

**Hollywood Foreign Press Association**  
**STUDENT VIDEO/FILMMAKING FELLOWSHIPS**  
**2007-2008 APPLICATION FORM**

*(Type or print clearly. Illegible applications will be disqualified.)*

The Department of Communication Studies is pleased to announce the second year of generous support by the Hollywood Foreign Press Association for \$5,000 video/filmmaking fellowships competitively available to Art and TVF student film/video/animation productions scheduled for completion by May 2008.

**ELIGIBILITY**

- Not more than one of the principal crewmembers may be a non-student professional. Registered CSULA students must perform as producers, writers, photographers, editors and art directors. The principal production team may have a minimum of three or a maximum of four members.
- The proposal's primary applicant must be a current and officially declared Television, Film & Media Studies or Art major and must be the producer and/or director of the project.
- All principal student crew members must:
  - Have minimum 2.5 G.P.A.
  - Be undergraduate junior, senior or graduate standing.
  - Be enrolled in CSULA courses during all quarter/s for which stipend is requested.
  - Have completed with grades of C or better, all Option (i.e., Traditional Animation, Broadcast Journalism, Computer Animation, Telecomm & Film) lower division core and option requirements and TVF 301 for TVF majors.

**ALLOWABLE FELLOWSHIP USES**

*(Official receipts showing complete record of all stipend expenditures will be required at end of the Fellowship period)*

- Rental of production-related equipment.
- Payment of production-related supplies and services (e.g., video tapes, film stock, DVD's, lab processing, Xeroxing, printing, mileage reimbursement, phone bill reimbursement, production meals, footage rights, music rights, publicity).

**NON-ALLOWABLE FELLOWSHIP USES**

- Purchase of major production equipment (e.g., cameras, cell phones, computers, light kits, vehicles, etc.)
- The repair or replacement of damaged, lost, or stolen equipment and facilities of the University or any recompense for off-campus damage/s resulting from the activities of the HFPA awarded production.
- Non production-related personal expenses (e.g., rent, meals, transportation, utilities, medical).
- Personal compensation and/or salaries for production team members and/or any other parties.
- Alcoholic beverages.

**(OVER)**

**Hollywood Foreign Press Association**  
**STUDENT VIDEO/FILMMAKING FELLOWSHIPS**  
**2007-2008 APPLICATION FORM**

*(Type or print clearly. Illegible applications will be disqualified.)*

**APPLICATION:** *Provide three (3) complete sets of the following.*

- Formal Letter of Application co-signed by all the production team principals.
- Fully completed Application Form, which may be downloaded at:  
**[www.calstatela.edu/tvf/resources.html](http://www.calstatela.edu/tvf/resources.html)**
- For each principal production team member (project proposal must specify four team members – e.g., producer/director, writer, camera, editor, production design), professional resumes with full contact information (mail address, phone/s, email).
- Complete shooting/final script.
- Financial Plan including funds raised and committed and in-kind (donated) services and products (For productions with total costs exceeding \$5,000, provide the sources for the balance of funding). Required budget template may be downloaded at:  
**[www.calstatela.edu/tvf/resources.html](http://www.calstatela.edu/tvf/resources.html)**
- Shooting and post-production schedule (Must show final cut completion date of May 5, 2008).
- Fully completed and signed “**Agreement to Supervise**” by each of two full-time production faculty and/or full-time technical support staff members recommending the project and agreeing to serve as the project’s department supervisors.
- For each principal student production team member, full **GET transcript printouts** verifying passing completion of lower division Core and Option requirements and for TVF majors TVF 301 or acceptable course equivalents.

**REQUIREMENTS**

- Record of attendance by all project principals at each of two workshops to be scheduled during the first half of Fall 07 Quarter (exact days/times TBA): WKSHP I: Professional Filmmaker Resumes and WKSHP II: Budgeting the Short Format Independent Film.
- University fiscal and legal forms required for Fellowship check processing (forms will be provided upon announcement of the winning proposals).
- Awarded projects will comply with prevailing ethical and legal practices and prohibitions governing professional video/filmmaking as regards pornographic content, child labor, animal cruelty, release forms, image/sound/music rights, and, when applicable, production permits.
- Within two (2) weeks after **film completion/submission date (Monday, May 5, 2008)** and for release of the final fellowship payment, recipients will provide:
  - Complete production budget report showing actual line item expenditures for the full fellowship amount, with all supporting documentation (e.g., itemized official receipts).
    - Budget report must be reviewed and verified by signature of each of the production’s two department supervisors attesting to the budget report’s accuracy.
  - Copies of all signed Release Forms gained during the production.
  - Two DVD copies of the Fellowship film in 7\_” x 5\_” DVD cases with sleeve art.
  - Formal letter of appreciation from each member of the project production team and each department supervisor to: **Mr. Philip Berk, President, Hollywood Foreign Press Association.**
  - Attendance by all production team principals and department supervisors at public screening of the year’s HFFA fellowship films at a public showcase in May or June 2008 (Exact date TBA).

