To: Registrar’s Office

From: Jane Dong, Associate Dean
College of Engineering, Computer Science, and Technology

Subject: EXCEPTION TO 18 UNIT STUDY LOAD

The student listed has been approved to exceed the 18 unit study load limit.

CIN: _____________________________
Last name: ________________________     First name: _______________________
Course(s): _________________________    Section: ___________
_________________________                  ___________
Total Units with overload course: ______

Term: ________________

Reason for Overload

☐ Student is graduating this semester
☐ Course is not available to student for another year.
☐ Student is taking a 5-unit course.
☐ Other (explain): _________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Department Approval: _______________________________
                      Department Chair Signature

College Approval: ____________________________
                      Associate Dean Signature