available for international students.

CHECKLIST FOR APPLYING TO HOUSING:

- Step 1** - Read all on-campus application material, especially the License Agreement.
- Step 2** - Fill out the on-campus application material which includes: Housing Services Application, License Agreement, Tuberculosis form, and Meningitis form (Freshmen Only).
- Step 3** - Select a payment option: Monthly or Quarterly.
- Step 4** – Select a payment type: Personal Check, Cash (payment needs to be made in person at the CSULA Cashiers Office, after picking up an invoice from the Housing Services office), Money Order, or Cashier's Check are accepted in person. To pay by MasterCard, log on to <https://commerce.cashnet.com/csulasp>. A 2.9% fee will be added to your credit card.
- Step 5** – Submit the on-campus application material and your payment or CashNet (online) receipt to the Housing Services Office. See "NOTES" below for important information.

NOTES:

1. Your application will be prioritized by the date that the INITIAL PAYMENT and the on-campus application materials (License Agreement, Application and other forms) are received. Due to limited space, submitting all requested materials DOES NOT guarantee an on-campus housing space. Space will be confirmed on a FIRST COME FIRST SERVE basis utilizing the date priority defined above. A letter indicating the status of an application will be sent approximately four (4) weeks after the application processing date.
2. Please make your **PERSONAL CHECK, CASHIER'S CHECK or MONEY ORDER** payable to Cal State L.A.- Housing Services, and mail it to:

**CSULA Housing Services
5300 Paseo Rancho Castilla
Los Angeles, CA 90032**

Rates and Fees

Application Fee	\$40	A non-refundable fee required to cover the added costs incurred in collecting and processing installment payments.
Cylinder and Key Replacement	\$30-58	Based on the type of apartment for which lock must be changed (either a 2- or 4-bedroom apartment).
Dishonored Checks	\$25	For first returned check; \$35 for each check thereafter
Guest Rate	\$21.83	Per night. Inquire with the Housing Services Office for specific details.
Invaded Space	\$223	Residents assigned to double occupancy will be assessed the single occupancy rate each month that they are in violation of the invaded space policy (Refer to the Housing Services Student Guide). In addition, these residents will be subject to disciplinary action.
Late Fee	\$20	Payments are due on the 1 st of each month; a late fee of \$20 will be assessed to those payments made after the 7 th day of the month.
Program Fee	\$3	Per quarter-The Program Fee is used by the University Residence Council (URC) and Housing Services to provide programs and other opportunities for student involvement and growth.
Security Deposit	\$100	Refundable upon completion of License Agreement if all conditions have been met. \$25.00 of this deposit shall be forfeited for each hour a resident is late checking out at the completion of the License Agreement Term, up to \$100.00. Additional fees may be assessed for damages and cleaning.
Transfer or Status Fee	\$5	Per transfer or status change requested by students.