**APPLICATION DEADLINE**

- Monday, December 3, 2007 (awards announced Monday, December 10, 2007)

**Hollywood Foreign Press Association**  
**STUDENT VIDEO/FILMMAKING FELLOWSHIPS**  
**2007-2008 APPLICATION FORM**

*(Type or print clearly. Illegible applications will be disqualified.)*

PRIMARY PRINCIPAL NAME: CIN:

STREET ADDRESS:

CITY: STATE: ZIP:

PRIMARY PRINCIPAL PHONE: ALTERNATIVE PHONE:

EMAIL:

CSULA STUDENT  Yes  No

MAJOR:  TVF  Art

OPTION:  Broadcast Journalism  Computer Animation  Telecomm & Film  Traditional Animation

STANDING:  Junior  Senior  Graduate CUMULATIVE GPA: MAJOR GPA:

PRODUCTION TEAM ROLE:

---

PRINCIPAL NAME: CIN:

STREET ADDRESS:

CITY: STATE: ZIP:

PRIMARY PHONE: ALTERNATIVE PHONE:

EMAIL:

CSULA STUDENT  Yes  No

MAJOR:  TVF  Art

OPTION:  Broadcast Journalism  Computer Animation  Telecomm & Film  Traditional Animation

STANDING:  Junior  Senior  Graduate CUMULATIVE GPA: MAJOR GPA:

PRODUCTION TEAM ROLE:

---

PRINCIPAL NAME: CIN:

STREET ADDRESS:

CITY: STATE: ZIP:

PRIMARY PHONE: ALTERNATIVE PHONE:

EMAIL:

CSULA STUDENT  Yes  No

MAJOR:  TVF  Art

OPTION:  Broadcast Journalism  Computer Animation  Telecomm & Film  Traditional Animation

STANDING:  Junior  Senior  Graduate CUMULATIVE GPA: MAJOR GPA:

PRODUCTION TEAM ROLE:

---

PRINCIPAL NAME: CIN:

STREET ADDRESS:

CITY: STATE: ZIP:

PRIMARY PHONE: ALTERNATIVE PHONE:

EMAIL:

CSULA STUDENT  Yes  No

MAJOR:  TVF  Art

OPTION:  Broadcast Journalism  Computer Animation  Telecomm & Film  Traditional Animation

STANDING:  Junior  Senior  Graduate CUMULATIVE GPA: MAJOR GPA:

PRODUCTION TEAM ROLE:

---

**Hollywood Foreign Press Association  
STUDENT VIDEO/FILMMAKING FELLOWSHIPS**

**2007-2008 APPLICATION FORM**

*(Type or print clearly. Illegible applications will be disqualified.)*

**DEADLINE**

*Monday, December 3, 2007 (awards announced Monday, December 10, 2007)*

**PRODUCTION PROJECT DETAILS**

TITLE:

GENRE:  Drama  Comedy  Horror  Science Fiction  Western  Music Video  
 Documentary  Experimental  Other (Explain) \_\_\_\_\_

LENGTH:  Short  Feature  
Estimated Duration: \_\_\_\_\_ Estimated Duration: \_\_\_\_\_

FORMAT:  16mm  Animation  Digital Video Field  Multi-Camera Studio  Personal Mobile Media

DESCRIPTION/SYNOPSIS (2-3 sentences):

TOTAL PRODUCTION COST:

TARGET COMPLETION DATE:

THREE TO FOUR PRODUCTION PRINCIPAL MEMBER NAMES AND STUDENT STATUS OF EACH:

TWO FULL-TIME FACULTY/STAFF DEPARTMENT SUPERVISOR NAMES AND CAMPUS PHONES:

---

**APPLICATION PACKET CHECKLIST – ALL ITEMS MUST BE CHECKED:**

- Provide **three complete sets** of the following.
- One formal **Letter of Application** signed by all the production team principals.
- One fully completed **Application Form**.
- Professional resume** for each principal production team member (project proposal must specify minimum three and maximum four principals - e.g., producer, director, writer, photographer, editor, art director).
- Completed shooting/final script**.
- Financial plan** including funds raised and committed and in-kind services and gifts (if total cost exceeds \$5,000, provide sources for the balance of funding).
- Shooting and post-production schedule** (Must show final cut completion date of Monday, May 5, 2008).
- "Agreement to Supervise"** fully completed and signed by each of two department supervisors.
- For each principal student production team member, **GET transcript printouts** verifying passing completion of lower division Core and Option requirements and for TVF majors TVF 301 or acceptable course equivalents.

---

***The information above and in the attachments is true to the best of our knowledge. The CSULA HFPA Fellowship Selection Committee is authorized to contact this project's department mentors to verify the information provided and are under no obligation to return any materials submitted. If awarded a fellowship and accept, we the principal project crew members, understand we must and agree we will comply with all the terms of the CSULA HFPA Fellowship as described in all related literature and internet postings.***

_____	_____	_____
Print Name	Signature	Date
_____	_____	_____
Print Name	Signature	Date
_____	_____	_____
Print Name	Signature	Date
_____	_____	_____
Print Name	Signature	Date