



# Center for Student Financial Aid

California State University, Los Angeles

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2011-2012

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For office use only:

## 2011-2012 Student Verification Worksheet (Independent)

Your application was selected for review in a process called "Verification." You must complete this verification form and submit it along with all required documents to the Center for Student Financial Aid. Please keep in mind that incomplete forms will create a delay in processing.

### What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms).
2. Talk to a financial aid representative if you have questions relating to completing this worksheet.
3. Fill in and sign the worksheet. If you or spouse has investment or rental property income, please attach a copy of the Schedule E with the tax forms.
4. Submit the completed worksheet, tax forms, and any other documents requested to the Center for Student Financial Aid.
5. The Center for Student Financial aid will compare information on this worksheet and any supporting documents with the information you submitted on your application. We may need to make corrections electronically or by using your SAR.

### A. Student Information

_____	_____	_____	_____
Last Name	First name	M.I.	CIN
_____			_____
Address (include apt. no.)			Date of birth
_____	_____	_____	_____
City	State	ZIP code	Phone number (include area code)

### B. Family Information

List the people in *your household*, include:

- yourself, and your spouse if you have one, and;
- your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, even if they do not live with you, and;
- other people who now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of *all household* members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Martha Jones (example)	24	Wife	City University
		Self	

**C. Student's Tax Forms and Income Information (all applicants)****Independent**

1. Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your tax return.  
 Check here if a signed tax return will be submitted to the school by \_\_\_\_\_ (date).  
 Check here if you will not file and are not required to file a 2010 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 44 of the Free Application for Federal Student Aid (FAFSA).)

Sources of Untaxed Income	2010 Amount	Sources of Untaxed Income	2010 Amount
a. Child Support	\$	d.	\$
b. Worker's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If you did not file and are not required to file a 2010 Federal income tax return, list below your employer(s) and any income received in 2010 (use W-2 form or other earnings statements if available).

Sources	2010 Amount
	\$
	\$
	\$

**D. Spouse's Tax Forms and Income Information (if student is married)**

1. Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your and your spouse's tax return.  
 Check here and attach spouse's signed tax return if your spouse filed a separate return.  
 Check here if a signed spouse's tax return will be submitted to the school by \_\_\_\_\_ (date).  
 Check here if your spouse will not file and is not required to file a 2010 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 44 of the FAFSA.)

Sources of Untaxed Income	2010 Amount	Sources of Untaxed Income	2010 Amount
a. Child Support	\$	d.	\$
b. Worker's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If your spouse did not file and is not required to file a 2010 Federal income tax return, list below your spouse's employer(s) and any income received in 2010 (use the W-2 form or other earnings statements if available).

Sources	2010 Amount
	\$
	\$
	\$

**E. Sign this Worksheet**

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. If married, spouse's signature is optional.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

**You may mail, fax, or bring this form to the Center for Student Financial Aid. Don't forget to sign your tax forms.**