



Library Subcommittee Minutes: December 10, 2020

Approved LSM 20-06

Present: Y. Feng, P. Kilroy, A. Jones, M. Oropeza Fujimoto (Chair), E. Porter, M. Pourhomayoun, C. Rodriguez (Executive Secretary), A. Tayyeb, A. Villa, H. Yu

Guests: J. Masunaga, P. Stoothoff

1. Call to Order

Chair Oropeza Fujimoto convened the meeting at 11:04 a.m. (via Zoom).

2. Announcements

Holly Yu announced the following in response to the two issues discussed at the last meeting:

2.1 In response to how the library handle hazardous library materials, a paragraph on safety has been added to the Collections policy that states “Physical materials that are contaminated and deemed unsafe (i.e., biohazardous) will be removed from circulation either temporarily or until they meet scientific guidelines that indicate they are no longer biohazardous; or permanently, if they cannot be made safe.

2.2 In terms of the possibility of adding an instructional faculty and a student to the Collections Committee, the committee felt it would not be beneficial to the student or instructional faculty to serve on the committee for time spent working on internal library procedures and work flows. The Collections Committee is not a policy setting committee but more of a working group that will implement policy. A lot of day-to-day review of collection request is part of responsibility of this committee.

3. Intent to Raise Questions

None.

4. Approval of the Minutes of the meeting of November 12, 2020 (LSM 20-05)

It was m/s/p (Porter) to approve.

5. Approval of the Agenda

It was m/s/p (Yu) to approve.

6. Update Reports

6.1 EPC Liaison –Albert Jones

EPC have tabled the examinations policy and will revisit in Spring, finished the maintain educational continuity context of campus emergency and disasters, and starting next semester EPC will look at the entire curricular review process in Appendix F. The systematic cheating online will be agendized thereafter.

6.2 ASI Liaison – Anaid Villa

ASI has created a resolution on CARES Act funding transparency. It is still unknown how much of the CARES Act funding has already allocated and where and when the allocation of funds will be distributed. The request for a published list of itemized items for 2019-20 FY budget no later than January 2021. ASI also recommends that the allocation of the CARES Act funding be published on the Cal State LA website by January 4, 2021. The resolution will be voted at the ASI BOD meeting today.

6.3 University Library – Dean Rodriguez

Dean Rodriguez provided updated report of the following:

- Faculty Bibliography – An email was sent out last week to all faculty. We are underway to begin for the compilation of the current bibliography for the anything published for 2019-20. Follow ups will begin with

Department Chairs later next week with reminders in January. Please encourage your colleagues to submit. As the role of the Library would like to capture the scholarly intellectual creative output of the University, we feel that the University institutional repository, ScholarWorks, is the platform to do that. The CSU as a whole is migrating to the new platform and hopes to include in this IR, not just faculty scholarship and creative work to also include publication, datasets, conference proceedings, book reviews, pre-prints to the IR, posters, etc. More info will be provided in Spring, for more information go to <https://scholarworks.calstate.edu/>

- The CSU as a whole, there's a strong interest to create a California Higher Ed consortium around digital eCollections. Will be actively exploring statewide negotiation licensing not just for the CSUs but will include UCs and all private colleges and talking with the community colleges.

7. Library Impact Preliminary Results – 11:15 a.m. Time Certain with Holly Yu

Background of the presentation – a correlational study using qualitative comments about how library resources and services move toward quantitative research using the three library data points that major students GPA improvement and increase their retention.

The three library data point:

- a. Remote access to library resources
- b. Resource borrowing (regular print materials and reserve materials)
- c. Attend library instructional classes

Dean Rodriguez will bring to the Library faculty, working with CETL, imbed course reading list in Canvas to also include library service support components where faculty can use and modify for their own class sections.

8. Institute for Research and Information Studies (IRIS) – 11:30 a.m. Time Certain with Jennifer Masunaga and Paizha Stoothoff

Committee members provided the IRIS Team with feedback of the courses and workshops.

9. Next Meeting – Thursday, February 11, 2021

10. Adjournment – It was m/s/p (Porter) to adjourn at 12:08 p.m.