CHILD DEVELOPMENT PERMIT OVERVIEW

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PROFESSIONAL GROWTH ADVISOR
TODAY WE WILL...

1. Discuss what kind of programs require a Child Development Permit

2. Review the Permit Matrix

3. Review the options available for qualifying for a permit

4. Discuss Professional Growth Hours and requirements for permit renewal

5. Discuss grants and stipends available for financial assistance for paying fees related to your permit
The Child Development Permits are issued through the California Commission on Teacher Credentialing (CCTC).

Permits are valid for 5 years from the date they are issued.

*Most of the permits require 105 hours of professional growth in order to get your permit renewed.
  *number of hours may increase
Why have a permit?

- Allows you to be employed as a Child Development Teacher or Supervisor/Director within a state funded (Title 5) or federally funded child development program.

- **Head Start** Programs
- **School District Child Development Programs** receiving Title 5 Funds/CDE Grants
- **Public or Private Preschools** with CDE Grants
- Positions requiring a Permit typically have *higher salaries* within the industry
- Having a permit can make you more *marketable* to more programs
What kind of Permits are Offered?
<table>
<thead>
<tr>
<th>Permit Title</th>
<th>Education Requirement (Option 1 for all permits)</th>
<th>Experience Requirement (Applies to Option 1 Only)</th>
<th>Alternative Qualifications (with option numbers indicated)</th>
<th>Authorization</th>
<th>Five Year Renewal</th>
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</thead>
<tbody>
<tr>
<td>Assistant (Optional)</td>
<td>Option 1: Early Childhood Education (ECE) or Child Development (CD)</td>
<td>None</td>
<td>Option 2: Accredited Head Start program (including ROF)</td>
<td>Authorizes the holder to care for and assist in the development and instruction of children in a child care and development program under the supervision of an Associate Teacher, Teacher, Master Teacher, Site Supervisor or Program Director.</td>
<td>105 hours of professional growth****</td>
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<tr>
<td>Associate Teacher</td>
<td>Option 1: 24 units ECE/CD including core courses** plus 16 General Education (GE) units*</td>
<td>120 days of 3+ hours per day within 2 years</td>
<td>Option 2: Child Development Associate (CDA) Credential.</td>
<td>Authorizes the holder to provide service in the care, development, and instruction of children in a child care and development program, and supervise an Assistant and an aide.</td>
<td>Must complete 15 additional units toward a Teacher Permit. Must meet Teacher requirements within 10 years.</td>
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<tr>
<td>Teacher</td>
<td>Option 1: 24 units ECE/CD including core courses** plus 16 GE units* plus 6 specialization units plus 2 adult supervision units</td>
<td>175 days of 3+ hours per day within 4 years</td>
<td>Option 2: AA or higher in ECE/CD or related field with 3 units supervised field experience in ECE/CD setting.</td>
<td>Authorizes the holder to provide service in the care, development, and instruction of children in a child care and development program, and supervise an Associate Teacher, Assistant, and an aide.</td>
<td>105 hours of professional growth****</td>
</tr>
<tr>
<td>Master Teacher</td>
<td>Option 1: 24 units ECE/CD including core courses** plus 16 GE units* plus 6 specialization units plus 2 adult supervision units</td>
<td>360 days of 3+ hours per day within 4 years</td>
<td>Option 2: BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting.</td>
<td>Authorizes the holder to provide service in the care, development, and instruction of children in a child care and development program, and supervise a Teacher, Associate Teacher, Assistant, and an aide. The permit also authorizes the holder to serve as a coordinator of curriculum and staff development.</td>
<td>105 hours of professional growth****</td>
</tr>
<tr>
<td>Site Supervisor</td>
<td>Option 1: AA (or 60 units) which includes: 24 ECE/CD units with core courses** plus 6 administration units plus 2 adult supervision units</td>
<td>350 days of 3+ hours per day within 4 years including at least 100 days of supervising adults</td>
<td>Option 2: BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; or Option 3: Admin credential ** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; or Option 4: Teaching credential with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting.</td>
<td>Authorizes the holder to supervise a child care and development program operating at a single site; provide service in the care, development, and instruction of children in a child care and development program; and serve as a coordinator of curriculum and staff development.</td>
<td>105 hours of professional growth****</td>
</tr>
<tr>
<td>Program Director</td>
<td>Option 1: BA or higher (does not have to be in ECE/CD) including: 24 ECE/CD units with core courses** plus 6 administration units plus 2 adult supervision units</td>
<td>One year of Site Supervisor experience</td>
<td>Option 2: Admin credential ** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; or Option 3: Teaching credential with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; or Option 4: Master's Degree in Child Development</td>
<td>Authorizes the holder to supervise a child care and development program operating in a single site or multiple sites; provide service in the care, development, and instruction of children in a child care and development program; and serve as coordinator of curriculum and staff development.</td>
<td>105 hours of professional growth****</td>
</tr>
</tbody>
</table>

NOTE: All unit requirements listed above are semester units. All course work must be completed with a grade of C or better from a regionally accredited college. Spanish translation is available.

