



Library Subcommittee Minutes: Thursday, September 13, 2018

Approved LSM 18-01

Present: S. Didarloo, Y. Feng, E. Ford, S. Meyer, A. Raj, J. Vargas, H. Yu (Chair)

Excused: J. McCormick, C. Rodriguez (Executive Secretary)

Guest: M. Peppers

Holly Yu convened the meeting at 10:53 a.m.

1. Announcements

Chair Yu announced Associate Dean Peppers is present representing Dean Rodriguez. The Dean is attending the Council of Library Deans (COLD) meeting in Sacramento.

2. Intent to Raise Questions

None.

3. Approval of the Agenda

It was m/s/p (Ford) to approve the agenda.

4. Election of Vice Chair for 2018-2019

Chair Yu reported that elected Vice Chair, Claudia Toledo-Corral, has accepted a research-focused position at CSU Northridge as part of a new Health Equity Research center. We need to re-elect a Vice Chair to replace her.

It was m/s/p (Raj) to elect Jay Vargas for Vice Chair.

5. Update Reports

5.1 ASI Liaison – Sosseh Didarloo reported that students are not satisfied with the 2-hour book reserves. The 2-hours does not give students enough time. Can the Library extended the time period?

Chair Yu responded that the hours are determined by the faculty. Faculty can indicate the length of time for items for reserves, 2-hours, 1 day, etc. During the 2-hour period, students can study the materials, make copies at a cost or scan the materials for free and save to USB drive. Students can request for another 2-hr period if it is not requested by another student. It was also recommended that students can work in group and each person can reserve the material for each 2-hr increments.

Chair Yu will check with Access Services to work with faculty.

5.2 EPC Liaison – Ambika Raj reported that EPC held discussion on graduate programs and learning outcomes. They are preparing for WASC review in February.

5.3 University Library Dean – Associate Dean Marla Peppers reported the following:

- Two texture track Librarians were hired; Sheree Fu, ECST Librarian and Tiffanie Ford-Baxter, Science Librarian.
- Gemma Juan-Simo, Library Communication Strategist and Events Manager, has accepted another position. A search will begin soon for her replacement.
- The Library is hosting the receptions for lectures for each colleges. Dates will be announced when the receptions are scheduled.

- The Library Master Plan architects have completed their work. The next phase is working on sequencing of the plan. A campus town hall meeting is scheduled for Monday, November 5. A morning and afternoon meetings are scheduled.
- The Library is hosting a reception to recognize faculty for participating in the Zero Learning Initiatives on October 24, 3:00-5:00pm in the Archives and Reading Room. Invitations are forthcoming. We hope you all can attend.

6. Committee Discussion Topics Review (LS 18-01)

A list of the discussion topics was reviewed by the members for a prioritization and discussion.

Chair Yu distributed the Faculty handout and solicited questions.

Library resources was considered a top priority for discussion.

7. Faculty Engagement

Not discussed due to lack of time.

8. Budget Concerns for Resources

Not discussed due to lack of time.

9. Next Meeting – September 27, 2018

10. Adjournment – It was m/s/p (Ford) to adjourn at 12:05 p.m.