

1   **Office Hours**

2   (Senate: 2/28/89, 5/13/08; President: 8/31/89, 6/12/08; Editorial Amendment: 8/01)

3   The purpose of office hours is to provide REASONABLE opportunities AND ACCESS for student-faculty  
4   interaction outside the classroom. Faculty members must schedule no fewer than four office hours per week  
5   at times convenient to themselves, their students, and their department/division/school. Tenured and tenure-  
6   track faculty with reassigned or released time and temporary faculty shall schedule office hours on a pro-rata  
7   basis. FACULTY MEMBERS WHO TEACH SIX UNITS OR FEWER WILL SCHEDULE A MINIMUM OF ONE OFFICE  
8   HOUR PER WEEK. FACULTY MEMBERS WHO TEACH MORE THAN SIX UNITS WILL SCHEDULE A MINIMUM OF  
9   TWO OFFICE HOURS PER WEEK. FACULTY MEMBERS SHALL SCHEDULE OFFICE HOURS CONSISTENT WITH THE  
  MODE OF INSTRUCTION E.G., FACE-TO-FACE, ONLINE, HYBRID, OR FIELD-BASED MODES.

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The purpose of office hours is to provide reasonable opportunities and access for student-faculty interaction outside the classroom. Faculty members who teach six units or fewer will schedule a minimum of one office hour per week. Faculty members who teach more than six units will schedule a minimum of two office hours per week. Faculty members shall schedule office hours consistent with the mode of instruction e.g., face-to-face, online, hybrid, or field-based modes.