

## 1    **The Fiscal Policy Committee**

2    (Senate: 4/15/69, 8/1/72, 3/28/79, 2/10/81, 11/11/81[EA], 1/5/82, 3/6/90, 3/7/95, 12/2/97,  
3    8/17/99, 5/20/03, 11/13/07, 1/30/08[EA]; President: 4/21/69, 8/24/72, 4/24/79, 1/18/82, 4/5/90,  
4    5/30/95, 12/17/97, 9/17/99, 9/5/03, 11/30/07, 3/3/08; Editorial Amendment: 9/99; 9/00, 11/07,  
5    1/27/16 [EA])

6    The Fiscal Policy Committee is charged with recommending the establishment of policy and  
7    guidelines relative to the allocation of academic and academic support resources that affect the  
8    quality of the University's educational programs. These recommended policies should foster  
9    more effective and efficient use of resources that are intrinsic to instructional activities common  
10   to all academic and academic support units of the University while not infringing on the  
11   discretion of the colleges and library to meet their unique internal needs.

12   In accordance with the Chancellor's statement on the "Role of Faculty and Students in Budgetary  
13   Matters," the Fiscal Policy Committee has the following responsibilities:

- 14           1. To provide recommendations through Senate channels regarding areas that may  
15           warrant emphasis in the budget planning and allocation process.
- 16           2. To review the President's annual budget initiation memorandum prior to the  
17           President's consultation with the Executive Committee of the Academic Senate.  
18           Information on budgetary issues will be provided to the Executive Committee.
- 19           3. To review the proposed annual academic affairs budget with the Provost and Vice  
20           President for Academic Affairs. Prospective policy recommendations will be  
21           provided to the Senate and subsequently to the President.
- 22           4. To review, as appropriate, the fiscal implications of pertinent planning  
23           documents, including tactical plans.
- 24           5. To review and make recommendations regarding local fees that have university-  
25           wide impact.
- 26           6. To provide advice through Senate channels concerning campus physical planning  
27           and development and, as appropriate, the maintenance of physical facilities.
- 28           7. To review and make other policy recommendations concerning the optimum  
29           utilization of resources in the achievement of university academic objectives.

30   **Membership.** The Fiscal Policy Committee shall be composed of the following:

- 31           1. One member from each college elected for staggered three-year terms according  
32           to procedures approved by a majority vote of the college faculty. Alternate  
33           members shall also be elected by these procedures. Faculty members in the  
34           Library and Student Affairs are considered the same as a college for this purpose.  
35           FACULTY WHO ARE ELECTED AS COLLEGE REPRESENTATIVES TO  
36           SERVE ON THE FISCAL POLICY COMMITTEE SHALL ALSO SERVE AS  
37           AN EX-OFFICIO NON-VOTING MEMBER ON THEIR RESPECTIVE  
38           COLLEGE RESOURCE ALLOCATION ADVISORY COMMITTEE (RAAC).
- 39           2. Three members appointed by the Nominations Committee for staggered three-  
40           year terms. One member appointed by the Nominations Committee to the Fiscal

Policy Committee shall also be the same member appointed by the Nominations Committee to the Resource Allocation Advisory Committee and the other two shall be faculty members with expertise in budgets and the budgetary process.

3. One representative from the Executive Committee of the Senate as the liaison member.
4. The Vice President for Administration and Finance or designee, who serves ex officio as executive secretary, non-voting.
5. Two students to be selected annually by the Board of Directors of the Associated Students, Inc. One of the student members must be an undergraduate student and the other student member must be an enrolled classified graduate or postbaccalaureate credential student. The criteria for student members are the same as those specified for student members of the Academic Senate (Constitution of the Faculty, Section 3h, Appendix C of the *Faculty Handbook*).