*One course in each of four general education categories, which are degree applicable: English Language Arts, Math or Science, Social Sciences, Humanities and/or Fine Arts.

**Core courses include child/human growth & development; child/family/community or child and family relations; and programs/curriculum. You must have a minimum of 3 semester units or four quarter units in each of the core areas.

***Administrative Services Credential may serve as a Site Supervisor or Program Director.

****A valid Multiple Subject or a Single Subject in Home Economics.

*****Professional growth hours must be completed under the guidance of a Professional Growth Advisor. Call (800) 572-5680 for assistance in locating an advisor.
Option One
Qualifications:
Will require units and experience together
All **Option One** Education qualifications above the Assistant Permit MUST have completed or include these 12 **CORE** units within your course work:

- Child Growth & Development
- Child/Family & Community
- Programs/Curriculum

Must complete a minimum of 3 semester units in each core area

Will require two, 3 unit classes to complete the required 12 units total
All **Option One** qualification above the Assistant Permit MUST also have a specific amount of experience, (days/hours) depending on permit level

**Associate Teacher Permit** = 50 Days 3+ hours per day within 2 years

**Teacher Permit** = 175 Days 3+ hours per day within 4 years

**Master Teacher Permit** = 350 Days 3+ hours per day within 4 years

**Site Supervisor Permit** = 350 Days 3+ hours per day within 4 years and at least 100 days supervising adults

**Director Permit** = 1 Year as a site supervisor
If you want to qualify under **Option One**, you will have to verify your experience with this form.
Alternative Qualifications

Depending on permit type, will require an AA Degree or higher

* Industry is moving towards BA degree
Alternative Qualifications are another way to qualify for a permit without having to meet the days/hours “Experience Requirement” from Option One.

All permits ABOVE Associate Teacher can require a Degree*

*See Matrix for specific degree information

All permits can require that you successfully completed a supervised field experience; This would be CHDV 2200 or a practicum course (interning in the classroom)

(Observation courses cannot be used to satisfy the supervised field experience)
How long is my Permit valid?

• All permits are valid for 5 years

• You MUST complete 105 hours of Professional Growth within the 5 years your permit is valid

• Professional Growth Hours can come from a variety of locations
  • College classes that contribute to your growth as a teacher or supervisor
  • Workshops and in-service trainings
  • CPR/First Aid Certification
  • Being a professional Growth Advisor for other permit holders (if qualified)
  • There are many other ways to fulfill these hours which are listed on the Professional Growth Manual found on the ABACC website:

  http://www.calstatela.edu/sites/default/files/groups/Anna%20Bing%20Arnold%20Children%27s%20Center/Docs/pg_manual_childdev.pdf
What is a Professional Growth Advisor?
This advisor is there to assist you in setting your professional growth goals and verifies you have met the 105 hours required to renew your permit.

Can anyone be my advisor?
No. Refer to the Professional Growth Manual for criteria your advisor must meet regarding education and experience.

Is there paperwork that needs to be signed by my advisor?
Yes. The paperwork (Log and Goal Sheet) can be found in the Professional Growth Manual.

Where can I find an advisor?
https://www.childdevelopment.org/cs/cdrc/search/advisor
The 41-4 Credential Application

Where can I find the application for the Child Development Permits? **www.ctc.ca.gov** or the Anna Bing Arnold Website under **CSULA Student Opportunities**
What else do I need in order to receive a permit?

1. **Official Transcripts** (Sealed) with proof of your units or your degree posted on the transcript

2. A copy of your **Live Scan** receipt that proves you completed the fingerprint scan.
   1. If you have an active Certificate of Clearance through the CCTC, you will not need a second Live Scan
   2. If you need a Live Scan, make sure you bring the correct Live Scan application to the Live Scan agency, with the CCTC information listed on the application form

3. A **check** for the processing fee: $100.00 for initial permit and/or renewal and $50.00 for upgrade
Are there grants and stipends available that can assist with the fees for your Live Scan and Permit Application.

Yes,

Information can be found online at: http://www.childdevelopment.org
*requires a additional application
How long does it take to get my Permit?

• Can take 2-6 months depending on how busy the CTC is
• You can check the status online at the CTC website
• Permit Certificates will not be mailed, you can print out your permit information online once it is granted

How do I renew my Permit?

• Permits can be renewed online at the CTC website
• Permit upgrades will require a new application with updated paperwork
What permit will I be qualified for when I graduate with my B.A. in Child Development?

Once your Child Development Degree* has been posted, you will be qualified to apply for a:

“Master Teacher” or “Site Supervisor” Permit

* Successful completion of CHDV 2200 is required
QUESTIONS?

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