



**Library Subcommittee Minutes:** April 22, 2021

Approved LSM 20-12

**Present:** Y. Feng, A. Jones, P. Kilroy, M. Oropeza Fujimoto (Chair), E. Porter, C. Rodriguez (Executive Secretary), A. Tayyeb, A. Villa, H. Yu

**Excused**

**Absence:** M. Pourhomayoun

## 1. Call to Order

Chair Oropeza Fujimoto convened the meeting at 10:53 a.m. (via Zoom).

## 2. Announcements

None.

## 3. Intent to Raise Questions

None.

## 4. Approval of the Minutes of the meeting of April 8, 2021 (LSM 20-11)

It was m/s/p (Porter) to approve the minutes.

## 5. Approval of the Agenda

It was m/s/p (Yu) to approve the agenda.

## 6. Update Reports

### 6.1 EPC Liaison – Albert Jones

Working on AIRS policy modification 20-2 and 20-3 (both policy mods concern instructional modes and hybrid and on-line instruction). Thinking about combining policies for cohesion of hybrid and on-line instruction.

### 6.2 ASI Liaison – Anaid Villa

Students asked for free printing services, for use now and then.

Anaid shared a survey conducted by a student that provided student's perspective on the library reopening. She will share the PPT along the information of who was surveyed and how the survey was conducted.

### 6.3 University Library – Dean Rodriguez

- Library Reopening survey – a sample survey of faculty, student and staff is scheduled to be sent out next week  
[https://calstatela.co1.qualtrics.com/jfe/preview/SV\\_1SvX1csEFsmzbo2?Q\\_CHL=preview&Q\\_SurveyVersionID=current](https://calstatela.co1.qualtrics.com/jfe/preview/SV_1SvX1csEFsmzbo2?Q_CHL=preview&Q_SurveyVersionID=current) Questions will be current and future focused to rank the importance of various services, collections, and the types of spaces the campus community needs. Launch of the survey to go out next week for two weeks ending 2<sup>nd</sup> week of May.
- Inaugural Faculty Recognition Ceremony – You are all invited to 2-3pm, Wednesday, April 28. The first bibliography is complete. The 2<sup>nd</sup> bibliography will be finished by next Wednesday. A website is being built to provide links to the pdf of the bibliography. A database is being created to allow browsing and search with different categories or fields. Future compilations will be a dynamic live database.
- The library has been working with the office of Undergraduate Studies and Center for Academic Success to get library research support more part of Navigate LA, which is the EAB platform. In fall, we hope to be completely included in Navigate LA for students who need help with their research, will be able to request help within Navigate LA website for either research support, writing support, tutoring, graduate level, and

advising support. This will increase library visibility in the research area that the library provides. Initial configurations is being work on and will go live in the fall.

## **7. ScholarWorks**

The migration to the new platform have now finished. All functionality that have been missing are now added. Timelines are being determined now to when it actually link to ScholarWorks. Plans for launching the new version of ScholarWorks in the summer, which will primarily include electronic thesis and dissertation. The 2<sup>nd</sup> part of ScholarWorks launch is to increase faculty awareness to deposit their scholarship, creative works into the institutional repository (IR). Part of this year's project will start at 2017 and will go forward. The library will be focusing ensure faculty have the opportunity to deposit into the IR.

Change in practice in of having thesis and dissertation open by default - the official policy has not been located in the Faculty Handbook that address this issue. This may be less of a policy and more of a practice. We're recommending this change of practice, will bring this up to EPC. Need a clarification whether Academic Senate needs to approve this, even if it's a practice. Does the practice need to be a policy and may require EPC's approval.

Survey conducted in 2019 had five CSUs with closed access to their theses: Long Beach, LA, Northridge, San Francisco, San Jose.

The general support of members is to pursue a policy to opt-in/out ETDs open access for students and faculty members with embargo access.

Dean Rodriguez will provide an update if the policy is college specific or the system enforce college specific functionality. A meeting with the Dean of Graduate Studies to determine how best to move forward will report back in beginning fall.

## **8. Library Resource Usage by Majors (LS 20-04)**

Discussion continued with the disciplinary differences or issues with marketing and outreach to discipline areas that requires less library resource use, lab research oriented vs. research literature.

It was recommended to add a boiler plate language in the course syllabi about library resources, refer to the CETL template in Canvas.

Holly will verify with the library's Associate Deans on how much literature search is required to succeed in student's academic majors.

## **9. Library Reopening Plan**

The current reopening phase 1-4 general plan was shared.

## **10. Faculty Archives (LS 20-05)**

Not discussed due to lack of time.

## **11. Next Meeting – Thursday, May 13, 2021 organizational meeting with new members to elect the 2021-22 Chair and Vice Chair**

## **12. Adjournment – It was m/s/p (Porter) to adjourn at 12:12 p.m.**