**Quorum.** A quorum shall be a majority of the voting members of the committee.

#### **Officers and Duties.**

1. The officers of this committee are chair and vice chair who shall be elected annually at the last meeting of the spring quarter SEMESTER by the members of the following year's committee.
2. The chair shall call regularly scheduled meetings of the committee and shall set the agenda.
3. The chair shall determine by the third week of the spring quarter SEMESTER the faculty replacement needs for the summer quarter and for the following year and shall notify the colleges to conduct necessary elections.
4. ALL ELECTED COLLEGE REPRESENTATIVES SHALL ALSO SERVE AS AN EX-OFFICIO NON-VOTING MEMBER ON THEIR RESPECTIVE COLLEGE RAAC.
5. EX-OFFICIO NON-VOTING MEMBERS SHALL ATTEND BOTH FIPC MEETING AND THEIR RESPECTIVE COLLEGE RAAC MEETINGS. THEY SHALL REPORT ON FIPC MEETINGS TO COLLEGE RAACS AND SHALL REPORT ON COLLEGE RAAC MEETINGS TO FIPC.

**Meeting Time.** The Fiscal Policy Committee meets the second and fourth Thursdays of the month from 9:25 to 10:40 a.m.

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The Fiscal Policy Committee is charged with recommending the establishment of policy and guidelines relative to the allocation of academic and academic support resources that affect the quality of the University's educational programs. These recommended policies should foster more effective and efficient use of resources that are intrinsic to instructional activities common to all academic and academic support units of the University while not infringing on the discretion of the colleges and library to meet their unique internal needs.

In accordance with the Chancellor's statement on the "Role of Faculty and Students in Budgetary Matters," the Fiscal Policy Committee has the following responsibilities:

1. To provide recommendations through Senate channels regarding areas that may warrant emphasis in the budget planning and allocation process.
2. To review the President's annual budget initiation memorandum prior to the President's consultation with the Executive Committee of the Academic Senate. Information on budgetary issues will be provided to the Executive Committee.
3. To review the proposed annual academic affairs budget with the Provost and Vice President for Academic Affairs. Prospective policy recommendations will be provided to the Senate and subsequently to the President.
4. To review, as appropriate, the fiscal implications of pertinent planning documents, including tactical plans.
5. To review and make recommendations regarding local fees that have university-wide impact.
6. To provide advice through Senate channels concerning campus physical planning and development and, as appropriate, the maintenance of physical facilities.
7. To review and make other policy recommendations concerning the optimum utilization of resources in the achievement of university academic objectives.

**Membership.** The Fiscal Policy Committee shall be composed of the following:

1. One member from each college elected for staggered three-year terms according to procedures approved by a majority vote of the college faculty. Alternate members shall also be elected by these procedures. Faculty members in the Library and Student Affairs are considered the same as a college for this purpose. Faculty who are elected as college representatives to serve on the Fiscal Policy Committee shall also serve as an ex-officio non-voting member on their respective college Resource Allocation Advisory Committee (RAAC).
2. Three members appointed by the Nominations Committee for staggered three-year terms. One member appointed by the Nominations Committee to the Fiscal Policy Committee shall also be the same member appointed by the Nominations

- Committee to the Resource Allocation Advisory Committee and the other two shall be faculty members with expertise in budgets and the budgetary process.
3. One representative from the Executive Committee of the Senate as the liaison member.
  4. The Vice President for Administration and Finance or designee, who serves ex officio as executive secretary, non-voting.
  5. Two students to be selected annually by the Board of Directors of the Associated Students, Inc. One of the student members must be an undergraduate student and the other student member must be an enrolled classified graduate or postbaccalaureate credential student. The criteria for student members are the same as those specified for student members of the Academic Senate (Constitution of the Faculty, Section 3h, Appendix C of the *Faculty Handbook*).

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2. The chair shall call regularly scheduled meetings of the committee and shall set the agenda.
3. The chair shall determine by the third week of the spring semester the faculty replacement needs for the following year and shall notify the colleges to conduct necessary elections.
4. All elected college representatives shall also serve as an ex-officio non-voting member on their respective college RAAC.
5. Ex-officio non-voting members shall attend both FiPC meeting and their respective college RAAC meetings. They shall report on FiPC meetings to college RAACs and shall report on college RAAC meetings to FiPC.

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