

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES
ACADEMIC SENATE, STUDENT POLICY COMMITTEE**

October 22, 2015; 1:30 - 3:10 p.m., Adm 714

MINUTES

Present: P. Chen, T. Cox, Y. Feng, M. Fryling, R. Ledesma, J. Rudd, T. Salmassi, N. Syed,
N. Wada-McKee

Absent: J. Chaudhuri, P. Liu

Guest: J. Bersig, J. Cleman, E. Ramirez

1. Call to Order

The meeting was called to order by J. Rudd, Chair at 1:35 p.m.

2. Announcements

N. Wada-McKee shared with the committee the Statement of Student Rights and Responsibilities has been approved.

3. Intent to Raise Questions

None.

4. Approval of the Minutes

M/S/P approval of the minutes.

5. Approval of the Agenda

M/S/P approval of the agenda.

6. Academic Works Presentation

T. Nguyen, Director, Financial Aid along with Associate Director, Jonathan Choy and James Bersig, Director Academic Technology and Support Services gave the committee an overview of the software and distributed the rubric currently being used in evaluating scholarships and two additional options. Discussion ensued. The committee discussed how to proceed in response to the charge. It was agreed to discuss at our next meeting.

7. On-line Payment Processing Fee

R. Wills, Director, Student Financial Services attended the meeting to address the on-line processing fee that is passed on to the student. R. Wills explained the processing fee (2.75%) is accessed by CashNet. 90% of CSUs use this vendor. Other credit card company were cost prohibited.

8. Early Registration

No discussion due to lack of time.

9. Liaison Reports

9.1. Executive Committee Liaison Report

R. Ledesma reported Exec is currently discussing the administration of scholarships. They are also planning retreats, for recording secretaries, executive secretaries, chairs and the executive committee to discuss shared governance.

9.2. Academic Advisement Subcommittee Liaison Report

M. Fryling reported the committee is currently discussing the roles of the Student Services Professionals (SSPs).

9.3. Associated Students, Inc.

N. Syed reported ASI members have completed Q2S training and are now available to help students with any questions they may have. Students are seeking more formal involvement in the faculty hiring process.

10. Adjournment

M/S/P to adjourn 3:02 p.m.